



City of Santa Rosa

City Hall, Council Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

City Council Regular Meeting Minutes - Final

Tuesday, February 25, 2025

2:30 PM

1. CALL TO ORDER AND ROLL CALL

Mayor Stapp called the meeting to order at 2:33 p.m.

Council Member Alvarez joined Closed Session at approximately 3:00 p.m.

Present: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED) - NONE.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

No public comments were made.

Mayor Stapp recessed the meeting to closed session at 2:34 p.m. to discuss Items 3.1 and 3.2 as listed on the agenda.

3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: 730 3rd Street, Santa Rosa, CA 95404

Agency Negotiator: Jill Scott, Real Property Negotiator, and Stephanie Valkovic, Associate Real Property Negotiator

Negotiating Parties: 10 E Street, LLC and Burbank Housing Development Corporation, a California non-profit corporation

Under Negotiations: Price and terms of payment.

This item was received and filed.

3.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: 625 and 637 3rd Street, APNs 009-013-011 and 009-013-012 ("Garage 5")

Agency Negotiator: Jill Scott, Real Property Negotiator; Stephanie Valkovic, Associate Real Property Negotiator
Negotiating Parties: Rogal Projects
Under Negotiations: Price and terms of payment.

This item was received and filed.

**3.3 PUBLIC EMPLOYEE - EVALUATION OF PERFORMANCE
(Government Code Section 54957(b)) (THIS ITEM IS BEING
CONTINUED TO THE MARCH 4, 2025, REGULAR MEETING.)**

Title: City Attorney

This item was continued to the March 4, 2025, Regular Meeting.

Mayor Stapp recessed Closed Session at approximately 3:32 p.m. and reconvened to Interviews at 3:37 p.m.

Present: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

4. INTERVIEWS FOR BOARD, COMMISSIONS AND COMMITTEES

4.1 PERSONNEL BOARD INTERVIEWS

The Council will conduct interviews for two at-large Personnel Board vacancies.

Attachments: [Staff Report](#)
[Attachment 1 - Notice of Application Availability](#)
[Attachment 2 - Council Policy 000-06](#)
[Attachment 3 - Appointment Powers and Duties](#)
[Attachment 4 - The PB Reference](#)

Council Interviewed the following applicants for the two at-large Personnel Board vacancies:

Luanna Vaetoe (Incumbent) - Not present
Deanna Martin
Stacy Spector
Erika Thibault

5. STUDY SESSION - NONE.

The time not being 4:00 p.m., Mayor Stapp recessed the meeting at 3:54 p.m. and reconvened to Regular Session at 4:00 p.m.

6. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

Present: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

7. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

Teresa Stricker, City Attorney, reported no reportable action in closed session and noted Council Member Alvarez joined closed session at approximately 3:00 p.m.

8. PROCLAMATIONS/PRESENTATIONS

8.1 PROCLAMATION - AMERICAN HEART MONTH

Attachments: [Proclamation](#)

Council Member Rogers read and presented the proclamation to Shane Valentine, Community Impact Director, Workplace Health Equity, American Heart Association.

Shane Valentine accepted the proclamation and thanked the Council.

No public comments were made.

9. STAFF BRIEFINGS

9.1 EVERY PIECE INSPIRES CHANGE (E.P.I.C.) COLLABORATIVE

The Storm Water and Creeks Division of Santa Rosa Water plans to implement a public outreach and educational campaign, as well as strategic actions, to reduce the amount of trash discarded on Sebastopol Avenue and consequently reduce the amount of garbage entering the storm drain system. To comply with the State of California 2030 Trash Compliance Amendment, which requires that all particles 5mm or greater are prevented from entering the storm drain system by 2030, the E.P.I.C. Trash Pilot Study will be conducted to demonstrate

potential solutions. The staff briefing is provided for Council's information and no action will be taken except for possible direction to staff.

Attachments: [Presentation](#)

Nick Sudano, Senior Environmental Specialist, presented and answered questions from Council.

PUBLIC COMMENT:

Duane De Witt spoke on possible graffiti and having students in Roseland provide the art.

This item was received and filed.

9.2 LAGUNA TREATMENT PLANT DISINFECTION PROJECT UPDATE

Staff will provide a brief update on the status of the construction of the Disinfection Project Upgrade at the Laguna Treatment Plant, which has been under construction since October 2022. The staff briefing is provided for Council's information and no action will be taken except for possible direction to staff.

Attachments: [Presentation](#)

Mike Prinz, Deputy Director - Regional Water Reuse Operations, presented and answered questions from Council.

PUBLIC COMMENT:

Duane De Witt spoke on the water that goes to the geysers.

