

DRAFT

**SANTA ROSA CULTURAL HERITAGE BOARD MINUTES
REGULAR MEETING
CITY HALL, 100 SANTA ROSA AVENUE
FEBRUARY 7, 2018**

2:30 P.M. (CITY HALL ROOM 7)

1. CALL TO ORDER AND ROLL CALL

Chair De Shazo called the meeting to order at 2:31 p.m.

Board Members Present: Chair Stacey De Shazo, Vice Chair Margaret Purser, Board Members Mark DeBacker, Ann Galantine, John Murphey, John McHugh

Absent: Board Member Laura Fennell

2. APPROVAL OF MINUTES - The Cultural Heritage Board approved the January 3, 2018 Regular Meeting Minutes as submitted.

3. BOARD BUSINESS – Chair de Shazo read the Board's Statement of Purpose

4. PUBLIC COMMENT - NONE

5. STATEMENTS OF ABSTENTION BY BOARD MEMBERS - NONE

6. SCHEDULED ITEMS

6.1 SIGN PERMIT – QUICK PICK MARKET & DELI SIGN

201 W 7TH STREET – FILE NO. SI17-012

Proposal to install two non-illuminated red plex letters signs on a contributing building in the West End Preservation District.

- Planning Consultant Monet Sheikhali gave the staff presentation.
- Applicant Rajinder Singh answered Board questions.

MOVED by Board Member Murphey, seconded by Vice Chair Purser and CARRIED 4-2-0-1 (Vice Chair Purser, and Board Members McHugh, Galantine, and Murphey voting Aye, Chair De Shazo, and Board Member DeBacker voting No, and Board Member Fennell absent) to waive reading of the text and adopt:

RESOLUTION NO. 327 ENTITLED: RESOLUTION OF THE CULTURAL HERITAGE BOARD OF THE CITY OF SANTA ROSA APPROVING A SIGN PERMIT FOR QUICK PICK MARKET AND DELI LOCATED AT 201 W 7TH STREET IN THE WEST END PRESERVATION DISTRICT, ASSESSOR'S PARCEL NUMBER 010-155-008, FILE NUMBER SI17-012 with the following conditions:

1. Shall attach signage to a panel, less than 2-inches in thickness, that uses fewer attachment points, in the interest of preventing damage to the building.
2. The Cultural Heritage Board has no objection to a painted sign.
3. Shall select a font appropriate to the period of significance (1870s to 1940s) for the preservation district. An early 20th Century font is recommended.

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7. BOARD MEMBER REPORTS

- Presented by Vice Chair Purser, and Board Members Murphey and DeBacker.

8. DEPARTMENT REPORT

- Presented by Executive Secretary Streeter

9. ADJOURNMENT OF MEETING – Chair De Shazo adjourned the meeting at 4:29 p.m. to the next regularly scheduled meeting of February 21, 2018.

PREPARED BY:

Karen Arents, Recording Secretary

ATTEST:

Patrick Streeter, Executive Secretary

APPROVED:

Stacey De Shazo, Chair