



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT FEBRUARY 15, 2022

2:30 P.M. - STUDY SESSION (HYBRID VIA IN-PERSON AND ZOOM)

4:00 P.M. - REGULAR SESSION (HYBRID VIA IN-PERSON AND ZOOM)

PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, CITY COUNCIL MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (MASK AND SOCIAL DISTANCING REQUIREMENTS WILL BE OBSERVED), VISITING

[HTTPS://SRCITY-ORG.ZOOM.US/J/86208178715](https://srcity-org.zoom.us/j/86208178715), OR BY DIALING 877-853-5257 AND ENTER WEBINAR ID: 862 0817 8715

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).

CLICK ON THE "IN PROGRESS" LINK TO VIEW.

THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT

[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

Public Comment may be made live during the meeting via Zoom, In-Person from Council Chamber, or submitted in advance by 5:00 pm, the Monday before the City Council Meeting via e-mail at cc-comment@srcity.org, or recorded voice message at 707-543-3005.

PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., Monday, February 14. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, February

14. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

2:30 P.M. (HYBRID VIA IN-PERSON AND ZOOM)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

3. STUDY SESSION

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

3.1 AMBULANCE SERVICE DELIVERY OPTIONS

It is recommended by the Fire Department that the Council hold a study session to receive a report on the current state of the ambulance exclusive operating area (EOA) request for proposals, and on the current and anticipated options for ambulance service delivery in Santa

Rosa.

Attachments: [Staff Report](#)
[Attachment 1 - Request for Proposal](#)
[Presentation \(Uploaded 2-15-2022\)](#)

4:00 P.M. (HYBRID VIA IN-PERSON AND ZOOM)

4. ANNOUNCEMENT OF ROLL CALL

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS - NONE.

7. STAFF BRIEFINGS

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

7.1 COVID-19 RESPONSE UPDATE

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

7.2 COMMUNITY EMPOWERMENT PLAN UPDATE (CONTINUED FROM THE FEBRUARY 1, 2022 AGENDA)

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

8.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on settlements over \$50,000 through January 2022 as well as provide a summary of pending litigation against the City.

Attachments: [Litigation Report](#)

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Home Sonoma County (HSC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

11. APPROVAL OF MINUTES

11.1 December 7, 2021, Regular Meeting.

Attachments: [Draft Minutes](#)

11.2 December 14, 2021, Regular Meeting. **(CONTINUED FROM THE FEBRUARY 1, 2022 AGENDA)**

Attachments: [Draft Minutes](#)

- 11.3 December 21, 2021, Special Meeting. **(CONTINUED FROM THE FEBRUARY 1, 2022 AGENDA)**

Attachments: [Draft Minutes](#)

- 11.4 January 11, 2022, Regular Meeting.

Attachments: [Draft Minutes](#)

12. CONSENT ITEMS

- 12.1 RESOLUTION - FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT F002334 WITH BELINDA M. FERNANDEZ, DBA STUDIO B

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by resolution, approve the First Amendment to Professional Services Agreement Number F002334 with Belinda M. Fernandez, dba Studio B, Santa Rosa, CA, to extend multi-platform marketing and brand management services for the Economic Development Division through June 30, 2023, and increase compensation in the amount of \$65,000 for a total contract amount not to exceed \$152,000.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Amendment to PSA Studio B](#)
[Presentation](#)

- 12.2 RESOLUTION - APPROVAL TO TRANSFER FUNDS FROM BENNETT VALLEY GOLF COURSE CAPITAL FUND TO PURCHASE GREENS MOWERS

RECOMMENDATION: It is recommended by the Bennett Valley Golf Course Ad Hoc Committee and the Transportation and Public Works Department that the Council, by resolution, increase appropriations in the Bennett Valley Golf Course Operations fund in the amount of \$100,000 for the purchase of two golf course greens mowers, with the source of funds from Bennett Valley Golf Course Capital Fund.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

- 12.3** RESOLUTION - ADOPTION OF MEMORANDUM OF UNDERSTANDING, UNIT 9 - FIRE SAFETY MANAGEMENT REPRESENTED BY SANTA ROSA POLICE MANAGEMENT ASSOCIATION, EFFECTIVE JULY 1, 2021 THROUGH JUNE 30, 2024

RECOMMENDATION: It is recommended by the Human Resources Department and the City Manager's Office that the Council, by resolution, adopt the Memorandum of Understanding for an agreement for, and on behalf of, the employees in the City's Bargaining Unit 9 - Fire Safety Management, represented by the Santa Rosa Police Management Association, and effective July 1, 2021 to June 30, 2024.