This item was received and filed.

10. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

10.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on all settlements authorized by Council in closed session that were finalized in January 2025, which includes but may not be limited to all settlements requiring the City to pay more than \$50,000. The City Attorney will also provide a summary of pending litigation against the City.

Attachments: [Litigation Report](#)

City Manager Maraskeshia Smith reported the Recreation and Parks Department's A Start For Your Heart: Free Class Demo Day on February 15th was a big success with 159 community members participating in free fitness and dance classes with the event being sponsored by the Measure M- Parks For All funding. The BlockBlast program guide for spring/summer is available and offers low and no cost camps, sports leagues, recreation classes and events for at-risk youth and their families, provided by Neighborhood Services Program in partnership with Violence Prevention with funding from the Public Safety Prevention Tax.

City Attorney Stricker reported no settlements over \$50,000 were finalized in January and the caseload remaining consistent with approximately 30 litigation matters with many cases currently in the discovery phase and trial dates assigned to most cases.

This item was received and filed.

11. STATEMENTS OF ABSTENTION/RECUSAL BY COUNCIL MEMBERS

Council Member Rogers recused on Item 13.1 due to not being present at the meeting. Council Member Alvarez recused from Item 13.2 due to not being present at the meeting.

12. MAYOR'S/COUNCIL MEMBERS' REPORTS

12.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

Council Member Fleming reported on the Metropolitan Transportation Commission's Wayfinding pilot launch.

Council Member Bañuelos reported on events recently attended and appointed Jeff Nathanson to the Art in Public Places Committee.

Council Member Rogers expressed sorrow over the recent deaths of children and emphasized the importance of uniting as a

community, educating, and sharing resources to avoid such devastating losses in the future.

Mayor Stapp expressed solidarity with the sentiments of Council Member Rogers, emphasizing the importance of public safety within the city and in our schools. Mayor Stapp reported on events recently attended and reported TPW director Dan Hennessey was named as a Forty Under 40 recipient by the North Bay Business Journal.

No public comments were made.

12.1.1 Council Subcommittee Reports

12.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

12.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

12.1.4 Association of Bay Area Governments (ABAG)

12.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

12.1.6 Sonoma Clean Power Authority (SCPA)

12.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

12.1.8 Groundwater Sustainability Agency (GSA)

12.1.9 Sonoma County Homeless Coalition

12.1.10 Renewal Enterprise District (RED)

12.1.11 Public Safety Subcommittee

12.1.12 Other

12.2 BOARD CHAIRPERSON POSITIONS

12.2.1 CHAIRPERSON APPOINTMENTS FOR BOARDS, COMMISSIONS, AND COMMITTEES

Mayor will announce new or affirm existing Chairpersons to Council Boards, Commissions, and Committees, and recommends that the Council, by motion, approve selection.

Attachments: [Attachment 1 - Council Policy 000-06](#)

No public comments were made.

A motion was made by Council Member Rogers, seconded by Vice Mayor Alvarez, to approve the following chairpersons as selected by Mayor Stapp:

Art in Public Places Committee - Jeff Nathanson

Board of Community Services - Omar Lopez

Community Advisory Board - Andrea Rodriguez

Public Safety and Prevention Tax Citizens' Oversight Committee - Evette Minor

Personnel Board - Lisa Maldonado

The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

12.3 BOARD, COMMISSION AND COMMITTEE APPOINTMENTS

12.3.1 COUNCIL MAY VOTE TO MAKE APPOINTMENTS TO THE PERSONNEL BOARD

- Two at-large vacancies with four-year terms ending December 31, 2028.
 - Luana Vaetoe (Incumbent)
 - Deanna Martin
 - Stacy Spector
 - Erika Thibault

No public comments were made.

A motion was made by Council Member Fleming, seconded by Vice Mayor Alvarez, to appoint Deanna Martin and Erika Thibault to the Personnel Board.

The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

12.4 COUNCIL LIAISON REGIONAL POSITIONS

12.4.1 MAYOR'S APPOINTMENTS TO COUNTY, REGIONAL AND STATE POSITIONS

Mayor Stapp will announce and request Council approval of appointments to county, regional and state bodies on which the City is represented per City Charter section 15.

No public comments were made.

A motion was made by Council Member Rogers, seconded by Council Member Bañuelos, to approve Mayor Stapp's appointments to county regional and state positions as noted below:

ABAG General Assembly - Alternate, Council Member Rogers
Library Advisory Board - Alternate, Council Member Banuelos
Sonoma County Homeless Coalition - removal of Council Member MacDonald as Alternate and addition of city staff Kelly Kuykendall as Alternate
Public Financing Authority - Alternate, Mayor Stapp

The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

12.5 COUNCIL LIAISON POSITIONS ON JOINT POWERS AUTHORITY

12.5.1 APPOINTMENT OF AN ALTERNATE TO THE RENEWAL ENTERPRISE DISTRICT

The Council may, by motion, select and appoint an alternate to the Renewal Enterprise District.

