



Sonoma County Community Development Commission
 Sonoma County Housing Authority
 1440 Guerneville Road, Santa Rosa, CA 95403-4107

*Members of the
Commission*

Shirlee Zane
Chair

James Gore
Vice Chair

Susan Gorin
David Rabbitt
Lynda Hopkins

Margaret Van Vliet
Executive Director

MEMO

TO: City of Santa Rosa Housing Authority
DATE: July 5, 2017
RE: Plan for Fulfillment of Contract to Administer CalHome Owner-Occupied Rehabilitation Loan Program

Current Status of Active Projects

The Sonoma County Community Development Commission (SCCDC) has 22 projects in progress. Below is a summary of active projects.

APPLICANT NAME	ADDRESS	AMOUNT COMMITTED	STATUS
██████████	█████ Leisure Park Circle, Santa Rosa	\$24,000	Application approved
██████████	█████ Pixy Place, Santa Rosa	\$24,000	Construction complete
██████████	█████ Biltmore Street, Santa Rosa	\$24,000	Construction complete
██████████	█████ Tiffany Place, Santa Rosa	\$24,000	Construction complete
██████████	█████ Redwing Drive, Santa Rosa	\$24,000	Construction complete
██████████	█████ Redwing Drive, Santa Rosa	\$24,000	Construction in progress
██████████	█████ Blue Jay Drive, Santa Rosa	\$24,000	Construction in progress
██████████	█████ Leisure Park Circle, Santa Rosa	\$24,000	Construction in progress
██████████	█████ Calico Lane, Santa Rosa	\$24,000	Out to bid
██████████	█████ Blue Jay Drive, Santa Rosa	\$24,000	Out to bid
██████████	█████ Cardinal Way, Santa Rosa	\$24,000	Out to bid
██████████	█████ Redwing Drive, Santa Rosa	\$24,000	Out to bid
██████████	█████ Calico Lane, Santa Rosa	\$24,000	Scope of work accepted by client
██████████	█████ Oakwood Lane, Santa Rosa	\$24,000	Scope of work accepted by client
██████████	█████ Charro Drive, Santa Rosa	\$24,000	Scope of work accepted by client
██████████	█████ Estrella Drive, Santa Rosa	\$24,000	Scope of work accepted by client
██████████	█████ Sequoia Circle, Santa Rosa	\$24,000	Scope of work accepted by client
██████████	█████ Bluejay Way, Santa Rosa	\$24,000	Scope of work accepted by client
██████████	█████ Piner Road #176, Santa Rosa	\$40,000	Scope of work accepted by client
██████████	█████ Calico Lane, Santa Rosa	\$24,000	Scope of work accepted by client
██████████	█████ Columbia Street, Santa Rosa	\$24,000	Scope of work accepted by client
██████████	█████ Larkspur Place, Santa Rosa	\$24,000	Scope of work accepted by client
TOTAL		\$544,000	



Several projects listed above for which the client has accepted the scope of work are ready to begin construction as soon as contractors become available; there is currently a shortage of construction trades, delaying contractor availability. SCCDC is actively seeking out new contractors for the program.

Status of Pending Projects

Four applications are pending, and appear eligible for assistance, but we are awaiting additional required documentation from the applicants before they can move forward.

Status of Funds

Funds are committed for the 22 projects in progress (\$544,000 total). When the pending applications are completed and those projects move forward, a total of \$640,000 will be committed. Only approximately \$5,000 will remain in the available funds once all 26 projects are completed. The remaining funds will provide a cushion for any unforeseen damages that might result in changes orders.

Consequences of Contract Extension

If an extension is granted, SCCDC will expend committed funds within the 12-month extension period. The pending applications are likely to move forward, but if any do not, SCCDC will draw new applicants from a waiting list, which currently has three potential applicants.