

RESOLUTION NO. 28805

RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING THE CITY CLASSIFICATION AND SALARY PLAN AND AUTHORIZING THE CITY MANAGER TO IMPLEMENT THESE CHANGES INCLUDED IN THE FISCAL YEAR 2016-2017 BUDGET

WHEREAS, the Personnel Officer, on behalf of the City Manager, insures the orderly and consistent administration of the City Council's adopted classification and salary plan; and

WHEREAS, the Personnel Officer recommends that various classifications be abolished, created or modified, and that some existing salary ranges be adjusted; and

WHEREAS, meet and confer requirements of the Meyers-Milias-Brown Act regarding salary and unit assignment matters have occurred with affected employee groups.

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Santa Rosa amends the City classification and salary plan for permanent budgeted positions as follows:

- 1) Add the 1.0 FTE Deputy City Attorney position to the City Attorney's Office.
- 2) Add 1.0 FTE Senior Administrative Assistant position to the City Attorney's Office.
- 3) Create the new classification of Arts Coordinator with a step salary steps of \$56,209 – \$58,956 – \$61,973 – \$65,130 – \$68,375, in Unit 7, Technical and reclassify 1.0 FTE Recreation Coordinator position in the Recreations and Parks Department to the new classification.
- 4) Eliminate 1.0 FTE vacant Administrative Secretary position in the Recreation and Parks Department.
- 5) Add 1.0 FTE Facilities Attendant position to the Recreation and Parks Department.
- 6) Add .60 FTE Recreation Specialist position in the Recreation and Parks Department.
- 7) Add .25 FTE Recreation Coordinator position in the Recreation and Parks Department.
- 8) Create the new classification of Deputy Director – Housing & Community Services with a salary range of \$104,948 - \$135,748 annually, in Unit 18, Miscellaneous Mid-Management and add 1.0 FTE in Code Enforcement Section of Housing and Community Services Department.
- 9) Add 1.0 FTE Housing & Community Services Technician position to the Housing Section of the Housing and Community Services Department.
- 10) Add 1.0 FTE City Planner position to the Planning and Economic Development Department.
- 11) Add 1.0 FTE Administrative Services Officer position to the Planning and Economic Development Department.
- 12) Eliminate 1.0 FTE Field and Evidence Technician position in the Police Department.
- 13) Add .50 FTE Marketing and Outreach Coordinator position in the Police Department.
- 14) Add .25 FTE Police Technician position in the Police Department.
- 15) Reclassify 1.0 FTE Civil Engineering Technician III position to 1.0 FTE Quality Control Analyst position in the Transportation and Public Works Department.
- 16) Reclassify 1.0 FTE Traffic Signal Technician position to 1.0 FTE Senior Traffic Signal Technician position in the Transportation and Public Works Department.

- 17) Create the new classification of Parking Manager with an annual salary range of \$92,527 - \$118,497, in Unit 18, Miscellaneous Mid-Management and reclassify 1.0 FTE Economic Development & Housing Manager position in the Finance Department to the new classification.
- 18) Eliminate 2.0 FTE Parking Operations Aide positions in the Finance Department.
- 19) Add 1.0 FTE Risk Management Analyst position in the Risk Management Division of the Human Resources Department.
- 20) Add 1.0 FTE Senior Programmer Analyst position in the Water Department.
- 21) Add 1.0 FTE Supervising Engineer position in the Water Department.
- 22) Add 1.0 Environmental Compliance Officer position to the Water Department.
- 23) Add 1.0 FTE Natural Resource Specialist position to the Water Department.

BE IT FURTHER RESOLVED that the Council authorizes the City Manager to implement these changes consistent with the orderly and continual administration of the City's classification and salary plan.

IN COUNCIL DULY PASSED this 15th day of June, 2016.

AYES: (7) Mayor Sawyer, Vice Mayor Schwedhelm, Council Members Carlstrom, Combs, Coursey, Olivares, Wysocky

NOES: (0)

ABSENT: (0)

ABSTAIN: (0)

ATTEST: _____ APPROVED: _____
Interim City Clerk Vice Mayor

APPROVED AS TO FORM:

Acting City Attorney