

**TWELFTH AMENDMENT
TO GENERAL SERVICES AGREEMENT NUMBER F000384
WITH UNIVERSAL BUILDING SERVICES AND SUPPLY COMPANY**

This Twelfth Amendment to Agreement number F000384, dated June 12, 2012 (“Agreement”) is made as of this _____ day of _____, 2016, by and between the City of Santa Rosa, a municipal corporation (“City”), and Universal Building Services and Supply Company, a California Corporation (“Contractor”).

RECITALS

- A. City and Contractor entered into the Agreement for Contractor to provide janitorial services for various locations, as previously amended by Amendments No. 1,2,3,5,6,7,9 and 11 to add or remove services, and Amendments No. 4, 8 and 10 for a one year extension and increase in compensation.
- B. City and Contractor now desire to amend the Agreement for the purpose of extending the contract for an additional one year period with a 2.6% increase to contract unit price, updating contract language, adjust services for Parking Garage, Transit Operations, Transit Mall and City Hall for Items 1, 21, 28, 29, 30, 31, 34 and 34, and increasing compensation.

AMENDMENT

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. SCOPE OF SERVICES

Section 1 is amended to address language and scope of work changes as identified in Exhibit A-1-1 for Parking Garage, Transit and City Hall services, commencing July 1, 2016 through June 30, 2017.

2. COMPENSATION

Section 4 of the Agreement is amended to increase the compensation payable to Contractor under the Agreement by four hundred fifty-two thousand one hundred eighty-eight dollars and sixty-six cents (\$452,188.66) to read as follows:

“The total of all fees paid to Contractor for the satisfactory performance and completion of all services set forth in the Agreement shall not exceed the total sum of \$1,887,381.65. The Chief Financial Officer is authorized to pay all proper claims from various Key Charge Numbers.”

3. BILLABLE RATES, PAYMENTS TO CONTRACTOR

Section 5a. Billable Rates. Contractor shall be paid for the performance of supplemental services at fee rates, as set forth in Exhibit B-6.

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

CONTRACTOR:

CITY OF SANTA ROSA

a Municipal Corporation

Name of Firm: Universal Building Services and Supply Company

By: _____

TYPE OF BUSINESS ENTITY:

- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: _____)

Print Name: John Sawyer

Title: Mayor

APPROVED AS TO FORM:

Signatures of Authorized Persons:

By: _____

Office of the City Attorney

Print Name: _____

Title: _____

By: _____

Print Name: _____

Title: _____

City of Santa Rosa Business Tax Cert. No.

_____59086_____

Attachment:

Exhibit B-6 – Compensation Schedule

Exhibit A1-1 – Parking Garage Language and Service Changes, Transit and City Hall

Exhibit B-6
Compensation Schedule
July 1, 2016 – June 30, 2017

JANITORIAL SERVICES

Bid Item	Qty	Unit	Description	Unit Cost	Total Amount
1.	12	Mo.	City Hall, 100 Santa Rosa Avenue Santa Rosa, CA 95404	\$3,341.83	\$40,101.94
2.	12	Mo.	City Hall Annex, 90 Santa Rosa Avenue Santa Rosa, CA 95404	\$1,329.57	\$15,954.89
3.	12	Mo.	Sonoma County Historical Museum 425 7 th Street, Santa Rosa, CA 95404	\$549.71	\$6,596.53
4.	12	Mo.	Public Safety Building, 965 Sonoma Avenue Santa Rosa, CA 95404	\$3,407.43	\$40,889.19
5.	12	Mo.	Municipal Services Center North, 55 Stony Circle Santa Rosa, CA 95401	\$1,472.91	\$17,674.96
6.	12	Mo.	Municipal Service Center South, 69 Stony Pt. Rd Santa Rosa, CA 95401	\$1,405.84	\$16,870.07
7.	12	Mo	Ridgway Swim Center, 445 Ridgway Avenue Santa Rosa, CA 95404	\$1,900.33	\$22,803.92
8.	12	Mo.	Multi-Wide Mobile Office Unit, 2125 W College Avenue Santa Rosa, CA 95401	\$447.13	\$5,365.56
9.	12	Mo.	Finley Community Center, 2060 W. College Avenue Santa Rosa, CA 95401	\$2,751.06	\$33,012.77
10.	12	Mo.	Finley Swim Center, 2060 W. College Avenue Santa Rosa, CA 95401	\$1,910.85	\$22,930.23
11.	12	Mo.	Community Recreation Center, 415 Steele Ln Santa Rosa, CA 95401	\$1,520.26	\$18,243.11
12.	12	Mo.	Club Houses: Franklin, 2095 Franklin St.; Benton, 1055 Benton St. Doyle, 1700 Doyle Ave, Santa Rosa, CA	\$764.52	\$9,174.28
13.	12	Mo.	Luther Burbank Home and Gardens 204 Santa Rosa Ave, Santa Rosa, CA 95401	\$117.05	\$1,404.55
14.	12	Mo	Railroad Depot, 9 Fourth Street, Santa Rosa, CA 95401	\$322.21	\$3,866.48
15.	12	Mo.	Police Substation, 2090 Steele Lane Santa Rosa, CA 95403	\$97.28	\$1,167.39
16.	12	Mo.	Chamber Building, 635 1 st Street Santa Rosa, CA 95404	\$708.84	\$8,506.07
17.	12	Mo	Senior Center, 704 Bennett Valley Road Santa Rosa, CA 95405	\$1,705.69	\$20,468.30
18.	12	Mo.	Senior Center Commercial Kitchen, 704 Bennett Valley Road, Santa Rosa, CA 95405	\$259.07	\$3,108.86
19.	12	Mo.	Fire Station #10, 2374 Circadian Way Santa Rosa, CA 95407	\$757.50	\$9,089.97

