

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: KELLI KUYKENDALL, HOMELESS SERVICES MANAGER
HOUSING AND COMMUNITY SERVICES
SUBJECT: CITY/COUNTY FUNDING AGREEMENTS FOR SAMUEL L.
JONES HALL HOMELESS SHELTER

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Housing and Community Services Department that the Council, by two (2) resolutions, approve the following City/County funding agreements: 1) an Agreement between the City of Santa Rosa and the County of Sonoma for the Funding of Operations at the Samuel L. Jones Hall Homeless Shelter for 2020/2021 in the amount of \$255,000; and 2) a Homeless Emergency Aid Program Funding Agreement by and between the Sonoma County Community Development Commission and City of Santa Rosa for Catholic Charities of the Diocese of Santa Rosa, Samuel L. Jones Homeless Shelter in the amount of \$1,255,185.

EXECUTIVE SUMMARY

Staff seeks approval of and authority for the Director of Housing and Community Services (or designee), to execute two City/County funding agreements: 1) an Agreement between the City of Santa Rosa and the County of Sonoma for the Funding of Operations at the Samuel L. Jones Hall Homeless Shelter for 2020/2021 (2020/2021 Funding Agreement) in the amount of \$255,000; and 2) a Homeless Emergency Aid Program Funding Agreement by and between the Sonoma County Community Development Commission and City of Santa Rosa for Catholic Charities of the Diocese of Santa Rosa, Samuel L. Jones Homeless Shelter (State HEAP Funding Agreement) in the amount of \$1,255,185. These agreements will provide funding from the County for the recently completed capital improvements (roof/HVAC system replacement) at the Shelter and for operations, including rapid re-housing, for the current fiscal year. The 2020/2021 Funding Agreement and State HEAP Funding Agreement offset certain City expenditures as described in more detail in this report.

BACKGROUND

2020/2021 Funding Agreement

1. The Samuel L. Jones Hall Homeless Shelter (Shelter) is a City-owned facility which has been operated by Catholic Charities since it opened in November 2005. The Shelter's Housing Focused Program provides up to 213 year-round beds broken down as follows: 126 for individuals with highest vulnerability in conjunction with Coordinated Entry, 12 medical respite beds for the Nightingale Program, plus up to 75 beds prioritized for individuals identified through the City's Homeless Encampment Assistance Program (HEAP) or during emergent situations.
2. Bed capacity at the Shelter has been reduced due to COVID-19 social distancing requirements. Staff is currently evaluating restoring the Shelter to its pre-COVID bed capacity through the installation of a premanufactured structure in the parking lot.
3. On June 24, 2020, Council approved the City's Fiscal Year 2020/2021 budget, including the following appropriation for the Shelter:

\$ 77,700 – Community Foundation Sonoma County
\$ 255,000 – County of Sonoma (\$165,000 operations; \$90,000 rapid rehousing)
\$1,016,631 – City of Santa Rosa General Fund
\$1,349,331 – Total
4. Subsequent to Council's approval of the Fiscal Year 2020/2021 budget, the Director of Housing and Community Services executed an amendment to the SJH Agreement in the amount of \$1,349,331, for the period July 1, 2020 to June 30, 2021.
5. In Fiscal Year 2020/2021, Catholic Charities will also receive \$288,000 for the Shelter from the Continuum of Care (Home Sonoma County), resulting in a combined program operating budget of approximately \$1.6 million.
6. The proposed 2020/2021 Funding Agreement confirms the County's financial commitment for the current fiscal year.

State HEAP Funding Agreement

7. On February 12, 2019, the Council directed staff to submit an application to the Sonoma County Community Development Commission (CDC), lead agency for the Continuum of Care (Home Sonoma County) for \$3.6 million in State HEAP funding for capital improvements at the Shelter and the former Bennett Valley Senior Center (BVSC) to include the activation of a navigation center.

8. On April 17, 2019, the Home Sonoma County Leadership Council awarded \$1,255,185 in State HEAP funding to the City for its capital improvement projects at the Shelter and the BVSC. Given the partial award, the City proceeded with the replacement of the roof at the shelter, budgeting State HEAP funds for this purpose, and forgoing the navigation shelter concept at the BVSC. The project included replacement of the roof and the HVAC system (located on the roof) and was completed in January 2020, totaling \$1.3 million.
9. The State HEAP Funding Agreement formalizes the commitment of funds between the Sonoma County CDC and the City. The State HEAP funds are in the form of a grant with a ten (10) year term of affordability requiring that the City maintain the facility as a Shelter for this duration or be subject to repayment of the funds. The funds will be used to offset City costs incurred to complete the replacement of the roof and HVAC system.

PRIOR CITY COUNCIL REVIEW

On February 12, 2019, the Council directed staff to submit an application to the Sonoma County CDC, lead agency for the Continuum of Care (Home Sonoma County) for \$3.6 million in State HEAP funding for capital improvements at the Shelter and the former Bennett Valley Senior Center (BVSC) to include the activation of a navigation center.

On June 24, 2020, Council approved the City's Fiscal Year 2020/2021 budget, including an appropriation for the Shelter in the amount of \$1,349,331. This included \$255,000 from the County, \$77,700 from the Community Foundation, and \$1,016,631 from the City's General Fund.

ANALYSIS

1. The County has supported the operation of the Shelter since opening in 2005 via annual funding agreements. The Fiscal Year 2019/2020 funding agreement expired on June 30, 2020, necessitating the execution of the 2020/2021 Funding Agreement for the current fiscal year. The 2020/2021 Funding Agreement will provide \$165,000 for shelter operations plus \$90,000 specifically for rapid re-housing, for a total of \$255,000, which commitment of funding is consistent with the County's Fiscal Year 2019/2020 contribution. The \$255,000 is funded from local sources.
2. The total State HEAP award is \$1,255,185 with \$12,552 going to the Sonoma County CDC for a grant administration fee and \$1,242,633 to the City for capital improvements (roof/HVAC system replacement) already completed at the Shelter. These funds will offset City costs incurred to complete the project totaling \$1.3 million.

3. Staff is seeking Council's approval of and a delegation of authority to the Director of Housing and Community Services (or designee) to sign, the 2020/2021 Funding Agreement and State HEAP Agreement, which will provide funding from the County for the recently completed capital improvements at the Shelter and for operations, including rapid re-housing, for the current fiscal year.

FISCAL IMPACT

The proposed 2020/2021 Funding Agreement, if approved, will provide \$255,000 in County funding for the Shelter, of which \$165,000 will offset the City's funding for Shelter operations plus an additional \$90,000 specifically for rapid re-housing, approved as part of the Fiscal Year 2020/2021 budget.

The proposed State HEAP Agreement, if approved, provides \$1,242,633 in State HEAP funding for capital improvements (roof/HVAC system replacement) already completed at the Shelter. These funds will offset City costs totaling \$1.3 million. The total State HEAP award is \$1,255,185 with \$12,552 going to the Sonoma County CDC for a grant administration fee and \$1,242,633 to the City for these capital improvements at the Shelter. The City's contribution to the improvements was approximately \$62,000 and was funded by General Funds previously budgeted for this purpose.

ENVIRONMENTAL IMPACT

The proposed services under the funding agreements are exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A (2020/2021 Funding Agreement)
- Resolution/Exhibit A (State HEAP Funding Agreement)

CONTACT

Kelli Kuykendall, Housing and Community Services Manager, kkuykendall@srcity.org,
543-3315