Attachments: [Staff Report](#)
[Attachment 1 - Redline MOU](#)
[Resolution](#)
[Exhibit A - MOU](#)
[Presentation](#)
[REVISED Presentation \(Uploaded 2-15-2022\)](#)

- *12.4** RESOLUTION - DECLARING A VACANCY IN THE OFFICE OF COUNCIL MEMBER DISTRICT 3 AND APPOINTING DIANNA MACDONALD TO SERVE UNTIL DECEMBER 2022

RECOMMENDATION: It is recommended by the City Attorney's Office and City Clerk's Office that the Council, by resolution, appoint Dianna MacDonald to the office of Council Member District 3.

Attachments: [Resolution](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment

under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to 3 minutes to mirror in-person meeting protocols.

14. REPORT ITEMS

14.1 REPORT - PROJECT APPROVAL AND APPROVAL OF THE ACQUISITION OF A PORTION OF 1400 FOUNTAINGROVE PARKWAY FOR THE PERMANENT FIRE STATION NO. 5 REBUILD PROJECT (FIRE STATION 5 RESILIENCY AND RELOCATION) **(CONTINUED FROM THE FEBRUARY 1, 2022 AGENDA)**

BACKGROUND: The City seeks to acquire an approximately 2.11-acre portion of Keysight's campus located at 1400 Fountaingrove Parkway, Santa Rosa, CA (the "Property") in order to relocate and rebuild Fire Station 5, formerly located at 2201 Newgate Ct., following the original station's destruction in the 2017 Tubbs Fire. Relocation of the permanent Fire Station 5 to the proposed acquisition site will improve service, allow for upstaffing, and serve as a forward command post in the event of large emergencies.

An Initial Study/Mitigated Negative Declaration (IS/MND), and Mitigation Monitoring and Reporting Program (MMRP) have been prepared in accordance with the California Environmental Quality Act (CEQA) to analyze and mitigate the potential environmental impacts associated with the proposed acquisition and construction of a new 10,763 square foot fire station on the Property. The IS/MND concludes that the proposed project would not result in any significant or potentially significant effects on the environment if the mitigation measures identified in the IS/MND are adopted and made conditions of approval of the proposed project.

RECOMMENDATION: It is recommended by the Fire Department, Transportation and Public Works Department and Real Estate Services that Council, by resolution: 1) Adopt the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Permanent Fire Station No. 5 Relocation and Rebuild Project (Fire Station 5

Resiliency and Relocation); 2) Approve the Project; 3) Approve the acquisition of approximately 2.11 acres of a portion of 1400 Fountaingrove Parkway, Santa Rosa, CA, APN 173-670-022, for the new Fire Station 5; and 4) Authorize the Assistant City Manager or designee to execute all documents necessary to complete the acquisition and all documents related, subject to approval as to form by the City Attorney.

Attachments: [Staff Report](#)
[Attachment 1 - Fire Station 5 ISMND and MMRP](#)
[Attachment 2 - Prelim Design Submittal](#)
[Resolution](#)
[Exhibit A - Fire Station 5 ISMND and MMRP](#)
[Presentation](#)

14.2 REPORT - APPROVAL OF SCOPE OF SERVICES AND SOLICITATION PROCESS FOR MANAGEMENT OF BENNETT VALLEY GOLF COURSE ENTERPRISE

BACKGROUND: The purpose of this action is to receive approval from Council to solicit for a single management organization to operate and maintain the Bennett Valley Golf Course (BVGC), including the restaurant. On August 17, 2021, Council approved a solicitation to evaluate the BVGC operations and make recommendations for a future solicitation for operations and maintenance of the BVGC. The Bennett Valley Ad Hoc Committee and staff have worked with the National Golf Foundation (NGF) to develop options for solicitation of the future management of the BVGC and restaurant.

Approval of the motion will 1) approve the scope of work, 2) authorize staff to release a request for proposals for a single operator for the entire BVGC enterprise, 3) approve the review and selection committee, and 4) delegate authority to the City Manager or designee to further modify the Scope of Work and/or RFP process, composition of the review committee provided such changes are consistent with or do not otherwise conflict with Council direction.

RECOMMENDATION: It is recommended by the Bennett Valley Golf

Course Ad Hoc Committee, and the Transportation and Public Works Department that the Council, by motion: 1) approve a scope of services for management of Bennett Valley Golf Course; and 2) authorize release of a Request for Proposals (RFP) to solicit for a single operator management organization to operate and maintain the Bennett Valley Golf Course and restaurant; and 3) approve the review committee composition; and 4) delegate authority to the City Manager or designee to further modify the scope of work and/or RFP process and composition of the review committee provided such changes are consistent with or do not otherwise conflict with Council direction.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Attachment 2](#)
[Presentation](#)

14.3 REPORT - APPROPRIATION OF FUNDS FOR ONE-TIME PROGRAMS AND APPROVAL OF LIMITED TERM MEDIA SERVICES TECHNICIAN FOR THREE YEARS

BACKGROUND: The City received PG&E settlement funds in the amount of \$95 million in July 2020. Of that amount, the City Council has obligated \$88 million to various programs, including \$40 million to provide financial stability to the General Fund; \$10 million contribution to the Renewal Enterprise District (RED); \$10 million for the development of the Roseland Library; \$20 million for fire recovery projects in Coffey Park and Fountaingrove areas; and \$8 million for fire resiliency projects. The City has been allocated a total of \$34.6 million of American Rescue Plan Act (ARPA) funds, with the first tranche received in May 2021, and the second to be received in May 2022.