No public comments were made.

A motion was made by Vice Mayor Alvarez, seconded by Council Member Fleming, to approve Mayor Stapp's appointment of Council Member Rogers as the Alternate to the Renewal Enterprise District.

The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

13. APPROVAL OF MINUTES

No public comments were made.

13.1 January 28, 2025, Regular Meeting Minutes.

Attachments: [Draft Minutes](#)

Approved as submitted.

13.2 February 4, 2025, Regular Meeting Minutes.

Attachments: [Draft Minutes](#)

Approved as submitted.

14. CONSENT ITEMS

PUBLIC COMMENT:

Duane De Witt spoke on items 14.1, 14.3, 14.5, 14.6 and 14.7.

Drew Weigl spoke in support of Item 14.8.

Approval of the Consent Agenda

A motion was made by Vice Mayor Alvarez, seconded by Council Member Rogers, to waive reading of the text and adopt Consent Items 14.1 through 14.8.

The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

14.1 RESOLUTION - SUBMITTAL OF GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR \$5 MILLION UNDER THE CALHOME PROGRAM

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution: 1) approve the submittal of a grant application to the California Department of Housing and Community Development in the amount of \$5,000,000 in CalHome funds to provide downpayment assistance and housing rehabilitation loans to eligible households in Santa Rosa; 2) authorize the Director of Housing and Community Services to execute a Standard Agreement and any related documents necessary to participate in the CalHome Program, subject to approval as to form by the City Attorney; and 3) authorize the Chief Financial Officer to increase appropriations in revenue and expenditures by the amount of the approved grant award.

Attachments: [Staff Report](#)
[Resolution](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-023 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING THE SUBMITTAL OF GRANT APPLICATION TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT FOR \$5 MILLION UNDER THE CALHOME PROGRAM, AUTHORIZING THE DIRECTOR OF HOUSING AND COMMUNITY SERVICES TO EXECUTE A STANDARD AGREEMENT AND ANY RELATED DOCUMENTS, AND AUTHORIZING THE CHIEF FINANCIAL OFFICER TO INCREASE APPROPRIATIONS BY THE APPROVED GRANT AWARD

14.2 RESOLUTION - ACKNOWLEDGING RECEIPT OF A REPORT MADE BY THE SANTA ROSA FIRE CHIEF REGARDING COMPLIANCE WITH SECTIONS 13146.2 AND 13146.3 OF THE CALIFORNIA HEALTH AND SAFETY CODE FOR CALENDAR YEARS 2022, 2023

AND 2024

RECOMMENDATION: It is recommended by the Fire Department that the Council, by resolution, acknowledge receipt of a report for years 2022, 2023 and 2024 made by the Santa Rosa Fire Chief regarding the inspection of certain occupancies required to receive annual inspections pursuant to Sections 13146.2 and 13146.3 of the California Health and Safety Code.

Attachments: [Staff Report](#)
 [Resolution](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-024 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA ACKNOWLEDGING RECEIPT OF TH SB1205 STATE MANDATED REPORTING FOR YEARS 2022, 2023 AND 2024

14.3 RESOLUTION - APPROVAL OF TWO GENERAL SERVICE AGREEMENTS, F002943 TO CAPRA ENVIRONMENTAL SERVICES, CORP, AND F002944 TO THERESE OYARZUN DBA GOATS R US FOR GRAZING SERVICES

RECOMMENDATION: It is recommended by the Fire and Finance Departments that the Council, by two separate resolutions, approve two General Service Agreements for grazing services: 1) General Services Agreement No. F002943 to Capra Environmental Services, Corp, Roseville, California in the amount of \$125,000; and 2) General Services Agreement No. F002944 to Therese Oyarzun dba Goats R Us, Orinda, California, in the amount of \$125,000, for a total not to exceed \$250,000 for both contracts.

Attachments: [Staff Report](#)
 [Resolution 1 - Capra](#)
 [Exhibit A - F002943 Agreement - Capra Environmental Services](#)
 [Resolution 2 - Goats R Us](#)
 [Exhibit A - F002944 Agreement - Goats R Us](#)

These Consent - Resolutions were adopted.

