

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: MATTHEW WILCOX, TRANSIT PLANNER
TRANSPORTATION AND PUBLIC WORKS, TRANSIT DIVISION
SUBJECT: SANTA ROSA CITYBUS PUBLIC TRANSIT AGENCY SAFETY
PLAN

AGENDA ACTION: RESOLUTION

RECOMMENDATION

It is recommended by the Transportation and Public Works Department that the Council, by resolution, approve the Santa Rosa CityBus Public Transit Agency Safety Plan to meet the requirements of the Federal Transit Administration's Public Transportation Agency Safety Plan Final Rule.

EXECUTIVE SUMMARY

On July 19, 2018, the Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan (PTASP) Final Rule, which requires operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS). CityBus falls into this category and has gone through the process of creating a plan meeting the requirements set forth by FTA.

BACKGROUND

The PTASP rule became effective on July 19, 2019 (49 CFR 673). The rule applies to all operators of public transportation systems that are recipients and sub-recipients of federal financial assistance under the Urbanized Area Formula Program (49 U.S.C. § 5307), including Santa Rosa CityBus. The Public Transit Agency Safety Plan must include the following elements:

- Safety performance targets
- Safety management policy
- Discussion of methods for safety hazard identification, risk assessment, and risk mitigation
- Discussion of safety promotion
- Designation of staff accountable for various safety-related responsibilities

- Protocols for communication of safety-related data and information

Transit operators must certify they have a safety plan in place meeting the requirements of the rule by December 31, 2020. CityBus must update and certify the plan annually.

PRIOR CITY COUNCIL REVIEW

Not applicable.

ANALYSIS

Transit Division staff have prepared the PTASP using a template provided by Caltrans to ensure compliance with FTA's requirements for the plan. The plan incorporates City-wide safety plans and processes including the City of Santa Rosa Injury and Illness Prevention Program (IIPP) as well as transit-specific safety practices.

One of the most important components of the plan is establishing safety performance targets to be reviewed and updated annually. Targets have been established for the following required areas:

- Fatalities
- Injuries
- Safety events (e.g., collisions, fires, evacuations)
- Vehicle failures while in service

These proposed targets in the PTASP are consistent with the current targets in CityBus' most recent Short Range Transit Plan (SRTP).

As the plan was completed it became apparent that the Transit Division has most of the required safety processes already in place. The plan will provide a straightforward way to identify where any deficiencies exist and ensure there is a sole source of information for changes in safety protocols. Staff will update the plan annually tracking all changes through an appendix to the plan.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Resolution / Exhibit A - Santa Rosa CityBus Public Transit Agency Safety Plan

CONTACT

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