

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: ALAN ALTON, ACTING CHIEF FINANCIAL OFFICER, FINANCE  
DEPARTMENT  
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE  
DEPARTMENT  
SUBJECT: GENERAL SERVICES AGREEMENT APPROVAL - FIRE  
SUPPRESSION SYSTEMS INSPECTION, MAINTENANCE AND  
TESTING SERVICES, RED HAWK FIRE & SECURITY (CA), LLC,  
FREMONT, CA

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the Finance Department that the Council, by resolution, approve a two-year term General Services Agreement (GSA) F001647, with three (3) one-year renewal options to Red Hawk Fire & Security (CA) LLC, Fremont, CA, to provide inspections, maintenance, and repair services as needed of citywide fire suppression systems and their appurtenances in an amount not to exceed \$300,000.

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EXECUTIVE SUMMARY

Inspection, maintenance, and repair services to maintain the operational functionality of fire suppression systems and their appurtenances are required throughout various departments and locations within the City of Santa Rosa. The City uses a contractor to perform these services. Approval of this GSA will provide fire inspection services to ensure continued compliance with National Fire Protection Association (NFPA) inspection schedules.

BACKGROUND

The City uses a licensed contractor to maintain compliance with all applicable NFPA Standards to ensure proper operation of installed fire suppression systems, and the safety of the equipment, workplace, and staff in the event of a fire. Services provided under this contract include providing all qualified labor, materials, replacement parts, and equipment. In addition, the contractor will perform inspections, routine testing and maintenance, and repair of fixed fire suppression systems to include, but not limited to, Halon, Carbon Dioxide, Wet and Dry Sprinkler, Deluge, and FM200.

Services will be provided to, including but not limited to, the Police, Fire, Transportation and Public Works, Finance, and Water Departments. There are provisions for both emergency and non-emergency situations in ensuring citywide fixed fire suppression equipment and systems are fully operational at all times.

PRIOR CITY COUNCIL REVIEW

N/A

ANALYSIS

On December 21, 2017, Invitation for Bid (IFB) 18-04 was opened by Purchasing for the inspection, maintenance, and repair of fixed fire suppression systems as well as their appurtenances to include fire pumps, sprinklers, pipes, suppression agent tanks, hoses, gauges, visual and audio alarms, alarm panels and all related equipment. Of the 74 bidders notified, 15 vendors downloaded the bid documents, and three companies provided bids that were deemed responsive and responsible to the bid requirements. As a result of IFB 18-04 competitive process, Purchasing has determined the lowest responsive and responsible bid received was submitted by Red Hawk Fire & Security (CA) LLC, Fremont, CA.

FISCAL IMPACT

Funds for this expense are included in the current Fiscal Year (FY) and will be included in the proposed budget for FY 2018-19 as a normal operating expense when presented to the City Council.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment or a foreseeable indirect physical change in the environment pursuant to CEQA guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable

NOTIFICATION

Not applicable

ATTACHMENTS

- Resolution/Exhibit A – GSA F001647

CONTACT

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