



# Purchase Order 164640 Amendment – Additional Vehicles and Increase Compensation

City Council Meeting  
September 14, 2021

Fleet Superintendent, Transportation and Public Works

Zac Brand

# CURRENT

- On June 14, 2021, the City Manager approved bid award of Request for Quote (RFQ) 21-28 for two Ford Transit Class 3 Mid-Roof Passenger Vans to Hansel Ford, Santa Rosa, California in the amount of \$86,810.14.
- These vehicles will be used by the Police Department INResponse team providing mobile crisis intervention services to the community.

# PROPOSED

- On July 29, 2021, the Transportation and Public Work Department submitted a request on behalf of the Police Department to increase the quantity from two to four vans.
- On August 2, 2021, Hansel Ford agreed to honor the General Provision terms “Option to Increase Quantity” under RFQ 21-28.

# BENEFIT

- The additional vehicles will support the INResponse team in transporting citizens in our community under the mobile crisis intervention services.
- Under the General Provisions of RFQ 21-28, the City is able to request additional vehicles under the current solicitation award.
- Based on the most recent solicitation and pricing offered, City staff determines this request fair and reasonable.

# RECOMMENDATION

- It is recommended by the Transportation and Public Work, Police and Finance Departments, that the Council, by resolution, approve an amendment to Purchase Order 164640 for the purchase of two additional Ford Transit Class 3 Mid-Roof Passenger Vans to Hansel Ford, Santa Rosa, California in the amount of \$86,810.14, for a total amount not to exceed \$173,620.28.

QUESTIONS?