

**SANTA ROSA CITY COUNCIL MINUTES  
REGULAR MEETING  
CITY HALL, 100 SANTA ROSA AVENUE  
DECEMBER 2, 2014**

**1. CALL TO ORDER AND ROLL CALL**

Mayor Bartley called the regular meeting to order at 4:00 p.m. in the Council Chamber. Council Members present: Mayor Bartley, Vice Mayor Swinth, Council Members Carlstrom, Combs, Olivares, and Wysocky. Council Member Ours was absent. Teen Council Member Taylor Wang was also in attendance until 5:00 p.m.

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE**

**3. STUDY SESSION - NONE**

**4. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS - NONE**

**5. PROCLAMATIONS/PRESENTATIONS**

**5.2 PROCLAMATION - DRIVE SOBER MONTH**

Vice Mayor Swinth presented the proclamation to Vince Harper, Assistant Director of Community Engagement at Community Action Partnership of Sonoma County, Itzel Martinez, DIG Leader, and Ray Navarro, Police Lieutenant.

**5.1 PROCLAMATION - #GIVINGTUESDAY**

Council Member Olivares presented the proclamation to Robin Bowen Executive Director at Child Parent Institute.

**6. STAFF BRIEFINGS**

**6.1 OUT THERE CAMPAIGN - PHASE 2**

BACKGROUND: Staff will provide an update on the “Out There” destination awareness and local pride campaign. The briefing will include an overview of the Phase One outcomes, and an overview of the Phase Two goals and strategies, with examples of some of the marketing products.

Presenter: Raissa de la Rosa, Marketing and Outreach Coordinator

**7. APPROVAL OF MINUTES**

**7.1 November 18, 2014, Regular Meeting**

Approved as submitted.

**8. MAYOR'S/COUNCILMEMBERS' REPORTS**

**8.1 STATEMENTS OF ABSTENTION BY COUNCILMEMBERS**

The Mayor, members of the Council made comments, announcements and reports of interest to the Council. Teen Council Member Wang also provided a report.

**8.2 MAYOR'S/COUNCILMEMBERS' REPORTS**

8.2.1 Council Subcommittee Reports – Council Member Olivares provided a report on the December 2 meeting of the Downtown Subcommittee.

**8.3 REPORTS REGARDING AGENCY MEETINGS ATTENDED AND POSSIBLE COUNCIL DIRECTION TO REPRESENTATIVES ON PENDING ISSUES BEFORE SUCH BOARDS (IF NEEDED)**

- 8.3.1 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA) – None
- 8.3.2 Sonoma County Water Agency (SCWA) - Water Advisory Committee – Council Member Carlstrom provided a drought update.
- 8.3.3 Association of Bay Area Governments (ABAG) – None.
- 8.3.4 Sonoma County Agricultural Preservation and Open Space District Advisory Committee – None.
- 8.3.5 Sonoma Clean Power Authority (SCPA) – None.
- 8.3.6 Sonoma County Waste Management Agency (SCWMA) – None.

**9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS – NONE**

**10. CONSENT ITEMS**

**PUBLIC COMMENT**

Duane DeWitt questioned the costs of the individual units under Item 10.4.

Scott Westrope, Fire Captain, provided a brief report regarding Item 10.4 and responded to questions raised under public comments.

**MOVED** by Vice- Mayor Swinth, seconded by Council Member Olivares, and **CARRIED** 6-0-1 (Mayor Bartley, Vice Mayor Swinth, Council Members Carlstrom, Combs, Olivares, and Wysocky voting yes; Council Member Ours absent) to waive reading of the text and adopt Consent Items 10.2 through 10.4 as follows:

**10.2 RESOLUTION - ADOPTING AMENDED CONFLICT OF INTEREST CODE**

**RESOLUTION NO. 28583 ENTITLED:** RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ADOPTING AN AMENDED CONFLICT OF INTEREST CODE FOR THE CITY OF SANTA ROSA

**10.3 RESOLUTION - AUTHORIZING THE FIRE CHIEF TO NEGOTIATE, APPROVE AND EXECUTE AGREEMENTS FOR USE OF THE TRAINING CENTER AT 2126 W. COLLEGE AVENUE**

