



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL NOVEMBER 2, 2023

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100 SANTA ROSA AVENUE.

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, ON YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130](https://srcity-org.zoom.us/j/85294101130) LINK, OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 852 9410 1130.

The public attending in person will be able to provide public comment on agenda items at the time an agenda item is discussed during the Board of Public Utilities Meeting. Public Comment may also be submitted via e-mail at bpu-comment@srcity.org.

Deadlines and additional instruction for public comment are set forth below. If you have any questions regarding this meeting, please contact Michelle Montoya at mmontoya@srcity.org

1:30 PM - VIA IN-PERSON

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**
- 3. STUDY SESSION**

None.

4. MINUTES APPROVAL

4.1 October 19, 2023 - Regular Meeting Minutes - DRAFT

Attachments: [October 19, 2023 - Regular Meeting Minutes - DRAFT](#)

5. STAFF BRIEFINGS

5.1 2023-2024 CAPITAL IMPROVEMENT PROGRAM UPDATE

Staff will present a statistical overview of active water, wastewater, and regional construction projects in 2023, highlighting key projects in each sector. Staff will also provide a preview of construction projects to be initiated in 2024. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 10.30.2023\)](#)

5.2 LABORATORY UPDATE - THE NEW TNI STANDARDS

Staff will provide an update on the Laguna Environmental Laboratory's implementation of the new State Water Resources Control Board Standards also known as the TNI Updates. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 10.30.2023\)](#)

5.3 ENVIRONMENTAL SERVICES UPDATE

Staff will provide an update on the North Coast Regional Water Quality Control Board's 2023 Triennial Review of the Water Quality Control Plan for the North Coast Region and a brief update on the Colgan Creek Water Quality Trading Framework Project conducted by Sonoma Water. The Board may discuss this item and give direction to staff.

Attachments: [Presentation \(Uploaded 10.30.2023\)](#)

6. CONSENT ITEMS

6.1 MOTION - BLANKET PURCHASE ORDER 165703 - ONE-YEAR EXTENSION AND INCREASE COMPENSATION, SNF POLYDYNE, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, authorize the Chairman of the Board to approve a one-year extension with no increase to unit price and an increase in compensation by

\$165,000 to Blanket Purchase Order (BPO) 165703 for the supply and delivery of Clarifloc NW-134 dewatering polymer for the Laguna Treatment Plant to SNF Polydyne, Inc., Riceboro, Georgia, in the total amount not to exceed \$417,000.

Attachments: [Staff Report](#)

6.2 MOTION - PROPOSED AGREEMENT WITH HILDEBRAND CONSULTING TO PERFORM A WATER AND SEWER RATE STUDY AND DEVELOP A RATE SCHEDULE FOR 2025-2029

RECOMMENDATION: It is recommended by the Contract Review Subcommittee and Santa Rosa Water that the Board of Public Utilities, by motion, approve a professional services agreement between the City of Santa Rosa and Hildebrand Consulting, LLC to perform a water and sewer rate study, develop a rate schedule for 2025 through 2029, develop a pass-through rate for wholesale water and update the water shortage rates, with a not to exceed amount of One Hundred and Thirty-Five Thousand (\$135,000) dollars.

Attachments: [Staff Report](#)
[Attachment 1 – City of Santa Rosa Professional Services A](#)

7. REPORT ITEMS

None.

8. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: bpu-comment@srcity.org by 5:00 p.m., Wednesday, November 1. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

9. REFERRALS

10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

11. SUBCOMMITTEE REPORTS

12. BOARD MEMBER REPORTS

13. DIRECTORS REPORTS

14. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or mmontoya@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.