

**FIRST AMENDMENT  
TO GENERAL SERVICES AGREEMENT NUMBER F001349  
WITH UNIVERSAL SITE SERVICES INC.**

This First Amendment to Agreement number F001349, dated April 4, 2017 ("Agreement") is made as of this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by and between the City of Santa Rosa, a municipal corporation ("City"), and Universal Site Services Inc., a California Corporation ("Contractor").

**RECITALS**

- A. City and Contractor entered into the Agreement for Contractor to provide for sweeping services for City garage, Parking Lot, and Transit locations.
- B. City and Contractor now desire to amend the Agreement for the purpose of adding compensation and extending the term of the Agreement two years, starting 1 September 2018.

**AMENDMENT**

**NOW, THEREFORE**, the parties agree to amend the Agreement as follows:

**1. SCOPE OF SERVICES**

Exhibit A to the Agreement is superceded and replaced by Exhibit A-1 to this Amendment and Section 1 of the Agreement is amended to read as follows:

"Contractor shall provide to City the services described in Exhibit A-1. Contractor shall provide these services at the time, place, and in the manner specified in Exhibit A-1. Exhibit A-1 is attached hereto solely for the purpose of defining the manner and scope of services to be provided by Contractor and is not intended to, and shall not be construed so as to, modify or expand the terms, conditions, or provisions contained in this Agreement. The parties agree that any term contained in Exhibit A-1 that adds to, varies or conflicts with the terms of this Agreement is null and void."

**2. COMPENSATION**

Section 4 of the Agreement is amended to increase the compensation payable to Contractor under the Agreement by \$140,380.64 to read as follows:

"The total of all fees paid to Contractor for the satisfactory performance and completion of all services set forth in Exhibit A-1 shall not exceed the total sum of \$299,901.28. The Chief Financial Officer is authorized to pay all proper claims from Various Charge Numbers.

**3. BILLABLE RATES, PAYMENTS TO CONTRACTOR**

Exhibit B is added to Agreement and Section 5(a) of the Agreement is amended to read as follows:

- a. **Billable Rates.** "Contractor shall be paid for the performance of services as set forth in Exhibit B."

**4. TERM, SUSPENSION, TERMINATION**

Pursuant to Section 6(a) of the Agreement, the parties agree to extend the term of the Agreement for an additional two-year term.

All other terms of the Agreement shall remain in full force and effect.

Executed as of the day and year first above stated.

EXHIBIT A

**CONTRACTOR:**

**CITY OF SANTA ROSA**  
a Municipal Corporation

Name of Firm: Universal Site Services, Inc.

TYPE OF BUSINESS ENTITY (check one):

- Individual/Sole Proprietor
- Partnership
- Corporation
- Limited Liability Company
- Other (please specify: \_\_\_\_\_)

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signatures of Authorized Persons:

APPROVED AS TO FORM:

By: *[Signature]*

Print Name: Gina M. Vella

Title: President

By: *[Signature]*

Print Name: Joe Vella

Title: Secretary

*[Signature]* 6/25/18  
Office of the City Attorney

City of Santa Rosa Business Tax Cert. No.  
\_\_\_\_\_

Attachments:

- Exhibit A-1 Scope of Services
- Exhibit B Compensation Schedule

# EXHIBIT A-1

## Scope of Services

CONTRACTOR shall furnish all materials, labor, supervision and equipment necessary to perform all work required for regularly scheduled sweeping of all defined sites in the City of Santa Rosa at the frequency and within the time frames described under Service Requirements. Within 90 days of this contract's initial date, CONTRACTOR shall adopt a CITY approved street sweeping schedule that follows the CITY approved sweeping schedule. Exceptions resulting from equipment breakdowns are to be reported to the CITY immediately with a catch-up schedule.

Sweeping services shall be provided in accordance with all CITY ordinances and applicable federal, state and local laws and shall comply with all licenses, permits and approvals required by any regulatory authorities. Equipment used shall meet all California air emission requirements.

The City parking garages, parking lots and Transit Mall to be swept and cleaned are in downtown areas. The Westside Transfer Station to be cleaned is located on the corner of Stony Point Road and College Avenue (See two attached location maps of City Garages, Parking Lots, and Transit Locations). The Contractor for these sweeping services shall remove all paper, glass, leaves, dirt and other debris from garage floors, parking lots, driveways, driving lanes, driving aisles, walkways, stairways, pedestrian ramps, perimeter sidewalks and fire lanes, around dumpsters, in and around dumpster enclosures, landscaped areas, around wheel stops, columns and trash cans.

