

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: ZAC BRAND, FLEET SERVICES SUPERINTENDENT,
TRANSPORTATION AND PUBLIC WORKS
BRANDALYN TRAMEL, PURCHASING AGENT, FINANCE
DEPARTMENT
SUBJECT: AUTHOR JENNIFER MYLES, SENIOR BUYER, FINANCE
APPROVAL OF PURCHASE ORDER WITH RAMSAY BLIESE
CORPORATION (DBA LEETE GENERATORS) FOR THE
PURCHASE OF MULTIQUIP DCA220KVA PORTABLE
GENERATORS UNDER A SOURCEWELL COOPERATIVE
AGREEMENT

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution, approve a purchase order with Ramsay Bliese Corporation dba Leete Generators, Santa Rosa, California (as an equipment supplier for MultiQuip) in the amount of \$241,576.06 for two MultiQuip DCA220kVA Portable Generators and related equipment through a Sourcewell Cooperative Agreement, Contract #041719-MTQ with Multiquip, Inc. These portable generators will be used by Santa Rosa Water to provide backup power to critical water and sewer facilities during emergency events, such as a Public Safety Power Shutoff.

EXECUTIVE SUMMARY

Transportation and Public Work submitted a request to Purchasing for the City to utilize Sourcewell Cooperative Agreement #041719-MTQ between Sourcewell and MultiQuip, Inc. (MultiQuip) to purchase two Multiquip DCA220kVA Portable Generators and related equipment through a MultiQuip supplier, Ramsay Bliese Corporation dba Leete Generators using the City's standard Purchase Order terms and conditions in an amount not-to-exceed \$241,576.06..

BACKGROUND

The request to purchase the portable generators are for use by the Water Department. Generators will be used as backups for pump and lift stations during emergency events,

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such as public safety power shutoffs (PSPS). The generators will also be capable of providing power for other critical Infrastructures as needed.

The Transportation and Public Works Department Equipment Replacement Program is funding one of these units, replacing existing asset # 29803.

Santa Rosa Water is funding the second unit with approved FY20/21 budget and adding it to the Transportation and Public Work Department Equipment Replacement Program.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

On May 21, 2009, the Board of Public Utilities awarded Purchase Order 120131 for solicitation RFQ 09-08 Portable Generator in the amount of \$123,253.67 per unit. This unit is similar to the portable generators available under the current Sourcewell Cooperative Agreement. The unit cost of \$115,481.03 under the 2020 Sourcewell Cooperative agreement is less than the unit purchased in 2009. Staff has deemed the cost under the Sourcewell Cooperative Agreement #041719-MTQ fair and reasonable.

Sourcewell Cooperative purchasing is "Procurement conducted by, or on behalf of, one or more Public Procurement Units" as defined by the American Bar Association Model Procurement Code for State and Local Governments.

Sourcewell, formerly National Joint Powers Alliance, was created by state law as a service cooperative to provide programs and services to members in education and government. Sourcewell was established with the statutory purpose to assist members in meeting specific needs which are more efficiently delivered cooperatively than by an entity individually. Sourcewell serves over 50,000 member agencies nationally. All contracts are subject to periodic business reviews throughout the term of the contract to ensure compliance.

All Sourcewell employees are government employees. Sourcewell is governed by an eight-member board made up of local elected officials including county commissioners, city council members, mayors, and school board members.

Sourcewell is authorized to establish competitively awarded cooperative purchasing contracts on behalf of itself and its member agencies. Sourcewell follows the competitive contracting law process to solicit, evaluate and award cooperative purchasing contracts for goods and services. Sourcewell exclusive contracts are offered to its members with nationally leveraged volume purchasing discounts that agencies may not obtained through a single competitive process. Agency members

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obtain volume discount pricing, and additional cost savings by eliminating the need for a competitive process.

This cooperative purchase is available for use by the City of Santa Rosa, which is allowed by City Code Section 3.08-160 when advantageous to the City. Upon approval by Council, a Purchase Order will be issued for the equipment and amount as identified above using the City's standard terms and conditions. The Purchase Order will reference the Sourcewell Contracts and Quote provided by the Northern California Distributor, Ramsay Bliese Corporation dba Leete Generators, Santa Rosa, CA. The total cost includes tax, dmv document fees, tire recycle fees, and startup/load fees.

FISCAL IMPACT

Funds for this operational expense have been allocated in the FY 2020/21 budget under the Transportation and Public Works Department - E & R Replacement - Key 300106-5584 for the replacement unit, and Key 130603-5584 Water Maintenance Crew for the new unit. Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

The Council finds that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA) under section 15061(b)(3) and 15378 in that there is no possibility that the implementation of this action may have significant effects on the environment, and that no further environmental review is required.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution

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