RESOLUTION NO. RES-2025-025 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING GENERAL SERVICES AGREEMENT NUMBER F002943 WITH CAPRA ENVIRONMENTAL SERVICES, CORP. FOR GRAZING SERVICES

RESOLUTION NO. RES-2025-026 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING GENERAL SERVICES AGREEMENT NUMBER F002944 WITH THERESE OYARZUN DBA GOATS R US FOR GRAZING SERVICES

14.4 RESOLUTION - APPROVAL OF GENERAL SERVICES AGREEMENT NUMBER F002957 - HVAC MAINTENANCE AND REPAIR SERVICES

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve General Services Agreement Number F002957 with Matrix HG, Inc., Concord, California, for HVAC maintenance services for a period of two (2) years, with three (3) one-year renewal options in the amount not to exceed \$132,930, with a repair service contingency amount of \$300,000.

Attachments: [Staff Report](#)
 [Resolution](#)
 [Exhibit A - GSA - F002957](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-027 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING ISSUANCE OF A TWO-YEAR GENERAL SERVICES AGREEMENT NUMBER F002957 WITH MATRIX HG, INC. FOR HVAC MAINTENANCE AND REPAIR SERVICES

14.5 RESOLUTION - COOPERATIVE AGREEMENT BETWEEN THE STATE OF CALIFORNIA AND THE CITY OF SANTA ROSA FOR THE CONSTRUCTION PHASE OF THE HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve and delegate authority to the City Manager to negotiate and execute Cooperative Agreement Number 04-3020 between the State of California, acting through its Department of Transportation (Caltrans), and the City of Santa Rosa, authorizing Caltrans to provide quality management assessment of construction activities for the Highway 101 Bicycle and Pedestrian Overcrossing project.

Attachments: [Staff Report](#)
 [Attachment 1- Location Map](#)
 [Resolution](#)
 [Exhibit A](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-028 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING COOPERATIVE AGREEMENT NUMBER 04-3020 BETWEEN THE STATE OF CALIFORNIA, ACTING THROUGH ITS DEPARTMENT OF TRANSPORTATION (CALTRANS), AND THE CITY OF SANTA ROSA AUTHORIZING CALTRANS TO PROVIDE QUALITY MANAGEMENT ASSESSMENT OF CONSTRUCTION ACTIVITIES FOR THE HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING PROJECT AND DELEGATING AUTHORITY TO THE CITY MANAGER TO NEGOTIATE AND EXECUTE THE AGREEMENT

14.6 RESOLUTION - REGIONAL MEASURE 3 GRANT ALLOCATION REQUEST FOR FISCAL YEAR 2025/2026

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) request that the Metropolitan Transportation Commission allocate \$10,600,000 of Regional Measure 3 funds; 2) authorize the Director of Transportation and Public Works to file the allocation request and other required documents to construct the Highway 101 Bicycle and Pedestrian Overcrossing; and 3) authorize the Chief Finance Officer to increase appropriations by \$10,600,000 upon approval.

Attachments: [Staff Report](#)
 [Resolution](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-029 ENTITLED: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE FILING OF AN ALLOCATION REQUEST FOR FEDERAL REGIONAL DISCRETIONARY GRANT FUNDS THROUGH THE METROPOLITAN TRANSPORTATION COMMISSION (MTC) REGIONAL MEASURE 3 (RM3) FOR THE HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING; AND AUTHORIZING THE CHIEF FINANCIAL OFFICER TO APPROPRIATE APPROVED FUNDS

14.7 RESOLUTION - ACTIVE TRANSPORTATION PROGRAM GRANT AND HOUSING INCENTIVE POOL GRANT ALLOCATION AND OBLIGATION REQUEST FOR FISCAL YEAR 2025/2026

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) request that the California Transportation Commission allocate and subsequently obligate \$12,000,000 of Active Transportation Program funds; 2) request that the California Department of Transportation obligate \$1,292,000 of Housing Incentive Pool funds; 3) delegate authority to the Director of Transportation and Public Works to file the two requests and any other required documents to construct Highway 101 Bicycle and Pedestrian Overcrossing; and 4) delegate authority to the Chief Financial Officer to appropriate approved funds.

Attachments: [Staff Report](#)
 [Resolution](#)

This Consent - Resolution was adopted.