20.	12	Mo.	Westside Transfer Station, corner of West College and Stony Point Road, Santa Rosa, CA 95403	\$173.59	\$2,083.12
21.	12	Mo.	Transit Operations Building, 45 Stony Point Road Santa Rosa, CA 95401	\$1,260.00	\$15,120.00
22.	12	Mo.	Police Substation at Old Courthouse Square #19 Santa Rosa, CA	\$80.21	\$962.58
23.	12	Mo.	Deturk Roundbarn, 919 Donahue Street Santa Rosa, CA 95401	\$644.40	\$7,732.83
24.	12	Mo.	MSCN Warehouse Office and Restroom 55 Stony Point Road, Santa Rosa, CA 95401	\$102.57	\$1,230.83
25.	12	Mo.	MSCN Public Works Office-Shop #15 55 Stony Point Road, Santa Rosa, CA 95401	\$192.01	\$2,304.11
26.	12	Mo.	Samuel Jones Hall Police Substation 4020 Finley Avenue, Santa Rosa, CA 95407	\$90.74	\$1,088.90
27.	12	Mo.	Church of One Tree 492 Sonoma Avenue, Santa Rosa, CA 95404	\$192.01	\$2,304.11
28.	12	Mo.	Transit Mall, 2 nd Street between "B: St and Santa Rosa Avenue, Santa Rosa, CA 95404 (120204)	\$1,334.83	\$16,017.91
29.	12	Mo.	Garage #5 Clean Public and Employee's restrooms and drinking fountain at tri-deck 635 Third Street Santa Rosa, CA 95404	\$646.70	\$7,760.40
30.	12	Mo.	Garage #1, Clean attendants restroom only, 521 7 th Street between "B" Street and Mendocino Avenue (320501). (Remove-Duplicate of Item 34)	\$0	\$0
31.	12	Mo.	Garage #9 Clean one (1) elevator, employee work areas and restrooms at Plaza 97 "D" Street, Corner of 2 nd & "D" Street. Santa Rosa, CA 95404	\$877.17	\$10,526.03
32.	12	Mo.	Garage #3 Clean two (2) elevators at Parking 735 5 th Street, Corner of 5 th and Beaver Streets, Santa Rosa, CA 95404	\$478.70	\$5,744.37
33.	12	Mo.	Garage #12 Clean two (2) elevators at Parking 555 1 st Street Santa Rosa, CA 95404	\$598.37	\$7,180.43
34.	12	Mo.	Garage #1 Clean two (2) elevators and attendant restroom, 521 7 th Street between "B" Street and Mendocino Avenue.	\$496.00	\$5,952.00
35.	12	Mo.	MSCN Suite #9 & 10, clean 2 days per week at 55 Stony Point Road, Santa Rosa, CA 95401	\$98.64	\$1,183.70
36.	12	Mo.	Senior Wing-First Floor, Finley Community Center, Santa Rosa, CA 95401	\$3,417.42	\$41,009.02
37.	12	Mo.	Senior Wing-Second Floor, Finley Community Center, Santa Rosa, CA 95401	\$1,358.08	\$16,296.94
38.	12	Mo.	Apple Valley Lane Santa Rosa, CA	\$140.32	\$1,683.86
39.	12	Mo.	Chamber Building- First Floor, 635 1st Street Santa Rosa, CA 95404	\$731.54	\$8,778.46
			Total		\$452,188.66

Exhibit A-1-1

**ECONOMIC DEVELOPMENT AND HOUSING
PARKING GARAGE
JANITORIAL SERVICE REQUIREMENTS**

SECURITY

- Remove the name of contact Tom Dorsey, referred to as “TD” herein, and reference Luke Morse.