## Sweeping Method

The Contractor shall use a parking lot sweeper, mechanical broom sweeper, blower and broom for sweeping and cleaning. The Contractor shall dispose of all debris generated from sweeping and cleaning. Debris generated from sweeping and cleaning parking facilities, and the Downtown Transit Mall shall be disposed of in the garage dumpster in Parking Lot #6. Debris generated from sweeping and cleaning the Westside Transfer Station shall be disposed of at the City Corporation Yard (55 Stony Point Road).

Sweeper operators shall not exceed the sweeper manufacturer's recommended speed and shall not exceed eight (8) miles per hour in commercial areas. Sweeping speeds shall be maintained to thoroughly clean as conditions warrant. Adequate water shall be used at all times to maximize dust control. CONTRACTOR shall not discharge liquid waste from the sweeper units onto CITY streets or into the storm drain system.

Items that impede sweeping, such as tree branches, palm fronds, rocks, trash and debris shall be removed from the sweeping path and properly disposed of by the sweeping operator rather than driving around them. Items that impede sweeping and are immovable such as impaired vertical or horizontal clearance by tree limbs shall be reported to the CITY immediately for correction. CONTRACTOR is not responsible for areas missed due to parked cars.

In areas where drainage is a problem, the CONTRACTOR shall make as many passes as necessary to remove debris from standing water. In addition, all sand, dirt, rocks, gravel, vegetation, and other sweep-able debris shall be removed during the sweeping operation. If standing water is over the top of curb then CONTRACTOR shall not be required to sweep that specific area. Sweeper operators shall report drainage problems to the CITY.

## Standards of Service

All areas identified as part of this Contract shall be thoroughly cleaned. All debris shall be picked up by the sweeper unit and properly disposed of at the CONTRACTOR's expense. Sweeping shall include, but is not limited to, the removal of all sand, gravel, dirt, litter, vegetation, and any and all other debris that accumulates between sweeps.

Curb lines shall be swept along both sides of the roadway, or to the edge of pavement where no curb exists, along all curbs on raised medians, over all portions of painted medians, painted left and right turn pockets, and all intersection cross gutters. CONTRACTOR shall make additional passes or make such extra effort required to adequately clean to the satisfaction of the CITY. Extra effort shall be required when sweeping equipment leaves a dirt/silt smear in its swept path. The service standards may be reviewed and modified as conditions warrant to maintain cleanliness by the CITY or as necessary to comply with any regulatory permits issued to CITY.

All sweeping operations shall be conducted as quietly as possible and shall conform to applicable federal, state, county and CITY noise level regulations as they now exist or may be amended to read in the future. The CITY may conduct random checks of noise emission levels to ensure such compliance.

### Equipment requirements:

Equipment shall be maintained in clean appearance and clearly identify the CONTRACTOR.

All equipment shall be maintained in good mechanical condition, including but not limited to brushes, brooms and ground-engaging wear surfaces that are to be replaced at regular intervals. CONTRACTOR shall be responsible to immediately clean any vehicle fluids (hydraulic fluids, lubricating oils, etc.) that leak or spill from equipment.

Sweeping equipment shall not be stored on CITY property or public right of ways unless mechanical failure prevents immediate removal. In the event of mechanical failure all efforts must be made to remove the equipment from the public right of way as soon as possible. The CITY must approve any overnight storage on public right of way or CITY property.

All equipment is subject to inspection by the CITY at any time. If unsatisfactory equipment is found, it shall be repaired or replaced prior to the next scheduled service interval at no additional cost to the CITY.

All sweepers shall have an operational strobe and back-up alarm and shall conform to all CITY, county, state and federal safety requirements.

CONTRACTOR shall maintain or have access to alternative equipment sufficient to meet all obligations and schedules herein.

### Personnel requirements:

CONTRACTOR shall provide personnel specifically trained and experienced in the work to be performed as follows:

Sweeper operators shall receive appropriate training in safety, blood-borne pathogens and equipment operation regulations.

Sweeper operators and other agents responsible for public contact shall be in uniform

or work clothing suitable for public contact as determined by the CITY. Additionally, for all work to be performed during non-daylight hours, all sweeper operators and agents shall wear Class 2/Level 2 reflective safety vest/clothing.