**RESOLUTION NO. 28584 ENTITLED:** RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE FIRE CHIEF TO NEGOTIATE, APPROVE AND EXECUTE AGREEMENTS FOR USE OF THE TRAINING CENTER AT 2126 W. COLLEGE AVENUE

**10.4 RESOLUTION - AUTHORIZATION TO PROCEED WITH THE SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT (AFG GRANT) IN THE ESTIMATED AMOUNT OF \$554,626 FOR THE REPLACEMENT OF 15 PARAMEDIC CARDIAC DEFIBRILLATORS AND 30 AUTOMATIC EXTERNAL DEFIBRILLATORS (AED)**

**RESOLUTION NO. 28585 ENTITLED:** RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)

ASSISTANCE TO FIREFIGHTERS GRANT (AFG GRANT) FOR A GRANT IN THE ESTIMATED AMOUNT OF \$554,626 FOR THE REPLACEMENT OF 15 PARAMEDIC CARDIAC DEFIBRILLATORS AND 30 AUTOMATIC EXTERNAL DEFIBRILLATORS (AEDs)

**10.5 ORDINANCE ADOPTION - DENYING THE APPEAL OF THE PLANNING COMMISSION RECOMMENDATION AND AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE - RECLASSIFICATION OF PROPERTY LOCATED AT 408 CALISTOGA ROAD TO THE R-1-6 DISTRICT - CALISTOGA COTTAGES - FILE NUMBER MJP13-007**

**MOVED** by Council Member Olivares and seconded by Council Member Wysocky to waive reading of the text and adopt Consent Item 10.5 as follows:

**ORDINANCE ENTITLED:** ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA DENYING THE APPEAL OF THE PLANNING COMMISSION RECOMMENDATION AND AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE - RECLASSIFICATION OF PROPERTY LOCATED AT 408 CALISTOGA ROAD TO THE R-1-6 DISTRICT - CALISTOGA COTTAGES - FILE NUMBER MJP13-007

The motion **FAILED** 3-3-1 (Mayor Bartley, Council Members Olivares and Wysocky voting yes; Vice Mayor Swinth, Council Members Carlstrom and Combs voting no; Council Member Ours absent).

**ITEM PULLED FROM CONSENT**

**10.1 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT - ROSELAND AREA/SEBASTOPOL ROAD SPECIFIC PLAN**

**PUBLIC COMMENT**

Duane DeWitt requested Item 10.1 be delayed for a fuller discussion as a report item, community members be appointed to the task force, and citizen access to GIS files.

Lisa Kranz, Supervising Planner, responded to questions.

**MOVED** by Vice Mayor Swinth, seconded by Council Member Olivares, and **CARRIED** 5-1-1 (Mayor Bartley, Vice Mayor Swinth, Council Members Combs, Olivares, and Wysocky voting yes; Council Member Carlstrom voting no; Council Member Ours absent) to waive reading of the text and adopt:

**RESOLUTION NO. 28586 ENTITLED:** RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH PACIFIC MUNICIPAL CONSULTANTS FOR PREPARATION OF THE ROSELAND AREA/SEBASTOPOL ROAD SPECIFIC PLAN AND ENVIRONMENTAL IMPACT REPORT, FILE NO. ST14-001

Vice Mayor Swinth requested a future Council item regarding the Calistoga Cottages rezoning ordinance (Item 10.5). Council Member Wysocky concurred with the request.

**11. REPORT ITEMS**

**11.1 REPORT - MAYOR'S OPEN GOVERNMENT TASK FORCE REPORT**

**BACKGROUND:** In January 2014, Mayor Bartley appointed an 11-member Open Government Task Force to evaluate the City's current policies and procedures in order to provide recommendations to the City Council on how to improve openness and transparency in Santa Rosa.

Vice Mayor Swinth and Council Member Carlstrom were appointed as the co-chairs of the Task Force. The Task Force met twice a month from April through November 2014. The Task Force formed two Subcommittees: A Policy Subcommittee and a Community Engagement Subcommittee that spent additional time researching and discussing recommendations that were presented to the full Task Force. The Task Force is submitting to the City Council a report containing its recommendations.

