

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: DEBORAH LAUCHNER, CHIEF FINANCIAL OFFICER,  
FINANCE DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: CONTRACT EXTENSION NINTH AMENDMENT TO GENERAL  
SERVICES AGREEMENT – F000633 ALARM MONITORING,  
INSTALLATION AND REPAIR SERVICES WITH PETRUSHA, INC.  
DBA ADVANCED SECURITY SYSTEMS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department on behalf of all Departments that the Council, by resolution, approve the Ninth Amendment to General Services Agreement (GSA) #F000633 for alarm monitoring, installation and repair services with Petrusha, Inc. dba Advanced Security Systems, Santa Rosa, California, to extend the Agreement for one final year, bringing the scope of services related to sites served up-to-date and increase compensation by \$57,000, for a total Agreement amount not to exceed \$156,883.50.

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EXECUTIVE SUMMARY

GSA #F000633 for alarm monitoring, repair and installation services is in effect through September 30, 2017. This resolution will extend the Agreement for one additional year and replace Exhibit B-1 describing locations and monthly costs for monitoring the alarms with Exhibit B-2, to incorporate all prior amendments that added or deleted sites from the monitoring services and ensure all current locations for monitoring are properly included in the Agreement.

Additional compensation in the amount of \$57,000 is required to increase available funds for monthly monitoring services and any future installations and repairs required through the extended term of the contract.

BACKGROUND

On October 1, 2013, the City Purchasing Agent awarded (GSA) #F000633 in response to Request for Quotes (RFQ) 13-25 for a two-year term with extension options for an

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additional three years in the amount of \$46,728. The GSA is primarily for alarm monitoring on a monthly basis, with additional funds included for miscellaneous, as needed, repair and installation services.

The bulk of the contract provides for monthly monitoring of burglar (intrusion) alarms and fire alarms for various city-owned locations.

In addition to the monthly monitoring services, which alert City department personnel or City Police and/or Fire personnel when monitors are triggered, the Agreement provides for repair services and installation services on an as needed basis.

PRIOR CITY COUNCIL REVIEW

None.

ANALYSIS

During the term of the Agreement, the vendor has provided monthly monitoring and repair services to existing equipment, and installation of new equipment as needed at sites throughout the City. City staff receiving the services have indicated the vendor has provided satisfactory services throughout the current contract term.

The City and Petrusa Enterprises, Inc. dba Advanced Security Services entered a two-year agreement with extension options for an additional three years on October 1, 2013, awarded by the Purchasing Agent. See contract activity chart below:

<u>Award/Amendment</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Authorization</u>
Contract Award	Oct. 1, 2013	Award (two-year term)	\$46,728.00	Purchasing Agent
First Amendment	Aug. 27, 2014	Removal of Services	<\$720.00>	Purchasing Agent
Second Amendment	Oct. 6, 2014	Removal of Services	<\$560.00>	Purchasing Agent
Third Amendment	Dec. 22, 2014	Removal of Services	<\$230.00>	Purchasing Agent
Fourth Amendment	Apr. 23, 2015	Add Site Services	\$210.00	Purchasing Agent
Fifth Amendment	Jun. 24, 2015	Add Site Services	\$198.00	Purchasing Agent
Sixth Amendment	Oct. 7, 2015	Contract Ext. (two-year term)	\$45,240.00	City Manager
Seventh Amendment	Mar. 23, 2016	Add Site Services	\$3,184.50	City Manager
Eighth Amendment	Jun. 17, 2016	Add Site Services	\$5,833.00	City Manager
<b>Ninth Amendment</b>	<b>pending</b>	<b>Add Sites, extend one year add compensation</b>	<b>\$57,000.00</b>	<b>City Council</b>
	<b>Total Cumulative Value Pending Ninth Amendment</b>		<b>\$156,883.50</b>	

With approval of this Ninth Amendment, the cumulative not to exceed value of the GSA

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#F000633 will be \$156,883.50. Under the City's Contract/Purchase Order Modification Policy III-9, this Ninth Amendment requires approval by the City Council. This amendment extends the term of the Agreement one additional year. After approval of this amendment, the current term of the Agreement will extend until September 30, 2018, at which time there will be no additional extension options available.

FISCAL IMPACT

Funds for these expenditures are included in the Fiscal Year 2017-18 adopted budget within the departments that utilize the service and as a regular operating expenditure, are expected to be included in subsequent years' budget proposals when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not Applicable.

NOTIFICATION

Not Applicable.

ATTACHMENTS

- Resolution/ Exhibit A- Ninth Amendment

CONTACT

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