All drivers shall be licensed as required by the State of California to operate the equipment required herein, and shall abide by all laws while driving within the CITY.

Contractor shall maintain a reserve of staffing to meet all existing and future requirements of this agreement.

### **Water Use**

Water for all sweeping operations shall be the responsibility of the Contractor. Arrangements for the cost, payment, and method of bading shall be coordinated with the CITY'S Water Department. Water shall be used during all sweeping operations to eliminate air-borne dust. CONTRACTOR shall not discharge liquid waste from the sweeper units onto CITY streets or into the storm drain system. Washing of sweepers on CITY property is prohibited. Any and all washing of sweeper units shall take place at the CONTRACTOR's facility. CONTRACTOR shall implement best management practices when loading water into the street sweepers to prevent any overflow/potable water discharges into the storm drainage system.

The CONTRACTOR shall be responsible for paying all water costs including meter service charges.

### **Communication**

CONTRACTOR shall have direct communication with all sweeping equipment in the field utilizing radios or cellular telephones. Each sweeper operator shall have the ability to communicate verbal information immediately to CITY staff, Police and Fire Department personnel via cellular telephone.

### **Deficiencies and Corrections**

The CITY may also make regular unannounced inspections of sites. If a swept area is deemed to be below acceptable performance standards, the substandard section shall be re-swept within 24 hours of notification. CONTRACTOR shall re-sweep at their own expense. The CITY shall be notified of the completed re-sweep.

**Service Requirements**

1. All GARAGE locations to be cleaned as follows:

1.1 Garage-1, 521 7th Street (Weekly Monday between 12:01 & 6:00am)

- Sweep all garage floor areas (parking stalls, driving aisles and ramps)
- Sweep and clean all stairways including stairwell and elevator landings
- Sweep all connecting driveways
- Remove all debris from planted areas on ground level
- Sweep and clean all internal and perimeter pedestrian walkways, sidewalks, and fire lane
  - Hand sweep/blow using portable leaf blower where mechanical sweepers cannot sweep

1.2 Garage-3, 735 5th Street (Weekly Wednesday between 12:01 & 6:00am)

- Sweep all garage floor areas (parking stalls, driving aisles and ramps)
- Sweep and clean all stairways including stairwell and elevator landings
- Sweep all connecting driveways
- Remove all debris from planted areas on ground level
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
  - Hand sweep/blow using portable leaf blower where mechanical sweepers cannot sweep

1.3 Garage-5, 635 3rd Street (Weekly Monday between 12:01 & 6:00am)

- Sweep all garage floor areas (parking stalls, driving aisles and ramps)
- Sweep and clean all stairways including stairwell and elevator landings
- Sweep all connecting driveways
- Remove all debris from planted areas on ground level
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
  - Hand sweep/blow using portable leaf blower where mechanical sweepers cannot sweep

1.4 Garage-9, 97 D Street (Weekly Monday between 12:01 & 6:00am)

- Sweep all garage floor areas (parking stalls, driving aisles and ramps)
- Sweep and clean all stairways including stairwell and elevator landings
- Sweep all connecting driveways
- Remove all debris from planted areas on ground level
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
  - Hand sweep/blow using portable leaf blower where mechanical sweepers cannot sweep

1.5 Garage-12, 555 1st Street (Weekly Monday between 12:01 & 6:00am)

- Sweep all garage floor areas (parking stalls, driving aisles and ramps)
- Sweep and clean all stairways including stairwell and elevator landings
- Sweep all connecting driveways
- Remove all debris from planted areas on ground level
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
  - Hand sweep/blow using portable leaf blower where mechanical sweepers cannot sweep

2. All PARKING LOT locations to be cleaned as follows:

2.1 Lot-2, 521 5<sup>th</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

2.2 Lot-4, 608 7<sup>th</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

2.3 Lot-6, 4 E Street (**Bi-Weekly\*\*** Sunday between 4:00 & 8:30am)

**\*\* Note frequency**

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

2.4 Lot-7, 769 2<sup>nd</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

2.5 Lot-10, 730 5<sup>th</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required



2.6 Lot-11, 540 5<sup>th</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

2.7 Lot-13, 200 4<sup>th</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

2.8 Lot-14, 200 5<sup>th</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

2.9 Lot-15, 210 5<sup>th</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

2.10 Lot-D, 9 4<sup>th</sup> Street (Weekly Sunday between 4:00 & 8:30am)

- Sweep entire parking lot (parking stalls, driving aisles and driving lanes)
- Sweep all connecting driveways
- Sweep and clean all perimeter pedestrian walkways and sidewalks including the walkways around the Depot Building
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands and obstructions where mechanical sweepers cannot sweep
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
- Hand sweep/blow using portable leaf blower where mechanical sweepers cannot sweep