**RECOMMENDATION:** It is recommended by the City Manager that the Council, by motion, accept the report of the Mayor's Open Government Task Force and direct staff to provide information regarding implementation of the Task Force recommendations to the Council for consideration at Council's Goal Setting session in February.

**Presenters:** Task Force Members Peter Stanley and Bruce Kyse

**PUBLIC COMMENT**

Duane DeWitt spoke regarding Government Code section 54950 of the Brown Act and in support of authentic community engagement, time certain public comment, and an appeal process for Public Records Act requests.

Juanita Sue Roland, Co-president, League of Women Voters of Sonoma County, spoke in support of the Task Force recommendations for open and transparent government, increased accessibility, increased opportunity for community engagement, a higher degree of public participation and collaboration, and a better informational website and urged the Council to back the report's recommendations.

Tanya Narath, Santa Rosa Together Steering Committee, spoke regarding the group's willingness to assist the City with implementation of the recommendations and co-host future speakers and recommended changing the name of the director to Communication and Engagement Director, making the Roseland Annexation Process a model of civic engagement, and doubling number of staff dedicated to community engagement.

Georgia Pedgrift, Youth Engagement Coordinator at Tomorrow's Leaders Today, spoke in support of advocating more youth involvement and ways the City could partner with TLT to engage youth.

Shirleen DeRezendes, Open Government Task Force Member, spoke regarding the report as a starting point in the conversation and clarified that the Communications Director is intended to be a champion for open government.

**MOVED** by Vice Mayor Swinth, seconded by Council Member Carlstrom, and **CARRIED** 6-0-1 (Mayor Bartley, Vice Mayor Swinth, Council Members Carlstrom, Combs, Olivares and Wysocky voting yes; Council Member Ours absent) to accept the report of the Mayor's Open Government Task Force and direct staff to provide information regarding implementation of the Task Force recommendations to Council for consideration at the Council's Goal Setting session in February.

**12. PUBLIC HEARINGS - NONE**

**13. WRITTEN COMMUNICATIONS – NONE**

Mayor Bartley recessed the meeting at 5:57 p.m. and reconvened the meeting at 6:05 p.m. All Council Members were present with the exception of Council Member Ours.

**14. COUNCIL REORGANIZATION**

**14.1 REPORT - DECLARING RESULTS OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 4, 2014**

BACKGROUND: Pursuant to City Charter Section 30 and the California Elections Code, the City Council called a General Municipal Election for Tuesday, November 4, 2014, for the purpose of (1) electing three members to the City Council, each for a full term of four years; and (2) submitting to the voters Measure N relating to the modernization of the City's Utility Users Tax Ordinance.

RECOMMENDATION: It is recommended by the City Clerk that the Council, by resolution, declare the results of the Consolidated General Municipal Election held on Tuesday, November 4, 2014, for (1) the election of Chris Coursey, John Sawyer, and Tom Schwedhelm to the City Council, each for a full term of four years; and (2) City of Santa Rosa Measure N, UUT Modernization and Fairness Measure.

Presenter: Terri Griffin, City Clerk

**MOVED** by Council Member Carlstrom, seconded by Council Member Olivares, and **CARRIED** 6-0-1 (Mayor Bartley, Vice Mayor Swinth, Council Members Carlstrom, Combs, Olivares, and Wysocky voting yes; Council Member Ours absent) to waive reading of the text and adopt:

**RESOLUTION NO. 28587 ENTITLED:** RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, NOVEMBER 4, 2014, DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW

**14.2 COMMENTS BY COUNCIL MEMBERS**

Council Members made comments and thanked the outgoing Council members for their service.

**14.3 ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED COUNCILMEMBERS, PRESENTATION OF CERTIFICATES OF ELECTION, AND SEATING OF THE NEWLY ELECTED COUNCIL MEMBERS**

City Clerk Griffin administered the Oath of Office to Council Members Elect Chris Coursey, John J. Sawyer, and Tom Schwedhelm.

