

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DINA MANIS, ACTING CITY CLERK
CITY CLERK'S OFFICE
SUBJECT: INTERVIEW AND APPOINTMENT BOARDS, COMMISSIONS,
AND COMMITTEES

AGENDA ACTION: APPOINTMENTS

RECOMMENDATION

It is recommended by the City Clerk that the Council conduct applicant interviews and consider appointments to fill one Tenant Commissioner vacancy on the Housing Authority.

EXECUTIVE SUMMARY

The Council will conduct interviews and consider appointments to fill one Tenant Commissioner vacancy on the Housing Authority.

BACKGROUND

The Housing Authority has one Tenant Commissioner vacancy due to a resignation.

Board/Committee	Position	Incumbent
Housing Authority	Tenant Commissioner	Fran Bolduc

This Tenant Commissioner position will serve an interim term set to expire December 31, 2019.

PRIOR CITY COUNCIL REVIEW

The previous Tenant Commissioner solicitation for interested Section 8 tenants to apply for the vacant Housing Authority Tenant Commissioner did not result in an appointment. At the direction of the Mayor, staff initiated another applicant solicitation.

INTERVIEWS AND APPOINTMENTS TO THE HOUSING AUTHORITY

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ANALYSIS

The Housing Authority Tenant Commissioner positions are appointed by the full Council per Council Policy 000-06. All persons interested in serving on City boards, commissions, and committees must submit an application to the City Clerk's Office.

Per California Health and Safety Code Section 34270, the Housing and Community Services Department prepared a letter for the Mayor's signature inviting Section 8 tenants to apply for the vacant Housing Authority Tenant Commissioner positions. The letter explains the vacancy and what is required, and an application is enclosed with the letter. Applications are reviewed and vetted by the Housing and Community Services Deputy Director, Manager, and Program Specialists. The following persons were selected for consideration:

Tenant Commissioner Applicants
Debra Bravo Burton
Barbara Donohue
Noah Henderson
Patrice LePera
William Malay
Katherine McCanlies
Robert Bruce Noble
Patricia Ann O'Connell
Basha Opie
Stanley Rieger
Margaret Yamamoto

The Council's Appointment Policy sets out the following voting procedures for appointments made by the full Council:

"Voting:

- a. Members of boards, commissions and committees shall be selected from all applicants by a process of elimination or by motion.
- b. If selection is by process of elimination, each Council member shall vote for a number of applicants equal to the number of vacant positions, plus two. In the event there are an insufficient number of applicants to vote for a number of applicants equal to the number of vacant positions plus two, the Council may vote for a fewer number as recommended by the City Attorney.
- c. Those applicants receiving one vote or less shall be eliminated.
- d. Subsequent votes shall be taken with each Council member voting for one less applicant than voted for in the previous round. Only applicants not eliminated may be voted upon."

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

The Housing and Community Services Department prepared a letter for the Mayor's signature inviting Section 8 tenants to apply for the vacant Housing Authority Tenant Commissioner position.

ATTACHMENTS

- Attachment 1 - Notice of Availability of Applications
- Attachment 2 - Council Policy 000-06, Appointment to Boards/Commissions/Committees
- Attachment 3 – Housing Authority Resolution No. 1601

CONTACT

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