



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

HOUSING AUTHORITY REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL MARCH 22, 2021

1:30 P.M.

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE HOUSING AUTHORITY COMMISSIONERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/97606801811](https://srcity-org.zoom.us/j/97606801811) OR BY DIALING 888-475-4499 (Toll Free) AND ENTER WEBINAR ID: 976 0680 1811

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

Public Comment for any agenda item can be submitted by 5:00 pm, the Friday before the Housing Authority Meeting via e-mail at HAPublicComment@srcity.org. Email public comments received by the deadline will be distributed to Commissioners and uploaded to the agenda prior to the start of the Housing Authority Meeting for public access.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. STATEMENTS OF ABSTENTION**

4. STUDY SESSION

4.1 REVIEW OF FY 2021/22 ADMINISTRATIVE BUDGET, INCLUDING OVERHEAD

At the February 22, 2021 FY 2020/21 budget study session, the Authority requested to review the Housing Authority administrative budget, including overhead and other costs that are allocated by the City's Finance Department.

Attachments: [Staff Report](#)
[Presentation](#)

4.2 HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME) TENANT BASED RENTAL ASSISTANCE OVERVIEW

It is recommended by the Housing and Community Services Department that the Housing Authority, hold a study session to receive information on the HOME Investments Partnership Act Tenant Based Rental Assistance program.

Attachments: [Staff Report](#)
[Presentation](#)

4.3 FISCAL YEAR 2021-2022 NOTICE OF FUNDING AVAILABILITY PROCESS

It is recommended by the Housing and Community Services Department that the Housing Authority hold a study session to receive information on the Fiscal Year 2021-2022 Notice of Funding Availability process and provide direction.

Attachments: [Staff Report](#)
[Presentation](#)

5. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

This is the time when any person may address the Housing Authority on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Housing Authority. For this meeting, public comments are limited to 3 minutes.

6. APPROVAL OF MINUTES

6.1 February 22, 2021 - Draft Minutes.

Attachments: [Draft Minutes](#)

7. CHAIRMAN/ COMMISSIONER REPORTS

7.1 The Housing Authority may provide the Chair direction on whether to send a letter to the City Manager requesting participation in Executive Director recruitment.

8. COMMITTEE REPORTS

9. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS - NONE

9.1 PENDING DEVELOPMENT PIPELINE UPDATE - Provided for information.

Attachments: [Memorandum](#)
[Attachment 1 - Housing Pipeline](#)

10. CONSENT ITEMS

10.1 RESOLUTION - RESCISSION OF HOUSING AUTHORITY RESOLUTION NO. 1692, WHICH HAD APPROVED A CONDITIONAL COMMITMENT OF LOAN FUNDS IN THE AMOUNT OF \$4,200,000 AND ALLOCATION OF 134 ARTICLE XXXIV UNITS, AND HOUSING AUTHORITY RESOLUTION NO. 1693, WHICH HAD APPROVED AN ALLOCATION OF EIGHT (8) PROJECT-BASED VOUCHERS FOR THE DETURK WINERY VILLAGE PROJECT AT 8 WEST 9TH STREET AND 808 DONAHUE STREET

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, by resolution, 1) rescind Housing Authority Resolution No. 1692, which approved a conditional commitment of loan funds in the amount of \$4,200,000 and an allocation of 134 Article XXXIV units; and 2) rescind Housing Authority Resolution No. 1693, which allocated eight (8) Project-Based Vouchers, for the DeTurk Winery Village Project at 8 West 9th Street and 808 Donahue Street, as the developer advised it

will no longer be proceeding with the project.

Attachments: [Staff Report](#)
[Attachment 1 – Housing Authority Resolution No. 1692](#)
[Attachment 2 – Housing Authority Resolution No. 1693](#)
[Attachment 3 – Letter from Developer](#)
[Resolution](#)
[Presentation](#)

11. REPORT ITEMS - NONE

12. PUBLIC HEARING

12.1 PUBLIC HEARING - ADOPTION OF PUBLIC HOUSING AGENCY PLANS

BACKGROUND: The Quality Housing and Work Responsibility Act of 1998 requires any Housing Authority that administers the Section 8 Housing Choice Voucher program to adopt a Public Housing Agency (PHA) Plan with two components: the Five-Year Plan and Annual PHA Plan updates. The City of Santa Rosa is submitting a Five-Year Plan for Fiscal Years 2021-2026 and an Annual Plan for Fiscal Year 2021-2022. The Plans are reviewed by a Resident Advisory Board and by the public during a public meeting. The adoption of PHA Plans is required by the United States Department of Housing and Urban Development (HUD) for local administration of the Housing Choice Voucher program.

RECOMMENDATION: It is recommended by the Department of Housing and Community Services that the Housing Authority, by resolution, adopt the Annual Public Housing Agency Plan (PHA Plan) for Fiscal Year 2021-2022 and the Five-Year Plan for Fiscal Years 2021-2026.

Attachments: [Staff Report](#)
[Attachment 1 - Annual Plan 2021 - 2022](#)
[Attachment 2 - Five Year Plan 2021-2026](#)
[Resolution](#)
[Presentation](#)
[PH Notice](#)

13. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.