



City of Santa Rosa

Old Chamber Building
Conference Room
637 First Street
Santa Rosa CA 95404

**BOARD OF BUILDING REGULATIONS
APPEALS
REGULAR MEETING AGENDA AND
SUMMARY REPORT - FINAL
OCTOBER 15, 2025**

4:00 P.M

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON FROM THE LARGE CONFERENCE ROOM AT
637 FIRST STREET, SANTA ROSA.**

THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:

**1. VIA ZOOM BY VISITING,
[HTTPS://SRCITY-ORG.ZOOM.US/S/85875345161](https://srcity-org.zoom.us/j/85875345161) OR BY DIALING
877-853-5257 AND ENTERING WEBINAR ID: 858 7534 5161;**

**Public Comment may be made live, in-person, during the meeting in the
Large Conference Room, or submitted in advance via email at
building@srcity.org by 4:00 pm the Tuesday before
the Board of Building Regulation Appeals Meeting. Any written
correspondence will be
included in the agenda before the meeting begins.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY
BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES
PURSUANT TO AB 2449, THE BOARD WILL ALSO ALLOW
FOR PUBLIC COMMENT THROUGH THE ZOOM LINK
OR DIAL-IN NUMBER ABOVE.**

4:00 P.M. - REGULAR SESSION

- 1. CALL TO ORDER AND ROLL CALL**
- 2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Board Member to
participate in a meeting remotely due to Just Cause or Emergency

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Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. APPROVAL OF MINUTES

3.1 Draft Minutes - January 15, 2025

Attachments: [Draft Minutes - January 15, 2025](#)

4. PUBLIC COMMENTS

Except for public hearing agenda items, the public may comment on all other agenda items and on items not on the agenda within the jurisdiction of the Board of Building Regulation Appeals during this period. The public may comment on public hearing agenda items when the hearing is opened. Each speaker is allowed three minutes.

5. APPEAL HEARINGS

5.1 RESPONSE TO AN APPEAL OF AN ADMINISTRATIVE NOTICE AND ORDER TO VACATE FOR PROPERTY LOCATED AT 801 TUPPER ST #806, SANTA ROSA, CA 95404, APN 009-202-048.

PRESENTED BY: Cassidy Anderson, Senior Code Enforcement Officer

RECOMMENDATION: The City of Santa Rosa respectfully recommends that the Board of Building Regulations Appeals, upon reviewing this staff report and considering all relevant testimony and evidence presented during the Appeal Hearing, deny the appeal of tendered by Sally Steinhart and uphold staff's issuance of a Notice and Order to Vacate.

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Attachments: [Staff Report](#)
[Attachment 1 - Consent to Inspect/Notice of Complaint letter](#)
[Attachment 2 - Site inspection photographs dated January](#)
[Attachment 3 - Notice of Violation letter dated January 23,](#)
[Attachment 4 - Email to Bethlehem Tower dated February](#)
[Attachment 5 – Exterminator Report from Rats to Roaches](#)
[Attachment 6 – Revised Notice of Violation letter dated Ma](#)
[Attachment 7 – Site inspection photographs dated May 22,](#)
[Attachment 8 – Notice and Order to Vacate dated May 22,](#)
[Attachment 9 – Appeal submitted on June 6, 2025](#)
[Attachment 10 – Reasonable Accommodation letter submit](#)
[Attachment 11 – Amended Appeal submitted on June 9, 20](#)
[Attachment 12 – Institute for challenging disorganization qu](#)
[Presentation](#)

6. ADJOURNMENT

Any supplemental writings or documents provided to a majority of the Board of Building Regulation Appeals prior to this meeting regarding an item on this agenda will be made available for public inspection in the Office of Planning and Economic Development located at 100 Santa Rosa Avenue, Room 3 during normal business hours and available after the meeting on the internet at santa-rosa.legistar.com.

The City of Santa Rosa does not discriminate based on disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Secretary at (707) 543-4690 one week prior to the meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.