



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

CULTURAL HERITAGE BOARD REGULAR MEETING AGENDA AND SUMMARY REPORT AUGUST 5, 2020

2:30 PM REGULAR SESSION (TELECONFERENCE)

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE CULTURAL HERITAGE BOARD MEMBERS WILL BE PARTICIPATING VIA ZOOM WEBINAR.

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY VISITING [HTTPS://SRCITY.ORG-ZOOM.US/J/96016426864](https://srcity.org-zoom.us/j/96016426864) OR DIAL 888 475 4499 (Toll Free) AND ENTER WEBINAR ID: 960 1642 6864

THE MEETING WILL BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

The public accessing the meeting through the Zoom link will be able to provide public comment on agenda items at the time an Agenda Item is discussed during the Cultural Heritage Board Meeting.

Public Comment can also be submitted by 5:00 pm on Tuesday, the day before the Cultural Heritage Board Meeting, via e-mail at culturalheritageboard@srcity.org or by calling (707) 543-3232 by 5:00 pm, on Tuesday, the day before the Cultural Heritage Board Meeting.

E-mail public comments received by 5pm on Tuesday, the day before the Meeting, will be read into the record (up to 3 minutes each). Recorded

voice message public comments received by 5pm on Tuesday, the day before the Meeting, will be played at the time that Agenda Item is discussed during the Cultural Heritage Board Meeting (up to 3 minutes each).

Types of Public Comment:

Non-Agenda Items - Item No. 4 - Public Comment - the time when any person may address the Board on matters NOT listed on this agenda, but which are within the subject matter jurisdiction of the Board.

Agenda Items - Item 6 - Scheduled Items - the time when any person may address the Board on matters that ARE listed on the agenda.

E-mail Public Comment: To submit an e-mailed public comment to the Cultural Heritage Board, please send to: culturalheritageboard@srcity.org BY 5 PM, TUESDAY, the day before the Cultural Heritage Board Meeting. Identify in the subject line whether you are making a Public Comment on Item No. 4 - Public Comment, or on Item 6 - Scheduled Items. Provide your name in the body of the e-mail and your comment. Please limit your e-mail to approximately 400 words (which is a speaking rate of 133 words per minute).

Recorded Voice Message Public Comment: To submit a voice message for public comment, please call (707) 543-3232 BY 5 PM, TUESDAY, the day before the Cultural Heritage Board Meeting. State your name and whether you are making a comment on Item No. 4 - Public Comment, or on Item 6 - Scheduled Items, and state your comment. Recordings will be limited to 3 minutes.

2:30 PM REGULAR SESSION (TELECONFERENCE)

1. 2:30 PM CALL TO ORDER AND ROLL CALL (COUNCIL CHAMBER)

2. APPROVAL OF MINUTES

2.1 February 19, 2020 Draft Minutes

Attachments: [Draft Minutes](#)

3. BOARD BUSINESS

The Cultural Heritage Board shall consider the following matters, standards, guidelines and criteria to the extent applicable, in determining whether to grant or deny a permit. Whether the proposed change is consistent or incompatible with the architectural period of the building. Whether the proposed change is compatible with any adjacent or nearby landmark structures or preservation district structures. Whether the colors, textures, materials, fenestration, decorative features and details proposed are consistent with the period and/or are compatible with adjacent structures. Whether the proposed change destroys or adversely affects an important architectural feature or features. The Secretary of the Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings. Such other matters, criteria and standards as may be adopted by resolution of the Cultural Heritage Board. (Ord. 2668 § 1, 1988)

4. PUBLIC COMMENT

This is the time when any person may address the Board on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Board. Each speaker will be allowed three minutes.

5. STATEMENTS OF ABSTENTIONS

6. SCHEDULED ITEMS

- 6.1 PUBLIC HEARING - LANDMARK ALTERATION - KELLY RESIDENCE ALTERATIONS - 230 BOYCE ST - FILE NO. LMA17-020**
BACKGROUND: Raise existing residence 18 inches and install new base trim at foundation; reconstruct existing stairway by adding a landing and three risers, new handrails, and new base trim; install new ground floor windows in various locations and replace existing rear windows; and relocate and install a new ground floor door. Proposed project was previously approved on January 3, 2018 (CHB Resolution No. 326) and expired without action taken to vest granted approval.

Presenter: Andrew Trippel, Senior Planner

Attachments: [Staff Report](#)
[Attachment 1-Disclosure Form](#)
[Attachment 2-Location Map](#)
[Attachment 3-Aerial Map](#)
[Attachment 4-Historic Properties Inventory](#)
[Attachment 5-Plan Set](#)
[Attachment 6-Secretary of the Interior Standards Complan](#)
[Attachment 7-CHB Resolution No. 326](#)
[Resolution](#)
[Exhibit A](#)
[Staff Presentation](#)

7. BOARDMEMBER REPORTS

8. DEPARTMENT REPORTS

This time is reserved for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

9. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-3200 one week prior to the meeting. (TTY Relay at 711)

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the Planning and Economic Development, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.