RESOLUTION NO. RES-2025-030 ENTITLED: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE DIRECTOR OF TRANSPORTATION AND PUBLIC WORKS TO SUBMIT AN ALLOCATION AND OBLIGATION REQUEST FOR FEDERAL REGIONAL DISCRETIONARY GRANT FUNDS THROUGH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION, DIVISION OF LOCAL ASSISTANCE (CALTRANS) AND THE CALIFORNIA TRANSPORTATION COMMISSION FOR THE ACTIVE TRANSPORTATION PROGRAM GRANT AND THE HOUSING INCENTIVE POOL GRANT FOR THE HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO APPROPRIATE APPROVED FUNDS

14.8 **ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLES 10, 17, 19, 20 AND 21 OF THE MUNICIPAL CODE TO ADDRESS STREAMLINING AND PROCESS IMPROVEMENTS FOR THE LANDMARK ALTERATION PERMIT PROCESS, AND CONSOLIDATION OF THE DUTIES AND COMPOSITION OF THE CULTURAL HERITAGE BOARD AND DESIGN REVIEW BOARD INTO A SINGLE DESIGN REVIEW AND PRESERVATION BOARD**

RECOMMENDATION: This ordinance, introduced at the February 4, 2025, Regular Meeting by a 6-0-1-0 vote (Alvarez absent), addresses streamlining and process improvements for the Landmark Alteration Permit process and consolidates duties and composition of the Cultural Heritage Board and the Design Review Board into a single Design

Review and Preservation Board.

Attachments: [Memorandum](#)
 [Ordinance Redlines](#)
 [Ordinance](#)

This Consent - Ordinance was adopted on second reading.

ORDINANCE NO. ORD-2025-003 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLES 10, 17, 19, 20 AND 21 OF THE MUNICIPAL CODE TO ADDRESS STREAMLINING AND PROCESS IMPROVEMENTS FOR THE LANDMARK ALTERATION PERMIT PROCESS, AND CONSOLIDATION OF THE DUTIES AND COMPOSITION OF THE CULTURAL HERITAGE BOARD AND DESIGN REVIEW BOARD INTO A SINGLE DESIGN REVIEW AND PRESERVATION BOARD

15. PUBLIC COMMENT ON NON-AGENDA MATTERS

PUBLIC COMMENT:

Karen Squaglia, president of Valley Vista I and II Homeowner Association, spoke seeking funding for road resurfacing at Valle Vista I and II senior development.

Duane De Witt spoke regarding federal funding, suggested discontinuing the Art in Public Places Committee and Community Advisory Board, and discussed the agenda from the February 6, 2025 Design Review Board meeting.

16. REPORT ITEMS

16.1 REPORT - ANNUAL REPORT OF THE COMMUNITY WILDFIRE PROTECTION PLAN, A WILDFIRE ANNEX TO THE LOCAL HAZARD MITIGATION PLAN

BACKGROUND: The Disaster Mitigation Act of 2000 requires that State and local governments develop and adopt a Local Hazard Mitigation Plan (LHMP) to be eligible to receive federal grants pertaining to disaster preparedness.

This is the fourth of five annual CWPP reports being provided to council. An updated CWPP will be developed following the completion of the fifth year.

RECOMMENDATION: It is recommended by the Fire Department that the Council, by motion, accept the fourth annual report for the Community Wildfire Protection Plan, a Wildfire Annex to the Local Hazard Mitigation Plan (LHMP) in compliance with the Healthy Forests Restoration Act.

Attachments: [Staff Report](#)
 [Attachment 1 - 2024 CWPP Report](#)
 [Attachment 2 - Community Wildfire Protection Plan](#)
 [Presentation](#)
 [Revised Presentation \(Uploaded 02-26-2025\)](#)

Paul Lowenthal, Interim Deputy Chief, presented and answered questions from Council.

No public comments were made.

A motion was made by Council Member Bañuelos, seconded by Council Member Rogers, to accept the Fourth Annual Report for the Community Wildfire Protection Plan, a Wildfire Annex to the Local Hazard Mitigation Plan (LHMP) in compliance with the Healthy Forests Restoration Act.

The motion carried by the following vote:

Yes: 5 - Mayor Mark Stapp, Vice Mayor Eddie Alvarez, Council Member Caroline Bañuelos, Council Member Victoria Fleming, and Council Member Natalie Rogers

Absent: 2 - Council Member Dianna MacDonald, and Council Member Jeff Okrepkie

17. PUBLIC HEARINGS - NONE.

18. WRITTEN COMMUNICATIONS - NONE.

19. PUBLIC COMMENT ON NON-AGENDA MATTERS

PUBLIC COMMENT:

Lola Johnson spoke asking for consideration of city leash laws.

20. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

21. ADJOURNMENT OF MEETING

Mayor Stapp adjourned the meeting at 5:40 p.m. The next regular meeting will be held on Tuesday, March 4, 2025, at a time set by the Mayor.

22. UPCOMING MEETINGS

22.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

This item was received and filed.

Approved on: April 1, 2025

/s/Rhonda Bolla, Deputy City Clerk