

CITY OF SANTA ROSA TRANSPORTATION AND PUBLIC WORKS
PROJECT WORK ORDER AMENDMENT NO. A010146-2016-10A

PROJECT NAME: CM AND INSPECTION FOR PACIFIC AVENUE RECONSTRUCTION-
HUMBOLDT STREET TO MONTECITO AVENUE

CITY PROJECT MANAGER: LISA WELSH

CONSULTANT PROJECT MANAGER: LIZ ELLIS

SCOPE OF SERVICE: See Consultant’s Scope of Services/Proposal for Services and Fee Schedule dated December 13, 2020, attached as Exhibit B-1.

START DATE: MAY 2021

COMPLETION DATE: DECEMBER 2022

CHARGE NUMBER FOR PAYMENT: 17341 75% \$ 280,428.00
55713 25% \$ 93,476.00

NOT-TO-EXCEED AMOUNT FOR THIS WORK ORDER: \$ 373,904.00 LW MR

TERMS AND CONDITIONS: This Project Work Order is issued and entered into as of the last date written below in accordance with the terms and conditions set forth in the “Master Professional Services Agreement with Green Valley Consulting Engineers, Agreement No. A010146,” dated October 11, 2016, “Project Work Order No. A010146-2016-10, dated March 31, 2020, which are hereby incorporated and made part of this Project Work Order. In the event of a discrepancy or conflict between the terms and conditions of the Project Work Order and the Master Agreement, the Master Agreement shall govern.

PROJECT WORK ORDER HISTORY

Original Project Work Order No. A010146-2016-10 Amount: \$438,600.00
Amendment No. A010146-2016-10A Amount: \$373,904.00
Total: \$812,504.00

CITY OF SANTA ROSA,
A Municipal Corporation

By: _____
CHRIS ROGERS
Mayor

Date: _____

GREEN VALLEY CONSULTING ENGINEERS,
A California corporation

By: Liz Ellis
Liz Ellis (Mar 12, 2021 09:48 PST)
Name: Liz Ellis
Title: President

Date: Mar 12, 2021

By: Sandy Seekins
Name: Sandy Seekins
Title: Secretary

Date: Mar 12, 2021

APPROVED AS TO FORM:

By: Jessica Mullan
Jessica Mullan (Mar 17, 2021 09:06 PDT)
Santa Rosa City Attorney’s Office

Attachments: Exhibit B-1 - Consultant’s proposal and fee for services for this Project Work Order



Exhibit B-1

municipal engineering
civil engineering
construction management
land surveying

Restoring Yesterday...Creating Tomorrow

December 13, 2020

Ms. Lisa Welsh
City of Santa Rosa
Transportation and Public Works Department
69 Stony Circle
Santa Rosa, CA 95401

Re: Request for Amendment #1 to Construction Management and Inspection for Pacific Avenue Reconstruction – Humboldt Street to Montecito Avenue Project (Project)

Dear Lisa:

Green Valley is requesting an amendment to our contract for the Pacific Avenue Reconstruction Project at this time to address the number of working days that have increased since our original proposal and contract were submitted/signed. At the time we submitted our proposal and fee in November 2019 the Project was still in the design phase and was estimated to have 140 working days. Since that time, the Project has been advertised with an estimated 260 working days and the State mandated Prevailing Wage hourly rate has also increased. Additionally, we are now working with requirements imposed by COVID-19 that have impacts on the construction industry and those working within the construction industry.

To accommodate the addition of 120 working days, please find the following fee request, which also includes a 20% contingency, per City request.

We are very excited at being given the opportunity to offer Construction Management and Inspection services to the City and are looking forward to this project in particular as so many of us live in the neighborhood! If you require additional information, do not hesitate to contact me at 707. 579.0388 or lizellis@gvalley.com

Regards:

A handwritten signature in green ink that reads "Liz Ellis".

Liz Ellis, P.E
C050830

City of Santa Rosa - Pacific Avenue Reconstruction - Humboldt Street to Montecito Avenue - AMENDMENT 1

Firm Name: Green Valley Consulting Engineers

Date: December 14, 2020

Billing Information

Name/Classification	1st Shift Hourly Billing Rates			PG&E QA	Hours by Phase			Hours	Amount
	Straight	OT	DT		Precon	Construction	Closeout		
Liz Ellis <i>Project Manager</i>	\$ 210.00	\$ 210.00	\$ 210.00	0		92	8	100	\$ 21,000.00
<i>Construction Manager</i>	\$ 220.00	\$ 220.00	\$ 220.00	0		400	40	540	\$ 118,800.00
<i>Construction Inspector</i>	\$ 160.00	\$ 190.00	\$ 210.00	0		960	40	1000	\$ 160,000.00
<i>Administrator</i>	\$ 80.00	\$ 80.00	\$ 80.00	0		48	16	64	\$ 5,120.00
Direct Costs								Subtotal	\$ 304,920.00
Inspector Vehicle \$8.00/Hour									\$ 8,000.00
Contingency (20%)									\$ 60,984.00
								Total	\$ 373,904.00

Fee based on 120 **working days** with CM at 3hrs/day and FT inspection for CIP Project



- 1) Hourly rates include mobile phone, laptop, camera.
- 2) Any extensive reproduction or delivery service will be billed at actual cost
- 3) Rates valid until Inspector Rates Increase in accordance to Prevailing Wage Determination increase
- 4) Construction inspection activities are subject to prevailing wage requirements.
- 5) Per prevailing wage requirements, as shift differential is for any covered 8 hour work shift beginning after 2PM.
- 6) Contingency allows for an additional of PT/ FT inspection and PT CM and/or for overtime and change order work that may be added