



## **City of Santa Rosa**

Council Chamber  
100 Santa Rosa Avenue

### **BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL AUGUST 1, 2024**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100  
SANTA ROSA AVENUE.**

**THE MEETING WILL ALSO BE LIVE STREAMED AT  
[HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN  
PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON  
COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AT  
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY  
VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130](https://srcity-org.zoom.us/j/85294101130), OR BY  
DIALING 877-853-5257 AND ENTERING WEBINAR ID: 852 9410 1130.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED  
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB  
2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT  
THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**The public attending in person will be able to provide public comment  
on agenda items at the time an agenda item is discussed during the  
Board of Public Utilities Meeting. Public Comment may also be  
submitted via e-mail at [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org).**

**Deadlines and additional instruction for public comment are set forth  
below. If you have any questions regarding this meeting, please contact  
Michelle Montoya at [mmontoya@srcity.org](mailto:mmontoya@srcity.org)**

#### **1:30 PM - VIA IN-PERSON**

#### **1. CALL TO ORDER AND ROLL CALL**

#### **2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Board Member to  
participate in a meeting remotely due to Just Cause or Emergency

Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

### 3. PROCLAMATION

#### 3.1 PROCLAMATION - EMPLOYEE SERVICE RECOGNITION

### 4. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

### 5. STUDY SESSION

None.

### 6. MINUTES APPROVAL

#### 6.1 July 18, 2024 - Regular Meeting Minutes - DRAFT

**Attachments:** [July 18, 2024 - Regular Meeting Minutes - Draft](#)

### 7. STAFF BRIEFINGS

#### 7.1 WATER AND RECYCLED WATER SUPPLY

Staff will update the Board on water and recycled water supply issues. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(Uploaded 7.31.2024\)](#)

#### 7.2 BUDGET UPDATE

Staff will provide an update to the Board on the differences between the Water Department's budget as recommended by the Board at its April 4, 2024 meeting and the budget as adopted by City Council at its meeting on June 18, 2024. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation \(Uploaded 7.31.2024\)](#)

### 8. CONSENT ITEMS

#### 8.1 MOTION - APPROVAL OF FOURTH AMENDMENT TO BLANKET PURCHASE ORDER 162312 FOR ONE YEAR EXTENSION FOR LIQUID ALUMINUM SULFATE SUPPLY

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion,

approve a Fourth Amendment to Blanket Purchase Order 162312 for a one-year extension period with a 2.22% increase in unit price for liquid aluminum sulfate supply for the Laguna Treatment Plant to Thatcher Company of California, Inc. increasing compensation in the amount of \$188,456.25, for a total amount not to exceed \$669,575.44.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Exhibit B-3 PO 162312 Thatcher Extension](#)

**8.2 MOTION - WAIVER OF COMPETITIVE BID AND SOLE SOURCE  
AWARD TO REMOTE SOLUTIONS LLC. SAFE-T-RACK**

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, authorize a Sole Source award and issuance of a purchase order to Remote Solutions LLC, 2475 North Jackrabbit Ave. Tucson, AZ 85745 for the purchase of the Safe-T-Rack system and tooling in an amount not to exceed \$140,000.00 with \$4,280.71 for contingency.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Quote](#)

**8.3 MOTION - APPROVAL OF THIRD AMENDMENT TO BLANKET  
PURCHASE ORDER 165392 - ONE-YEAR EXTENSION, PRICE  
INCREASE, AND INCREASE COMPENSATION FOR ULTRAVIOLET  
DISINFECTION SYSTEM PARTS WITH TROJAN TECHNOLOGIES,  
INC.**

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Third Amendment to Blanket Purchase Order (BPO) 165392 to extend the term one year, increase unit cost, and increase compensation for ultraviolet disinfection system parts to Trojan Technologies, Inc., London, Ontario, Canada, in the amount of \$1,000,000, for a total cumulative amount not to exceed \$4,100,000.

**Attachments:** [Staff Report](#)  
[Exhibit A-2 - Cost Sheet](#)

**9. REPORT ITEMS**

None.

## **10. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

## **11. REFERRALS**

## **12. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

## **13. SUBCOMMITTEE REPORTS**

## **14. BOARD MEMBER REPORTS**

## **15. DIRECTORS REPORTS**

## **16. ADJOURNMENT OF MEETING**

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or [mmontoya@srcity.org](mailto:mmontoya@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*