

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: SCOTT WESTROPE, FIRE CHIEF, FIRE DEPARTMENT  
SUBJECT: APPROVAL OF COOPERATIVE PURCHASE – FIRE  
DEPARTMENT PERSONAL PROTECTIVE EQUIPMENT  
THROUGH COOP AGREEMENT NPPGOV #PS26240

ACTION: MOTION

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RECOMMENDATION

The Fire Department recommends that the Council, by motion: 1) approve a Purchase Order to purchase Personal Protective Equipment from MES Service Company, LLC, Miami, Florida, utilizing cooperative purchasing through the National Purchasing Partners Government cooperative contract Number PS26240 for a total not to exceed amount of \$450,000 and authorizes the Purchasing Agent to execute the Purchase Order; and 2) delegate authority to negotiate and execute any other documents, agreements or amendments related to the purchase, in a form approved by the City Attorney. This item has no impact on current fiscal year budget.

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EXECUTIVE SUMMARY

The Fire Department has a scheduled replacement program for personal protective equipment that has reached the end of its safety lifespan or has been damaged during firefighting operations or for outfitting new recruits. The National Fire Protection Association (NFPA) recommends that personal protective equipment be replaced after ten years unless required sooner due to wear or damage. The Department has a need for firefighters' protective gear to be ordered and/or replaced as needed.

GOAL

This item aligns with the Council's core service goal of supporting wildland and all-hazards firefighting operations. Personal protective equipment (PPE) is essential for firefighter safety during wildland incidents and other non-structural responses and must be maintained in serviceable condition. Due to normal wear, environmental exposure, and manufacturer lifespan limitations, this equipment has a defined service life and must be replaced in accordance with established replacement schedules.

BACKGROUND/PRIOR COUNCIL REVIEW

The purchase order for Personal Protective Equipment expired on March 30, 2026. The Fire Department sought to identify a vendor that could provide Personal Protective Equipment. MES Service Company, LLC is able to provide all Firefighting Personal Protective Equipment under the National Purchasing Partners Government (NPPGov) cooperative contract Number PS26240.

ANALYSIS

This request is intended to ensure sufficient funding is available to cover all anticipated expenses through the end of the contract term. The contract expires March 30, 2029.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the 060200-5342 (Operations) or Fund 060600-5342 (Measure H). Some of the purchase of PPE will be funded by Measure H funds.

ENVIRONMENTAL IMPACT

Pursuant to CEQA Guidelines Section 15378, the recommended action is not a “project” subject to the California Environmental Quality Act (CEQA) because it does not have a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. In the alternative, the recommended action is exempt from CEQA pursuant to CEQA Guidelines section 15061(b)(3) because it can be seen with certainty that there is no possibility that the recommended action may have a significant effect on the environment.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 - NPPGov Cooperative Purchasing Agreement

PRESENTER(S)

Anthony Westergaard, Division Chief, Training