

NextRequest for City of Santa Rosa

Prepared for: Lauren Wiley, City of Santa Rosa
Prepared by: Angélique Mansell (NextRequest)
Date: June 12, 2023

	
What do I get with NextRequest?	<p><i><u>An all-in-one platform for managing records requests</u></i> across your entire agency. It's an annual subscription and includes:</p> <ul style="list-style-type: none">• Workflow Tools• Document Hosting & Management• Dashboards and Custom Reporting• Request Diversion• Regular Product Improvements and Feature Updates
Security?	<p>We protect your information using:</p> <ul style="list-style-type: none">• SOC 2 Security Audit• Encryption and Threat/Uptime Monitoring• See a full overview at: nextrequest.com/security.
Technical Requirements?	<p>NextRequest is entirely web based and software-as-a-service</p> <ul style="list-style-type: none">• Everything in the cloud - no downloads or installations• Works on all modern web browsers



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NextRequest Quote - City of Santa Rosa

Customer	City of Santa Rosa	Term Start	November 15, 2023
Address	100 Santa Rosa Avenue, Santa Rosa, CA 95407	Term End	November 14, 2026
Contact	Lauren Wiley	Invoicing	Invoiced annually

Required Items: Year 1 (November 15, 2023 - November 14, 2024)	Price	QTY	Subtotal
Annual NextRequest License <ul style="list-style-type: none"> Record Request Management Module & Document Module Unlimited users in specified agency or departments Software as a Service (SaaS); fully hosted, maintained, and cloud-based Support: Dedicated customer success staff; responses in ≤ 1 business day 	\$13,658.39	1	\$13,658.39
Single Sign On Maintenance (yearly) Integration to Active Directory or OAuth to allow employees to sign-in with a single password. Maintenance for initial endpoint. One end point. User authentication only.	\$1,781.54	1	\$1,781.54
Retention <ul style="list-style-type: none"> Customizable retention schedule Documents and requests can be automatically removed from your portal after the retention period expires 	\$1,500.00	1	\$1,500.00

Total \$16,939.93

Required Items: Year 2 (November 15, 2024 - November 14, 2025)	Price	QTY	Subtotal
Annual NextRequest License <ul style="list-style-type: none"> Record Request Management Module & Document Module Unlimited users in specified agency or departments Software as a Service (SaaS); fully hosted, maintained, and cloud-based Support: Dedicated customer success staff; responses in ≤ 1 business day 	\$14,136.43	1	\$14,136.43



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Single Sign On Maintenance (yearly) Integration to Active Directory or OAuth to allow employees to sign-in with a single password. Maintenance for initial endpoint. One end point. User authentication only.	\$1,843.89	1	\$1,843.89
Retention <ul style="list-style-type: none"> Customizable retention schedule Documents and requests can be automatically removed from your portal after the retention period expires 	\$1,552.50	1	\$1,552.50

Total **\$17,532.82**

Required Items: Year 3 (November 15, 2025 - November 14, 2026)	Price	QTY	Subtotal
Annual NextRequest License <ul style="list-style-type: none"> Record Request Management Module & Document Module Unlimited users in specified agency or departments Software as a Service (SaaS); fully hosted, maintained, and cloud-based Support: Dedicated customer success staff; responses in ≤ 1 business day 	\$14,631.20	1	\$14,631.20
Single Sign On Maintenance (yearly) Integration to Active Directory or OAuth to allow employees to sign-in with a single password. Maintenance for initial endpoint. One end point. User authentication only.	\$1,908.43	1	\$1,908.43
Retention <ul style="list-style-type: none"> Customizable retention schedule Documents and requests can be automatically removed from your portal after the retention period expires 	\$1,606.84	1	\$1,606.84

Total **\$18,146.47**

Renewals: Pricing is limited to a 3.5% annual increase within the multi-year agreement to account for application improvements, new features and inflation.