3. **TRANSIT** locations to be cleaned as follows:

3.1 Downtown Transit Mall, 2<sup>nd</sup> Street between B Street and Santa Rosa Ave. (Daily between 12:01 & 5:30 a.m.)

- Sweep entire transit mall (driving aisles, driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
  - Hand sweep/blow using portable leaf blower where mechanical sweepers cannot sweep
  - Sweep and clean under and around bus schedule boards, display cases, benches and trash receptacles
  - Wipe off benches, bus schedule boards, trash receptacles and display cases to remove any dust and debris from the leaf and trash blowing

3.2 Westside Transfer Station, 2100 College Ave (corner of College and Stony Point) (Daily between 12:01 & 5:30 a.m.)

- Sweep entire transit mall (driving aisles, driving lanes)
- Sweep all connecting driveways
- Sweep and clean all internal and perimeter pedestrian walkways and sidewalks
  - Hand sweep/blow using portable leaf blower where mechanical sweepers cannot sweep
  - Sweep and clean under and around bus schedule boards, display cases, benches and trash receptacles
  - Wipe off benches, bus schedule boards, trash receptacles and display cases to remove any dust and debris from the leaf and trash blowing

4. The Contractor shall repair or replace, at no cost to the City, all existing improvements that are damaged or removed as a result of its sweeping service.

Emergency call-outs will be paid for on an as needed basis to cover emergency incidents that occur between regular cleanings. Contractor shall state the Emergency Call-Out Price per incident on Attachment A, Cost Proposal.

EXHIBIT A  
**SPECIAL PROVISIONS**

**MANDATORY PRE-BID MEETING:** On Wednesday, August 3, 2016 at 8:30 a.m., the Finance Department Parking Division and the Transit Department along with the Purchasing Division will conduct a mandatory pre-bid meeting. **Sign in: 8:00 – 8:30 a.m., meeting starts at 8:30 a.m. sharp.** Prospective bidders are requested to meet at the City Purchasing Office, 635 First Street, Conference Room 2 (Second Floor), Santa Rosa, CA 95404. The meeting will allow prospective bidders to meet with City staff and ask questions to familiarize themselves with conditions and requirements that may affect the performance and cost of the contract.

***NOTE: The pre-bid meeting will be mandatory. However, failure to become familiarized with all facilities and conditions shall not constitute a basis for subsequent contract adjustment.***

**COMPETENCY OF CONTRACTORS:** Contractor will be required to provide evidence of having at least three (3) years' experience in performing the services covered under this contract. Typical documentation would be the names of customers with whom the Contractor has similar contracts and details of types of services performed. The City reserves the right to inspect Contractor's service facility and equipment to assure its adequacy to comply with the requirements of these specifications (see Required Data Section).

**DAMAGE TO FACILITIES AND PARKED VEHICLES:** The Contractor shall take precautions to prevent damage or soiling to parked vehicles and surrounding areas of the parking structure or otherwise causing damage from the use of his/her equipment, processes and chemicals. In the event of damage resulting from the Contractor's work performance, the Contractor shall pay the full cost to repair, clean and/or replace the damaged vehicles, equipment and facilities.

**QUALIFICATIONS OF EMPLOYEES:** The City of Santa Rosa may require dismissal from the work those employees deemed incompetent, careless or otherwise objectionable to the public interest. The Contractor shall fill out at commencement of the contract a complete list of all employees assigned to perform the contract work.

**WORKMANSHIP, MATERIALS & EQUIPMENT:** Unless otherwise provided in the contract requirements and specifications, the Contractor shall furnish all labor, materials and equipment for satisfactory contract performance. When not specifically identified in the specifications, such materials and equipment shall be of suitable type and grade for the purpose, approved by City staff.

