

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: EMILY ANDER, PARK PLANNER ASSISTANT
JEN SANTOS, DEPUTY DIRECTOR - PARKS
TRANSPORTATION & PUBLIC WORKS DEPARTMENT
SUBJECT: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH
CARLILE MACY, INC.

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve a Professional Services Agreement, between the City of Santa Rosa and Carlile Macy, Inc., of Santa Rosa, CA, in an amount not to exceed \$204,822 to provide landscape architectural design and engineering services, drafting an amendment to the South Davis Master Plan, preparation of construction drawings and administration for South Davis Neighborhood Park.

EXECUTIVE SUMMARY

The purpose of this Professional Services Agreement (PSA) with Carlile Macy, Inc., a California Corporation, is to provide funding for landscape architectural design and engineering services; drafting an amendment to the South Davis Master Plan; preparation of construction drawings and administration for South Davis Neighborhood Park which will include replacing the existing playground areas; and public outreach.

BACKGROUND

South Davis Neighborhood Park is a designated 1.34-acre Neighborhood Park and is located within the Sunnyside Addition Neighborhood in the southwest quadrant of the City of Santa Rosa. While the 2035 General Plan anticipates that residents within a half-mile radius will utilize a neighborhood park, the use of this park is likely greater as the SMART rail line, (including high speed trains) Highway 101 and Highway 12, separate the neighborhood from other parks. Even without the rail line, the closest parks are not within convenient walking distance at well over a half-mile distance through narrow streets, some without sidewalks, or underneath Highway 12.

PROFESSIONAL SERVICES AGREEMENT WITH CARLILE MACY, INC., A CALIFORNIA CORPORATION, TO PROVIDE LANDSCAPE ARCHITECTURAL DESIGN AND ENGINEERING SERVICES AND TO PREPARE A MASTER PLAN AMENDMENT AND CONSTRUCTION DOCUMENTS FOR SOUTH DAVIS NEIGHBORHOOD PARK
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The park was acquired prior to 1946 as part of the Caltrans right-of-way construction for Highway 101. It was constructed in 1988 with a lawn, landscaping, and trees. At later dates a picnic area, half-court basketball court, playground equipment and a pedestrian overpass, leading to the remainder of the Sunnyside Neighborhood, we added. The park is bordered on the east by a 20+ foot wall, which separates the park from Highway 101. The wall is a solid corrugated metal fence with large Eucalyptus trees in front of the wall and within the park. To the West, the park is bordered by South Davis Street and a long-established residential neighborhood with narrow streets. To the North, the park is bordered by Highway 12, and to the South is South Dutton Avenue. The park shape is unique - very narrow and linear - and is bisected by the end of Earle Street and the entry/exit for the Highway 101 pedestrian-only over crossing.

There have been a variety of changes and updates to the park over the years, including installation of park fencing along Highway 101 in 1977, as part of the construction for the pedestrian overpass. In 1988, the South end of the park was updated – sidewalks and curb and gutter were installed, as well as plantings and irrigation. In 2001, playground equipment was installed. The playground contains play areas for ages 2-5 years and 5-12 years along with a separate swing area. The remainder of the park contains mature landscaping, numerous Redwood trees, irrigated lawn, picnic tables, benches, temporary trash receptacles, half-court basketball, and wooden bollards along South Davis Street. The Park Master Plan was completed in 2003.

Revitalization of the playground area at South Davis Neighborhood Park is eligible as a capital outlay project supporting recreational purposes, under California State Parks' Per Capita Grant Program. Specifically, the project proposes to remove and replace the swings and the play equipment for youth ages 2-5 and 5-12 including playground surfacing to bring the playground area into compliance with current California Playground Safety Regulations and building codes related to equal access. If there is not room to replace all elements of the play area in its current location, then the play area will have to be relocated to a larger area within the park. Under this scenario a minor Master Plan Amendment must occur. Public engagement is part of the planning and design process.

PRIOR CITY COUNCIL REVIEW

On June 29, 2021, Council approved submittal of a grant application to the State of California Department of Parks and Recreation Office of Grants and Local Services Per Capita Grant Program for the revitalization of the playground area at South Davis Neighborhood Park and authorized the Assistant City Manager to accept the grant and execute related documents.

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ANALYSIS

A Request for Proposal to provide landscape architectural design and engineering services and to prepare a master plan amendment and construction documents for South Davis Neighborhood Park was issued in September 2021. Four proposals were received and reviewed by a committee comprised of staff from the Transportation and Public Works Department. Carlile Macy's proposal scored highest by the review committee and therefore is the recommended firm at a project cost not-to-exceed \$204,822.

Carlile Macy was recommended by the review committee in October 2021. All Per Capita Program improvement projects must be completed by December 31, 2023. Carlile Macy is expected to complete the required services and tasks, including final administrative work, to the reasonable satisfaction of the City no later than June 30, 2024, and the grant is to be closed out by June 30, 2024.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund. Funds for this project have been appropriated from Zone 2, Southwest Park Development Impact Fees, Fund 09556 - South Davis Revitalization project. Additionally, the City has been awarded \$285,291 towards this project from California State Parks' Per Capita Grant Program. Awarded grant funds will be appropriated to #JL Key 09556. Conditions for disbursement of funds includes finalization of the required Per Capita Program supporting documents, deed restriction and grant contract, before funding will be received.

ENVIRONMENTAL IMPACT

The services provided in this professional services agreement are exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15601(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

However, Staff anticipates that adoption and implementation of the Master Plan Amendment would be categorically exempt from the CEQA under CEQA Guidelines Section 15302 in that the project includes replacement of existing playground structures where the new structures will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced pursuant to CEQA Guideline section 15302.

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BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A – Professional Services Agreement with Carlile Macy, Inc., a California Corporation

CONTACT

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