

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: JAN MAZYCK, CHIEF FINANCIAL OFFICER  
SUBJECT: RESOLUTION AUTHORIZING CERTAIN CITY STAFF TO ENTER INTO AGREEMENTS AND EXECUTE OTHER DOCUMENTS WITH CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT (HCD) FOR CDBG PROJECTS DEVELOPED IN RESPONSE TO THE 2017 TUBBS FIRE

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, authorize the City Manager or Assistant City Manager in connection with Community Development Block Grant (CDBG) Disaster Recovery (DR) and/or Mitigation (MIT) projects developed in response to the 2017 Tubbs Fire, to enter into, execute and/or deliver the following: 1) the Agreement and any and all subsequent amendments thereto with the State of California for the Grant; 2) all project applications and any and all related documentation related to the Agreement and to act on the City's behalf in all matters pertaining to all such applications and documentation; 3) all Notice(s) to Proceed, and any and all subsequent amendments thereto, if a grant application is approved; and 4) Funds Requests and all required reporting forms and other documentation as may be required for the Grant.

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EXECUTIVE SUMMARY

The City has developed projects that fit within the criterion of Community Development Block Grant (CDBG) – Disaster Recovery Infrastructure (DR) and CDBG – Mitigation Resilient Infrastructure (MIT) programs. However, prior to entering into any agreement with HCD, the City must approve an HCD authorizing resolution, granting certain city staff the authority to enter into those agreements. Staff recommends delegating authority the City Manager or Assistant City Manager with the resolution.

BACKGROUND

HCD requires a city to approve an authorizing resolution to grant city staff the ability to sign grant applications and other forms relative to CDBG-DR and CDBG-MIT programs

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specifically developed in response to the 2017 Tubbs Fire disaster. The deadline for the HCD authorizing resolution is March 31, 2021.

Without approval of this resolution, the City would not be eligible to participate in either CDBG program, and as such, would not receive CDBG funding for projects within either the DR or MIT programs.

PRIOR CITY COUNCIL REVIEW

Not applicable

FISCAL IMPACT

Approval of this action does not have an impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Sample Resolution for the 2017 DR Infrastructure and 2017 Mitigation Resilient Infrastructure Programs
- Resolution

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