



## Substantial Amendment to the HOME-ARP Allocation Plan

Jurisdiction: City of Santa Rosa  
Original Allocation: \$2,737,433  
Revised Total Allocation: \$2,741,528

### **Reason for Substantial Amendment**

On April 30, 2025, the U.S. Department of Housing and Urban Development (HUD) notified the City of Santa Rosa (City) that it will receive an additional allocation of HOME Investment Partnerships – American Rescue Plan (HOME-ARP) funds (\$4,095). The City was originally allocated \$2,737,433. Due to HUD's recalculation, the revised total allocation is \$2,741,528. This additional funding is incorporated into this Substantial Amendment (Amendment) to the City's HOME-ARP Allocation Plan (Attachment 1 to this Amendment) and also available on the City's website: <https://www.srcity.org/DocumentCenter/View/37730/HOME-ARP-Allocation-Plan->.

The purpose of this Amendment is to document the increased allocation and the redistribution of funds among existing eligible activities. The City has chosen to reduce the amount allocated to City Administration and Planning in order to increase funding for subrecipient Supportive Services and Non-Profit Operating costs. These changes are aligned with the City's original intent to prioritize Supportive Services for individuals who are homeless or at-risk of becoming homeless. The revised allocations are outlined in the table below which replaces the table on page 36 of the City's HOME-ARP Allocation Plan.

### **Amended Allocation Summary**

<b>Category</b>	<b>Original Allocation</b>	<b>Amended Allocation +\$4,095</b>
Administration and Planning	\$410,614 (15%) *	\$310,614 (11%)
Supportive Services	\$2,189,947.35 (80%)	\$2,293,838 (84%)
Non-Profit Operating Costs	\$136,871.65 (5%) *	\$137,076 (5%)
<b>Total</b>	<b>\$2,737,433</b>	<b>\$2,741,528</b>
*15% and 5% are the statutory maximums for these categories		

## **Substantial Amendment Determination**

This Amendment meets the threshold for a substantial amendment under HUD Notice CPD-21-10 (Section V.C.6) and 24 CFR 92.63. A substantial amendment is defined as any change to the method of distributing funds, the addition of a new activity not previously described in the plan, or a change in the purpose, scope, location, or beneficiaries of an activity. In this case, although the activities and populations served remain the same, the redistribution of funding between Administration and Planning, Supportive Services, and Non-Profit Operating Costs constitutes a change in the method of distribution. Therefore, the City is following the full substantial amendment process as required by HUD.

## **Public Participation Process**

The City implemented its Citizen Participation Plan (CPP) to promote transparency and encourage public engagement. In accordance with the requirements outlined in the HOME-ARP Plan, the CPP, and HUD regulations, the City conducted a 15-day public comment period from July 31, 2025 to August 14, 2025. Public notice of the proposed Amendment was published in The Press Democrat, La Voz Bilingual Newspaper; and distributed by email to the Sonoma County Homeless Coalition (Continuum of Care) contact list. The Amendment was also made available for public review on the City's website and posted at the City Manager's Office, the Department of Housing and Community Services, and the Main Branch of the Sonoma County Library. A public hearing will be held at the City Council meeting on August 19, 2025.

## **Summary of Public Comments**

To be included upon completion of the Public Comment period.

## **Submission and HUD Review**

This Amendment will be submitted to HUD through the Integrated Disbursement and Information System (IDIS) eCon Planning Suite on a future date. In accordance with 24 CFR 91.500, HUD has 45 days to review the Amendment. If HUD does not issue a response within that timeframe, the Amendment will be considered approved by default.

Attachment 1 – City of Santa Rosa HOME-ARP Allocation Plan

Attachment 2 – Public Notice