



BID AWARD – PURCHASE ORDER FOR SWEEPING SERVICES

City Council Meeting
August 31, 2021

Brandalyn Tramel
Purchasing Agent, Finance Department

CURRENT

- The Parking Division of the Finance Department and the Transit Department utilize sweeping services in the City parking garages, parking lots, and transit hubs to keep these areas swept and clean from leaves and debris.
- On May 24, 2021, Invitation for Bid (IFB) 21-31 was opened by Purchasing. Three bid responses were received and two were deemed responsive and responsible.

PROPOSED

- Approve the bid award of a two-year Purchase Order with three (3) one-year extension options to Universal Site Services, Inc., Milpitas, California, for sweeping services at City parking lots, garages, and transit hubs in an amount of \$130,268.64 plus a \$2,000 contingency for a total not to exceed amount of \$132,268.64.

BENEFIT

- Universal Site Services, Inc. is the incumbent vendor and has submitted a bid that holds the current Agreement cost for the next two years.

RECOMMENDATION

- It is recommended by the Parking division of the Finance Department and the Transit Department that the Council, by resolution, approve the bid award of a two-year Purchase Order with three (3) one-year extension options to Universal Site Services, Inc., Milpitas, California, for sweeping services at City parking lots, garages, and transit hubs in an amount of \$130,268.64 plus a \$2,000 contingency for a total not to exceed amount of \$132,268.64.

QUESTIONS?