



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA

HOUSING AUTHORITY REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL AUGUST 22, 2022

1:30 P.M.

PURSUANT TO GOVERNMENT CODE SECTION 54953(e) AND THE RECOMMENDATION OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA, HOUSING AUTHORITY MEMBERS WILL BE PARTICIPATING IN THIS MEETING EITHER VIA ZOOM WEBINAR OR IN-PERSON, SOCIALLY DISTANCED, IN THE COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE. MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY:

- BY ZOOM BY VISITING
HTTPS://SRCITY-ORG.ZOOM.US/J/81705268051, OR
- BY PHONE BY DIALING 877-853-5257 AND ENTERING WEBINAR ID:
817-0526-8051

1. CALL TO ORDER

2. ROLL CALL

3. STATEMENTS OF ABSTENTION

4. STAFF BRIEFING

4.1 FY 21/22 Q4 FINANCIAL UPDATE

This staff briefing summarizes Housing Authority ("Authority") expenditures and funding sources for Fiscal Year 2021-22 (July 1, 2021 - June 30, 2022).

Attachments: [Memorandum](#)

5. STUDY SESSION

6. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)

Comments from the public will be allowed on all agenda items at the time each item is called. This is the time when any person may address the Housing Authority on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Housing Authority. Each speaker will be

allowed three minutes.

7. APPROVAL OF MINUTES

7.1 June 20, 2022 - Draft Minutes.

Attachments: [June 20, 2022 - Draft Minutes](#)

8. CHAIRMAN/ COMMISSIONER REPORTS

8.1 APPOINTMENT OF NOMINATING COMMITTEE- For Housing Authority Chair and Vice Chair

9. COMMITTEE REPORTS

10. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:

10.1 COMMUNICATION - PENDING DEVELOPMENT PIPELINE UPDATE
Provided for information only.

Attachments: [Memorandum](#)
[Attachment 1](#)

11. CONSENT ITEMS

11.1 RESOLUTION - RESCINDING RESOLUTION NO 1739 AND ADOPTING A REVISED RESOLUTION TO CONSISTENTLY REPRESENT THE CONDITIONAL COMMITMENT OF LOAN FUNDS AS \$2,220,000 TO PEP HOUSING FOR VIGIL LIGHT APARTMENTS

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, by two resolutions, 1) rescind Resolution No. 1739 which approved a conditional commitment of loan funds in the amount of \$2,220,000 for Vigil Light Apartments; and 2) adopt a new resolution to replace Resolution No. 1739 to consistently represent the award as \$2,220,000 to PEP Housing for Vigil Light Apartments.

Attachments: [Staff Report](#)
[Resolution No. 1](#)
[Resolution No. 2](#)
[Presentation](#)

12. REPORT ITEMS

12.1 REPORT - RESOLUTION - HOUSING CHOICE VOUCHER PROGRAM ADMINISTRATIVE PLAN REVISION - ELIMINATING CHAPTER 18 FAMILY SELF SUFFICIENCY (FSS) PROGRAM ACTION PLAN AND ADOPTING A SEPARATE INDEPENDENT FSS ACTION PLAN

BACKGROUND: The Administrative Plan is the major policy document guiding the ongoing administration of the federally regulated Housing Choice Voucher (HCV) program. Where allowed under law, the U.S. Department of Housing and Urban Development (HUD) permits local jurisdictions to establish policies pertaining to the program. Chapter 18 of the current Santa Rosa Housing Authority Administrative Plan incorporates the Family Self Sufficiency (FSS) Program Action Plan that outlines the policies and procedures for the administration of the FSS Program. The Department of Housing and Community Services (HCS) administers the FSS program for the City of Santa Rosa Housing Authority (Housing Authority). The FSS program is a voluntary program offered to Housing Choice Voucher program participants that enables voucher households to increase their earned income and reduce their dependency on welfare assistance and rental subsidies through resource referrals, case management and asset building opportunities. On May 16, 2022, HUD published the FSS Final Rule and new regulations outlining program administration guidelines and mandating that all FSS programs submit an updated FSS Program Action Plan to HUD by September 30, 2022. The FSS Action Plan in Chapter 18 of the Administrative Plan is being replaced by a separate independent FSS Action Plan that incorporates substantive changes issued by HUD in the FSS Final Rule dated May 16, 2022 and in Title 24 of the Code of Federal Regulations Part 984.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Housing Authority, by resolution, adopt the revisions to the Housing Choice Voucher Program Administrative Plan eliminating Chapter 18 - Family Self Sufficiency (FSS) Program Action Plan and adopting the separate independent FSS Action Plan that incorporates the substantive changes issued by

HUD in the FSS Final Rule dated May 16, 2022 and in Title 24 of the Code of Federal Regulations Part 984.

Attachments: [Staff Report](#)
[Attachment 1](#)
[Resolution](#)
[Presentation](#)

13. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Housing Authority Recording Secretary at (707) 543-3300 one week prior to the meeting/program.

This information can also be accessed via the internet at: <http://www.srcity.org>

NOTE: Any writings or documents provided to a majority of the Housing Authority regarding any item on this agenda will be made available for public inspection in the Department of Housing and Community Services located 90 Santa Rosa Avenue during normal business hours.