

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ALAN ALTON, CHIEF FINANCIAL OFFICER, FINANCE
DEPARTMENT
JENEANE KUCKER, LIEUTENANT, POLICE DEPARTMENT
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
AUTHOR, AMY CARTER, BUYER, FINANCE DEPARTMENT
SUBJECT: THIRD AMENDMENT TO GENERAL SERVICES AGREEMENT
F001842 WITH YARBROUGH BROS. TOWING, INC.

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Police and Finance Departments that the Council, by resolution, approve the Third Amendment to General Services Agreement Number F001842 with Yarbrough Bros. Towing, Inc., Santa Rosa, California, for vehicle impound services for an additional one-year term and increase compensation in the amount of \$100,000, for a total amount not to exceed \$375,000.

EXECUTIVE SUMMARY

Vehicle impound services are required by the Police Department for impounded vehicles that are towed and stored as a result of an accident or crime.

BACKGROUND

On October 9, 2018, the City Manager approved General Services Agreement (GSA) Number F001842 for vehicle impound services for a two-year term with three (3) one-year extension options in the amount of \$95,000 to Yarbrough Bros. Towing, Inc., Santa Rosa, California. The First Amendment, approved by City Council, extended the term of the Agreement and increased compensation in the amount of \$150,000. The Second Amendment, approved by the Purchasing Agent, extended the term of the Agreement and increased compensation in the amount of \$30,000.

The contract provides vehicle impound services to the City of Santa Rosa Police Department to store impounded vehicles that are towed as the result of an accident or

crime. These vehicles are evidence and must be stored in a secure locked facility during the process of investigation.

The contractor provides to the City, all qualified labor, equipment, and transportation necessary for vehicle impound services and continues to provide satisfactory services.

PRIOR CITY COUNCIL REVIEW

On June 23, 2020, the City Council, by Resolution No. RES-2020-095, approved the First Amendment.

ANALYSIS

Yarbrough Bros. Towing, Inc., has agreed to extend the current agreement with an 11% overall increase to contract unit pricing for labor rates and storage costs for an additional one-year period. The Consumer Price Index Not Seasonally Adjusted for San Francisco-Oakland-Hayward, CA shows an 8.5% increase from July 2021 to July 2022. Labor rates for the current CPI-W had a 9.1% increase, and storage rates for the CPI-U increased 5.5%. Based on this information, staff determines the 11% increase is considered fair and reasonable.

With approval of the Third Amendment, the cumulative amount of GSA Number F001842 will be \$375,000. Under the City's Contract/Purchase Order Modification Policy III-9, the Third Amendment requires approval by the City Council.

FISCAL IMPACT

Funds for this expense have been allocated in the Fiscal Year 2022-23 budget within the Police Department, and as a regular expenditure, will be included in subsequent years' budget requests when presented to Council.

ENVIRONMENTAL IMPACT

This action is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution/Exhibit A – Third Amendment

CONTACT

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