

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: DAVE BOETTGER, LIEUTENANT, POLICE DEPARTMENT
ALAN ALTON, INTERIM CHIEF FINANCIAL OFFICER, FINANCE
DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
AUTHOR, AMY CARTER, BUYER, FINANCE
SUBJECT: FOURTH AMENDMENT TO GENERAL SERVICES AGREEMENT
F001621 WITH CREAM'S DISMANTLING, INC., DBA CREAM'S
TOWING

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Police and Finance Departments that the Council, by resolution, 1) approve a Fourth Amendment to General Services Agreement Number F001621 with Cream's Dismantling, Inc., dba Cream's Towing, Santa Rosa, California, for abandoned vehicle abatement services extending the agreement for an additional one-year term and increasing compensation by \$100,000, for a total not to exceed amount of \$395,000; and 2) ratify the Second Amendment dated March 21, 2019 to Agreement Number F001621, which increased compensation by \$100,000 for a total not-to-exceed amount of \$195,000.

EXECUTIVE SUMMARY

Abandoned vehicle abatement services are required by the Police Department and within the City of Santa Rosa boundaries. The services provided by this contract are to remove and dispose of vehicles abandoned in the City limits that have become a community blight, hazardous waste, and locations for drug drops. The current Agreement is due to expire January 23, 2021.

BACKGROUND

On January 23, 2018, the City Manager approved General Services Agreement (GSA) F001621 for vehicle abatement services for a two-year term with four (4) one-year extension options in the amount of \$60,000 to Cream's Dismantling Inc., dba Cream's Towing, Santa Rosa, California. The First Amendment increase was for additional

funds in the amount of \$35,000. The Second Amendment was for additional funds in the amount of \$100,000. The Third Amendment extended the term for one year and increased compensation in the amount of \$100,000. The Fourth Amendment is to extend the term for one (1) year and increase compensation by \$100,000.

The contractor provides to the City, all qualified labor, equipment, and transportation necessary to provide abatement services and continues to provide satisfactory services.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Cream's Dismantling, Inc., dba Cream's Towing, agreed to extend the current agreement with no increase to contract unit pricing for an additional one-year period. The added compensation amount is based on staff's estimate of the work to be done in the next year.

With approval of the Fourth Amendment, the cumulative amount of GSA Number F001621 will be \$395,000. Under the City's Contract/Purchase Order Modification Policy III-9, the Fourth Amendment requires approval by the City Council.

In addition to approving the Fourth Amendment to F001621, staff also requests that the Council ratify the Second Amendment (dated March 21, 2019) to Agreement Number F001621, which increased compensation by \$100,000 for a total not-to-exceed amount of \$195,000. Prior interpretation of the City Code and purchasing policies allowed for staff-level approval of the Second Amendment; however, staff requests Council's ratification of the Second Amendment at this time because Council approval would have been a more consistent interpretation of the award authority for the City Manager (\$100,000) and Purchasing Agent (\$50,000) established in section 3.08-110 of the City Code and other related City purchasing policies.

FISCAL IMPACT

Funds for this expense have been allocated in the Fiscal Year 2020-21 budget within the Police Department's operating budget, and as a regular operating expenditure and will be included in subsequent years' budget requests when presented to Council.

ENVIRONMENTAL IMPACT

The Council finds that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A - Fourth Amendment

CONTACT

Dave Boettger, 707-543-3646, dboettger@srcity.org

Alan Alton, 707-543-3089, aalton@srcity.org

Brandalyn Tramel, 707-543-3706, btramel@srcity.org

Amy Carter, 707-543-3702, acarter@srcity.org