**14.4 COMMENTS BY NEWLY ELECTED COUNCIL MEMBERS**

Council Members Coursey, Sawyer, and Schwedhelm made comments and expressed appreciation to outgoing Council Members, family members, and members of the community.

**PUBLIC COMMENT**

Duane DeWitt encouraged the new Council members to reach out to young voters and spoke in support of selecting an alternative method for choosing a new Mayor.

**14.5 ELECTION OF MAYOR**

BACKGROUND: The Council, in accordance with the City's Charter and the Council's Manual of Protocols and Procedures, will elect a Mayor from among its members. The Mayor will serve for a term of two years. The Council may discuss alternate voting methods.

Presenter: Caroline L. Fowler, City Attorney

**MOVED** by Council Member Combs and seconded by Council Member Coursey to suspend the rules. The motion **FAILED** 3-4 (Council Members Combs, Coursey, and Wysocky voting yes; Council Members Carlstrom, Olivares, Sawyer, and Schwedhelm voting no).

**MOVED** by Council Member Olivares, seconded by Council Carlstrom, and **CARRIED** unanimously to authorize the City Clerk to conduct the election for Mayor.

**MOVED** by Council Member Sawyer, seconded by Council Member Combs, and **CARRIED** unanimously that the City Clerk determine the order of nominations for Mayor by drawing lots.

The meeting was recessed at 6:56 p.m. and reconvened at 7:02 p.m. All Council Members were present.

For purposes of determining the order of nominations for Mayor, the City Clerk asked City Manager McGlynn to draw names of Council Members from a hat. Nominations were made in the following order:

Council Member Sawyer did not make a nomination.

Council Member Combs nominated Council Member Sawyer. Council Member Wysocky seconded the nomination, which was accepted by Council Member Sawyer.

Council Member Schwedhelm did not make a nomination.

Council Member Coursey did not make a nomination.

Council Member Wysocky did not make a nomination.

Council Member Olivares nominated Council Member Carlstrom. Council Member Schwedhelm seconded the nomination, which was accepted by Council Member Carlstrom.

Council Member Carlstrom did not make a nomination.

The nomination for Council Member Sawyer **CARRIED** 4-3 (Council Members Combs, Coursey, Sawyer, and Wysocky voting yes; Council Members Carlstrom, Olivares, and Schwedhelm voting no) and Council Member Sawyer was elected to serve as Mayor for a two-year term.

#### **14.6 ELECTION OF VICE MAYOR**

**BACKGROUND:** The Council, in accordance with the City's Charter and the Council's Manual of Protocols and Procedures, will elect a Vice Mayor from among its members. The Vice Mayor will serve for a term of one year. The Council may discuss alternate voting methods.

Mayor Sawyer called for nominations for Vice Mayor.

Council Member Olivares nominated Council Member Schwedhelm. Council Member Carlstrom seconded the nomination, which was accepted by Council Member Schwedhelm.

Council Member Combs nominated Council Member Coursey. Council Member Wysocky seconded the nomination, which was accepted by Council Member Coursey.

The nomination for Council Member Schwedhelm **FAILED** 3-4 (Council Members Carlstrom, Olivares, and Schwedhelm voting yes; Mayor Sawyer, Council Members Combs, Coursey, and Wysocky voting no).

The nomination for Council Member Coursey **CARRIED** unanimously and Council Member Coursey was elected to serve as Vice Mayor for a one-year term.

**MOVED** by Council Member Combs and seconded by Council Member Wysocky to make the vote for Mayor unanimous to show support for Mayor Sawyer. The motion **CARRIED** unanimously.

**15. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Duane DeWitt spoke in spoke of having the Sonoma County Housing Advocacy Group and the Sonoma County Bicycle Coalition on the Roseland task force.

**16. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR’S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS – NONE.**

**17. ADJOURNMENT OF MEETING**

Hearing no further business, Mayor Sawyer adjourned the meeting at 7:12 p.m. The next regularly scheduled meeting will take place on December 9, 2014, at a time to be set by the Mayor.

Approved on:

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Terri A. Griffin  
City Clerk