

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: STEPHEN DITTMER, SUPERVISING ENGINEER
TRANSPORTATION AND PUBLIC WORKS DEPARTMENT
JASON JENKINS, BATTALION CHIEF
FIRE DEPARTMENT

SUBJECT: CONTRACT AWARD – TEMPORARY FIRE STATION 5,
3480 PARKER HILL ROAD

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Fire Department and the Transportation and Public Works Department that the Council, by Resolution, award Contract No. C02183, Temporary Fire Station 5, 3480 Parker Hill Road, in the amount of \$574,000 to the lowest responsible bidder, Oak Grove Construction Co., Inc. of Petaluma, California, approve a 15% contract contingency, authorize a total contract amount of \$660,100, and authorize the Chief Financial Officer to increase the appropriation of funds to JL Key 05096 by \$1 million for the project.

EXECUTIVE SUMMARY

This resolution will award a contract to Oak Grove Construction Co., Inc., of Petaluma, California, approve a 15% contract contingency and authorize a total contract amount of \$660,100 to deliver and assemble a leased modular fire station and apparatus tent, including construction of utility connections and accessibility improvements necessary to operate the temporary facility at the fire damaged site on 3480 Parker Hill Road.

BACKGROUND

On October 9, 2017, Fire Station 5 on Newgate Court serving the Fountaingrove area and the former Fire Station 5 on 3480 Parker Hill Road were destroyed in the Tubbs fire. The Fire Department is currently operating the fire engine from the Fountaingrove area, Engine Five, out of Fire Station 1 on Sonoma Avenue. Currently, the closest fire station servicing the Fountaingrove area is Fire Station 11 on Lewis Road.

CONTRACT AWARD – TEMPORARY FIRE STATION 5, 3480 PARKER HILL ROAD
PAGE 2 OF 3

The former Fire Station 5 site on Parker Hill Road was selected as the preferred site of a temporary fire station since a permanent fire station will not be re-built on the site, and the temporary fire station can be in use without interruptions from construction of a permanent station.

On February 6, 2018, the Council approved a Use Agreement with Menlo Park Fire Protection District to lease their modular fire station and apparatus tent. Site improvements are necessary to operate the temporary facilities, including construction of disability access and repair of fire damaged utility connections.

This project will establish a temporary Fire Station 5 on 3480 Parker Hill Road to serve the Fountaingrove area of Santa Rosa until the permanent station is rebuilt.

PRIOR CITY COUNCIL REVIEW

On October 13, 2017 the Council adopted Resolution No. RES-2017-201 ratifying the Proclamation of the Existence of a Local Emergency issued by the Director of Emergency Services.

On February 6, 2018 the Council, by resolution, approved a Use Agreement for the use of a temporary modular fire station and apparatus tent owned by the Menlo Park Fire Protection District.

ANALYSIS

\$1 million proposed project budget to construct a temporary fire station, funded from insurance proceeds:

Estimated Project Cost:

| | |
|-----------------------------------|---------------------|
| Lease modular fire station | \$ 2.00 |
| Relocate modular from Menlo Park | \$ 10,000.00 |
| Consultant Design | \$100,000.00 |
| Project Management and Inspection | \$ 90,000.00 |
| Fencing - City forces | \$ 30,000.00 |
| Technology equipment | \$ 6,000.00 |
| Construction | \$574,000.00 |
| 15% contingency | \$ 86,100.00 |
| Subtotal | \$896,102.00 |

Estimated Additional Needs:

| | |
|--|---------------------|
| Permit fees, Security, Equipment, Tools & Furnishings | |
| Subtotal | \$103,898.00 |

Total Estimated Project Cost **\$1,000,000**

CONTRACT AWARD – TEMPORARY FIRE STATION 5, 3480 PARKER HILL ROAD
PAGE 3 OF 3

2. The project was advertised on May 23, 2018, and bids were received on June 12, 2018. A total of three (3) bids were received, ranging from \$574,000 to \$836,000. The low bid was 14.8% over the Engineer's estimate.
3. The low bidder, Oak Grove Construction Co., Inc., possesses a valid contractor's license of the required class, as verified by the Contractor's State License Board, and is registered with the State Department of Industrial Relations (DIR).
4. Construction is anticipated to begin approximately July 2018. The length of the contract is 60 working days.
5. The Public Participation Plan is required and has been approved by the Transportation and Public Works Marketing and Outreach Coordinator.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the general fund. The project will be funded with insurance claims proceeds that have already been received. All proper claims will be authorized for payment from Account No. 05096.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15269 because this is a project to restore facilities necessary to maintain public safety that have been destroyed as a result of a disaster in a disaster stricken area in which a state of emergency has been proclaimed by the Governor pursuant to the California Emergency Services Act.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Location Map
- Attachment 2 – Summary of Bids
- Resolution

CONTACT

Camron Macdonald, Facilities Planning Coordinator
cmacdonald@srcity.org, (707) 543-3769