**CHANGES:** The City may at any time, by giving fifteen days written notice delete or add to the work as set forth in the specifications. If such changes cause an increase or decrease in the amount due under the contract, an equitable adjustment shall be made and the contract amended in writing accordingly.

**SUPERVISION:** The Contractor shall arrange for daily on site supervision of the employees performing the contract work. The Contractor or his supervisors shall be available at all times, when the contract work is in progress. The Contractor's supervisor shall be fully and adequately trained and have experience in cleaning and sweeping supervision, sufficient in scope to meet the approval of the contract Project Manager or his/her representative. The Contractor's supervisory personnel shall be able to communicate clearly in the English language and with non-English speaking personnel who may be employed by the Contractor to perform the services described in the contract. Contractor's employees shall not be accompanied in their work area by acquaintances, family members or any other person unless said person is an authorized employee of the Contractor.

**INSPECTION OF SITES:** The Contractor may be required to accompany a City's representative on scheduled and non-scheduled inspection tours of the contract sites when requested by the project manager or his/her representative.

**PROTECTION & DAMAGE:** The Contractor shall be responsible for the protection of all existing vegetation, equipment and facilities and shall, at his own expense, repair or restore any damages caused by the actions or negligence of his employees, within a 24 hour period. If he fails or refuses to make such repairs or restorations, the City may have the work accomplished under separate contract and deduct the cost from this contract price.

The Contractor shall take all precautions necessary for the protection against injury of all persons engaged at the site in the performance of the contract. Contractor shall observe all pertinent safety practices and comply with any applicable safety regulations. In addition to City furnished supplies, all products used by the Contractor in performance of the contract shall meet the appropriate EPA and Cal OSHA Standards. The City will not be held liable should Contractor fail to comply with said standards.

**WEEKEND & HOLIDAY WORK:** All work necessary to be performed on Saturdays, Sundays, or legal holidays, except for that as may be required in the specifications, shall be performed without additional expense to the City, and shall be authorized by the project manager or his/her representative.

**CLEANING QUALITY REQUIREMENTS:** Services performed under this contract shall be subject to inspection and approval of the project manager or his/her representative. First quality cleaning and sweeping will be required. Careless performance of the contract work will not be tolerated. Unsatisfactory work will be called to the attention of the Contractor and he will be required to correct the work deficiencies within four (4) hours, and improve the overall work results to the satisfaction of the project manager or his/her representative. Contractor shall respond to the work site within one (1) hour should unsatisfactory work cause an emergency condition as determined by the City. Failure by the Contractor to comply with such requests will result in either the corrective work being performed by other means and the cost charged to the Contractor or in termination of contract. Notification of unsatisfactory work shall be deemed given as soon as City leaves telephone or email message notifying Contractor of deficient performance. Contractor shall provide telephone and email addresses for this purpose, and shall provide a telephone number for emergency calls, and respond within 15 minutes with a phone call back.

**SAMPLE CONTRACT AND INSURANCE REQUIREMENTS:** A draft of a City contract and insurance requirements as would normally be used in this procurement are included as Attachment E and Attachment One. Bidders are not required to sign said sample contract at time of bid submittal. A contract in final form will be forwarded to the successful bidder, for signature, prior to contract award. As part of the technical bid, a bidder must evaluate the terms and conditions and provide any exceptions. Any exceptions taken to the draft contract must be provided as an attachment to the bid submittal or in Exceptions Section in Required Documents.

**AWARD:** All bid items will be awarded to a single contractor who is determined to be the lowest responsive and responsible bidder for all bid items.