Over the last half of 2021, a working group of City staff reviewed potential programs that could be funded by the City's ARPA allocation, or with the remaining \$7 million of PG&E settlement funds, based on sustainability, economic, and equity factors. The working group provided a ranked program list to the Council as part of Study Session presentations on October 26, 2021, and again on November 30, 2021, at which time the Council provide direction for funding the spending plans.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, increase appropriations to fund one-time programs using PG&E settlement funds and American Rescue Plan Act (ARPA) funds, as set for in Exhibit A and B of the resolution, and amend the City Classification and Salary Plan to add 1.0 FTE Limited Term Media Services Technician for three years in the Information Technology Department.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Resolution](#)
[Exhibit A](#)
[Exhibit B](#)
[Presentation](#)
[Late Correspondence \(Uploaded 2-15-2022\)](#)

14.4 REPORT - FY 2021-22 BUDGET AMENDMENT

BACKGROUND: The purpose of this item is to request approval to amend the current FY 2021-22 adopted budget, salary plan and number of authorized positions. This amendment will accomplish several actions. It will 1) increase appropriations for revenue, especially in the General Fund, which has rebounded more quickly than anticipated from COVID-19 pandemic-related losses; 2) increase appropriations to fund Council-approved changes to City labor contracts; and 3) increase appropriations to address critical needs for the last six months of the fiscal year. In addition, staff is requesting personnel changes to support Council priorities and changes in the City's organization structure.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by two separate resolutions: 1) amend the Fiscal Year (FY) 2021-22 adopted budget and the FY 2021-22 salary plan and number of authorized positions as set forth in Exhibit A of the resolution; and 2) amend the Transaction and Use Tax (Measure O) Implementation Plan for Police, Fire, and Gang Prevention/Intervention Services to reflect additional revenues and expenditures.

Attachments: [Staff Report](#)
[Resolution 1 - FY 2021-2022 Budget Amendment](#)
[Exhibit A - FY 2021-2022 Budget Amendment](#)
[Resolution 2 - Measure O Implementation Plan](#)
[Exhibit A - Measure O Implementation Plan](#)
[Presentation](#)

15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

15.1 PUBLIC HEARING - RESOLUTION AUTHORIZING FILING A GRANT APPLICATION FOR FTA SECTION 5310 FUNDS FOR PURCHASE OF REPLACEMENT ADA PARATRANSIT VEHICLES (CONTINUED FROM THE FEBRUARY 1, 2022 AGENDA**)**

BACKGROUND: Federal Transit Administration (FTA) Section 5310 program funds are appropriated to urbanized areas across the United States to support transportation services for older adults and persons living with a disability. Applications for the 5310 grant process in California are administered by Caltrans in conjunction with the Metropolitan Transportation Commission (MTC). Caltrans requires the local jurisdiction to hold a public hearing as well as adopt a resolution prior to applying for 5310 funds. Santa Rosa's application will request funding for eligible ADA Paratransit vehicles.

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council: 1) hold a public hearing to determine whether any private non-profit is readily available to provide paratransit services within the City; and, 2) by resolution, authorize the City Manager or designee to execute and file a grant application with the California Department of Transportation (Caltrans) under Federal Transit Act Section 5310 (FTA C 9070.1G) to purchase five replacement ADA Paratransit vehicles.

Attachments: [Staff Report](#)
[Attachment 1 - Public Hearing Notice and E-mail to Org](#)
[Resolution](#)
[Presentation](#)

15.2 PUBLIC HEARING - PUBLIC HEARING ON FISCAL YEAR 2022/23 BUDGET PRIORITIES

BACKGROUND: The City Charter, Section 28(a), states that "...not later than March 31st of each year and prior to any annual goal setting meeting held by the Council, the Council shall hold a public hearing seeking oral and written comment from the public on budget priorities for the upcoming fiscal year."

Public input is an important component to the preparation of the budget. This public hearing also provides information to the City Council as they establish and refine their Council Goals. In addition to this public hearing, members of the public may provide comments or suggestions at any time on the City's website.

RECOMMENDATION: It is recommended by the Finance Department, that the Council hold a public hearing on budget priorities and consider written and oral comments as part of future budget deliberations. No action is necessary.

Attachments: [Staff Report](#)
[Presentation](#)
[Late Correspondence \(Uploaded 2-15-2022\)](#)

16. WRITTEN COMMUNICATIONS - NONE.

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.