

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ZAC BRAND, FLEET SUPERINTENDENT, TRANSPORTATION
AND PUBLIC WORKS DEPARTMENT
ALAN ALTON, INTERIM CHIEF FINANCIAL OFFICER
FINANCE DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: BID AWARD - PURCHASE ORDER FOR 2021 CHEVROLET 3500
SILVERADO CAB & CHASSIS WITH 9FT UTILITY BODY

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve a purchase order for five (5) 2021 Chevrolet 3500 Silverado Cab & Chassis with 9ft Utility Body (One (1) for Water Department and four (4) for TPW) to Silveira GMC, Healdsburg, California, in an amount not to exceed \$228,072.45.

EXECUTIVE SUMMARY

The Transportation and Public Works and Finance Departments submitted a request to Purchasing for the purchase of five (5) 2020 or Newer Class 3 2WD DRW Standard Cab and Chassis with 9' Utility Body with Integrated Tool Drawers.

BACKGROUND

Under the City's guidelines for replacement of fleet vehicles, the Transportation and Public Works Department (TPW) Fleet Maintenance Division selects a vehicle for replacement when it has reached the end of its cost-effective life cycle. These vehicles have met the replacement criteria using a point system, an industry standard to predict when best to sell a vehicle. Repair costs, age, and mileage are considered in the point calculation performed by the Faster Fleet software system.

This purchase will replace the following City vehicles below:

- 14815 – 2008 44,532 Miles, Water Dept Meter Maintenance (Vehicle was sold at

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auction, damage beyond repair in vehicle accident)

- 14305 – 2003 104,016 Miles, TPW Field Services-Electrical
- 14306 – 2003 107,129 Miles, TPW Field Services-Electrical
- 14505 – 2005 119,108 Miles, TPW Field Services-Electrical
- 14811 – 2008 92,329 Miles, TPW Field Services-Electrical

PRIOR CITY COUNCIL REVIEW

Not applicable

ANALYSIS

On March 20, 2020, Invitation for Bids (IFB) 20-19 was opened by Purchasing. Of the one hundred and ninety-eight (198) vendors notified, fifteen (15) prospective bidders downloaded the documents for this solicitation. Three (3) responsive and responsible bid responses were received and the response from Silveira Chevrolet, Sonoma, CA was the lowest responsive and responsible bid. See table below:

Vendor	Cost
Silveira GMC Healdsburg, CA	\$228,072.45
Towne Ford Redwood City, CA	\$254,717.50
Hansel Ford Santa Rosa, CA	\$264,404.75

FISCAL IMPACT

Funds for replacement vehicles are budgeted in Fiscal Year 2019-20 under the Transportation and Public Works Fleet Vehicle Replacement account 300106, as approved by Council.

ENVIRONMENTAL IMPACT

This project is exempt from the California Environmental Quality Act (CEQA) in that it qualifies for a Class 1 exemption, Existing Facilities, pursuant to CEQA Guidelines Section 15301. Specifically, the proposed action would result in the purchase of replacement vehicles, allowing the continued operation of existing public facilities involving negligible or no expansion of use.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

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NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution

CONTACT

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