# EXHIBIT B

## EXHIBIT A Cost Proposal - Section 1

Bid Item	Qty	Unit	Location - Description	Frequency	Monthly	Total Amount
1	24	Mo.	Garage # 1, 521 Seventh Street, 5 levels - 750 Spaces	Weekly: Monday between 12:01-6:00AM	\$541.67	\$ 13,000.08
2	24	Mo.	Garage # 3, 735 5th Street, 5 levels - 680 Spaces	Weekly: Wednesday between 12:01-6:00AM	\$433.34	\$ 10,400.16
3	24	Mo.	Garage # 5, 635 3rd Street, 3 levels - 208 Spaces	Weekly: Monday between 12:01-6:00AM	\$325.00	\$ 7,800.00
4	24	Mo.	Garage # 9, 97 "D" Street	Weekly: Monday between 12:01-6:00AM	\$433.84	\$ 10,412.16
5	24	Mo.	Garage # 12, 555 1st Street, 7 levels - 720 Spaces	Weekly: Monday between 12:01-6:00AM	\$541.67	\$ 13,000.08
6	24	Mo.	Parking Lot #2, Ross & "B" Streets, 521 5th Street, 1 level - 137 Spaces	Weekly: Sunday between 4:00-8:30AM	\$281.67	\$ 6,760.08
7	24	Mo.	Parking Lot #4, 7th & Mendocino Ave, 608 7th Street, 1 level - 24 Spaces	Weekly: Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
8	24	Mo.	Parking Lot #6, 4th & "E" Streets, 1 level - 45 Spaces	Bi-weekly: (Feb-Sep) Sunday between 4:00-8:30AM	\$106.17	\$ 2,548.08
8.A	24	Mo.	Parking Lot #6, 4th & "E" Streets, 1 level - 45 Spaces	Weekly (Oct-Jan) Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
9	24	Mo.	Parking Lot #7, 2nd & "E" Streets, 1 level - 769 2nd Street, 1 level - 45 Spaces	Weekly: Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
10	24	Mo.	Parking Lot #10, 5th & "D" Streets, 730 5th Street, 1 level - 78 Spaces	Weekly: Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
11	24	Mo.	Parking Lot #11, 5th & "B" Streets, 540 5th Street, 1 level - 68 Spaces	Weekly: Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
12	24	Mo.	Parking Lot #13, 207 3rd Street, 1 level - 97 Spaces	Weekly: Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
13	24	Mo.	Parking Lot #14, 206 5th Street, 1 level - 68 Spaces	Weekly: Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
14	24	Mo.	Parking Lot #15, 210 5th Street, 1 Level - 63 Spaces	Weekly: Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
15	24	Mo.	Railroad Depot Parking Lot "D" at Railroad Square on Wilson St, 1 level - 42 Spaces	Weekly: Sunday between 4:00-8:30AM	\$169.00	\$ 4,056.00
16	24	Mo.	Transit Mall, 2nd & "B" Street	Daily: between 12:01-5:30AM	\$1,365.00	\$ 32,760.00
17	24	Mo.	Westside Transfer Station, corner of West College & Stony Point Rd	Weekly: between 12:01-5:30AM	\$216.50	\$ 5,196.00
						<b>\$ 138,380.64</b>

\$39/hr 1 person  
 \$55-\$65/h 2 person  
 Contractors Lic #907009  
 Universal Site Services Inc  
 Classification: C61/D63 C27  
 Exp Date:  
 DIR #1000041648

## Cost Proposal - Section 2

Bid Item	Qty	Unit	Description	Unit Cost
18	1	Ea	Emergency call-outs will be paid for on an as needed basis to cover emergency incidents that occur between regular cleanings.	\$ 200.00

**Contingency for emergency call-out services as requested at the sole discretion of the City of Santa Rosa; not guaranteed and NOT TO EXCEED amount \$2,000**

**Parking Garage Scope of Work**

- Sweep all garage floor areas (parking stalls, drive aisles & ramps)
- Sweep & clean all stairways including stairwell & elevator landings
- Sweep connecting driveways
- Remove all debris from planted areas on ground level
- Sweep & clean all internal & perimeter pedestrian walkways, sidewalks and fire lane
- Hand sweep/blow using portable leaf blower where sweeper cannot reach

**Parking Lot Scope of Work**

- Sweep entire parking lot (parking stalls, drive aisles & ramps)
- Sweep all connecting driveways
- Sweep & clean all internal & perimeter pedestrian walkways, sidewalks
- Remove all debris from planted areas
- Hand sweep/blow using portable leaf blower between islands & obstructions where sweeper cannot reach
- Remove, sweep and clean all excess accumulation of dirt/rock debris at the parking lots when required

**Transit locations Scope of Work**

- Sweep entire transit mall (driving aisles & driving lanes)
- Sweep all connecting driveways
- Sweep & clean all internal & perimeter pedestrian walkways, sidewalks
- Hand sweep/blow using portable leaf blower between islands & obstructions where sweeper cannot reach
- Sweep & clean under and around bus schedule boards, display cases, benches and trash receptacles
- Wipe off benches, bus schedule boards, display cases, benches and trash receptacles to remove any dust & debris from the leaf & trash blowing.