

RESOLUTION NO. RES-2026-013

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA 1) APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH DYNAMIC DZYNE ASSOCIATES, INC. DBA SUBSTRATE (SUBSTRATE, INC.) OF NOVATO, CALIFORNIA TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE ROUTE 101 BICYCLE AND PEDESTRIAN OVERCROSSING PROJECT (CML-5028(083)) IN THE AMOUNT NOT TO EXCEED \$1,800,000 WITH A CITY CONTROLLED CONTINGENCY OF \$200,000, 2) APPROVING STAFF TO EXECUTE AN AGREEMENT FIRST AMENDMENT WITH SUBSTRATE, INC. WITHIN FISCAL YEAR 2026/2027 IN THE AMOUNT NOT TO EXCEED \$700,000, SUBJECT TO FISCAL YEAR 2026-2027 BUDGET APPROVAL, FOR A TOTAL CONTRACT PRICE NOT TO EXCEED \$2,700,000, AND 3) AUTHORIZING THE DIRECTOR OF TRANSPORTATION AND PUBLIC WORKS OR DESIGNEE TO MAKE NON-SUBSTANTIVE CHANGES TO THE AGREEMENT AND AMENDMENT, SUBJECT TO APPROVAL BY THE CITY ATTORNEY, AND EXECUTE THE AGREEMENT AND AMENDMENT

WHEREAS, the City of Santa Rosa (City) would like to construct Route 101 Bicycle and Pedestrian Overcrossing (Project) providing a pedestrian and bicycle bridge overcrossing US Highway 101 to include a 5-foot-wide sidewalk and an 8-foot-wide bike path, which will provide a much-needed improvement to the existing pedestrian and bicycle connectivity, and reduce pedestrian/vehicle conflict, and improve more opportunities for alternative transportation; and

WHEREAS, on February 25, 2025, the Council of the City of Santa Rosa approved by RES-2025-028 a Cooperative Agreement (Number 04-3020) with California Department of Transportation (Caltrans) in conformance with Caltrans' project development process to advance the Project; and

WHEREAS, Cooperative Agreement Number 04-3020 between the City and Caltrans for the Hwy 101 Bike and Pedestrian Overcrossing project required the Project construction administration include a Structural Representative among other specialized bridge construction experience that extends past the expertise of the City staff; and

WHEREAS, the City advertised a request for proposals from September 29, 2020 to October 20, 2020 for consultant professional construction management and inspection services (CM&I) for the construction (CON) phase of the Project; and

WHEREAS, the City notified nine hundred forty-four (944) professional firms of the request for proposals, and four (4) proposals were received; and

WHEREAS, a review panel composed of personnel from the City of Santa Rosa found Dynamic Dzyne Associates, Inc. dba Substrate (Substrate, Inc.) of Novato, California and their subconsultant team possessed the required technical expertise, relevant project experience and understanding of the work to be done to successfully deliver the Project CM&I; and

WHEREAS, the CM&I was broken out as phase 1 and phase 2 per fiscal year costs to alleviate the upfront cost of the project and align the contract with the budgeted funding year; and

WHEREAS, the CM&I phase 1 fee for Substrate, Inc. to provide the requested scope of services is \$1,800,000 with a City controlled contingency of \$200,000; and

WHEREAS, the CM&I phase 2 fee for Substrate, Inc. to provide the requested scope of services is \$700,000 for the consultant services within fiscal year 2026/2027 and beyond and is herein referred to as the Agreement First Amendment.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves a Professional Services Agreement (Agreement) with Dynamic Dzyne Associates, Inc. dba Substrate (Substrate, Inc.) of Novato, California, in substantially the same form as Exhibit A to the resolution, subject to approval as to form by the City Attorney, to deliver CM&I for the construction (CON) phase 1 of the Highway 101 Bicycle and Pedestrian Overcrossing project in an amount not-to-exceed \$2,000,000.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa approves the First Amendment to the Agreement (First Amendment) with Dynamic Dzyne Associates, Inc. dba Substrate (or Substrate, Inc.) of Novato, California in an amount not-to-exceed \$700,000, in substantially the same form as Exhibit B to the resolution, subject to approval of project costs in the fiscal year 2026-2027 Capital Improvement Program budget and approval as to form by the City Attorney, to deliver CM&I for the construction (CON) phase of the Highway 101 Bicycle and Pedestrian Overcrossing project in a total agreement amount not-to-exceed \$2,700,000.

BE IT FURTHER RESOLVED that the Council hereby delegates authority to the Director of Transportation and Public Works or designee to negotiate, make non-substantive changes and execute the Agreement and the First Amendment.

IN COUNCIL DULY PASSED this 10th day of February 2026.

AYES: (7) Mayor Stapp, Vice Mayor Okrepkie, Council Members Alvarez, Bañuelos, Fleming, MacDonald, Rogers

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

RECUSE: (0)

ATTEST: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
City Clerk Mayor

APPROVED AS TO FORM: \_\_\_\_\_  
City Attorney

Exhibit A – Professional Service Agreement  
Exhibit B – First Amendment