

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: ALAN ALTON, ACTING CHIEF FINANCIAL OFFICER,  
FINANCE DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: CONTRACT AWARD – CEMENT CONCRETE SUPPLY AND  
DELIVERY SERVICES

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve a one-year General Services Agreement (GSA) F001695, with four (4) one-year renewal options for cement concrete supply services to Superior Supplies, Inc., Santa Rosa, CA, in the amount not to exceed \$1,300,000.

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EXECUTIVE SUMMARY

This GSA will provide fixed pricing for the purchase of cement concrete and delivery. Staff will be able to order concrete for specific jobs with the option for delivery to the job site or pick up by City staff.

BACKGROUND

On January 30, 2018, Invitation for Bid (IFB) 18-16, solicited by the City for cement concrete supply services was opened by the Purchasing staff. Cement concrete is used city wide by various departments for projects such as ADA sidewalks and curbs, driveways, sidewalk replacement and repairs, bus stop pads, street light foundations, hydrant pads, and various other projects. This contract also provides delivery to job sites and allow for staff pick up depending on project needs.

PRIOR CITY COUNCIL REVIEW

Not applicable.

### ANALYSIS

Of the eight vendors notified of this solicitation, one response was received (from Superior Supplies, Inc., Santa Rosa, CA) and was considered responsive and responsible to the bid requirements.

Staff estimated usage for one year at 10,000 cubic yards of cement concrete. Under this contract the price is \$130.00 per cubic yard, for a total cumulative value of \$1,300,000. Recent purchases for cement concrete were more expensive than the price received for this contract. Staff concludes it is in the best interest to approve this contract.

### FISCAL IMPACT

Funds for this service have been included in the approved Fiscal Year 2017-18 budget within various departments and, as a regular expenditure, will be included in subsequent years' budgets when presented to Council.

### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project pursuant to CEQA Guideline section 15378(b)(2) in that it is a continuing maintenance activity, such as a purchase for supplies.

### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable.

### NOTIFICATION

Not applicable.

### ATTACHMENTS

- Resolution/Exhibit A (Agreement)

### CONTACT

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