CITY FURNISHED SUPPLIES

- The City and contractor will establish stock levels for each of the following items, and the City will maintain a supply of cleaning fluids, graffiti remover, mop buckets and mop heads, paper towels, liquid soap, deodorant cakes, toilet tissue, toilet seat covers and plastic trash bags in the janitorial supply area at Garage-9. The contractor will be responsible for replenishing the supplies in the restrooms at each facility.

CLEANING QUALITY REQUIREMENTS

- Remove TD

CLEANING SCHEDULE(s)

- Remove TD

RESTROOM CLEANING

WORK SCHEDULE/DESCRIPTION

- For Garage-5 reduce employee restroom cleaning to one cleaning per week. (Currently being cleaned twice per day seven days per week)
- For Garage-1 reduce employee restroom cleaning to once per week
- Remove TD
- Remove Carl Collins
- Re-locate and combine items listed under “City Will Provide” to “City Furnished Supplies”

DRINKING FOUNTAIN CLEANING

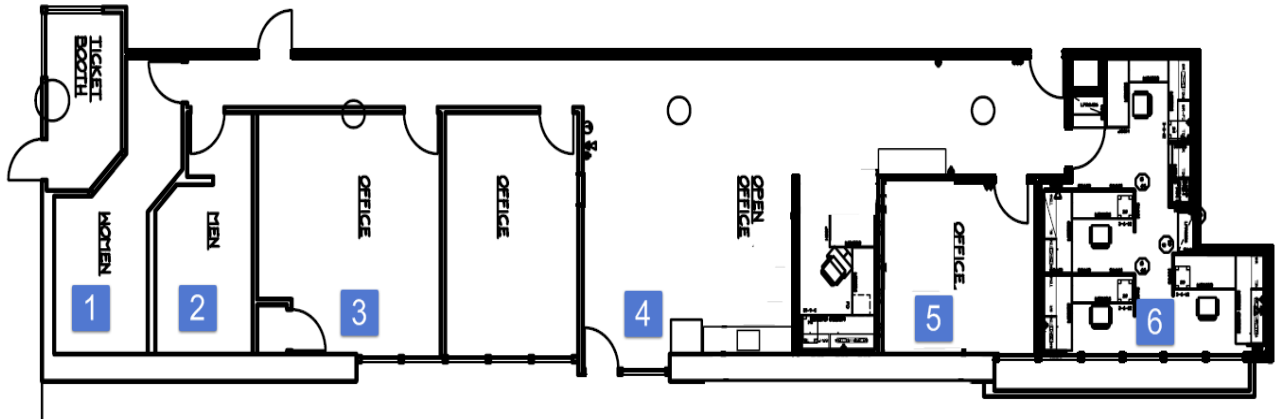
- Re-locate entire item under Garage-5 services.

EMPLOYEE WORK AREA CLEANING

FACILITY LOCATION Garage 9, WORK SCHEDULE/DESCRIPTION

- Item 2, thoroughly sweep, mop, and empty trash receptacles. Quarterly dust mini blinds and buff floors.

Item 31 Parking Garage 9 Employee Work Area Map



Cleaning Areas – Services as Identified:

Area 1 Women’s Restroom (5 days per week M-F)

Area 2 Men’s Restroom (5 days per week M-F)

Area 3 Maintenance Office (1 day per week on Wednesday)

Area 4 Employee Break Area, Entire Hallway, and SAA Office Area (1 day per week on Wednesday)

Area 5 Parking Supervisor Office (1 day per week on Wednesday)

Area 6 POC Office (1 day per week on Wednesday)

TRANSIT

Item 21, Transit Operations Building

Cleaning hours, 7 days a week

Between the following hours:

9:00p.m. – 5:00a.m. (cleaning must not begin before 9:00p.m.)

Item 28, Transit Mall

Cleaning hours, three times a day, 7 days a week.

Between the following hours:

5:30-6:00a.m. (cleaning must be completed before 6a.m.)

12:00-1:00p.m.

5:00-6:00p.m.

City Hall

Item 1, City Hall

Additional Service: Provide service to clean the public restroom, Monday through Friday between 12:00pm and 3:00pm.