

Exhibit B
Planning & Economic Development
FY 2017-18 Proposed Fee Update
Effective July 1, 2017

Revised Fees: existing/proposed – NEW fees are noted

Encroachment Permit Processing Fee (Update to Existing Fee)					
Position	Description of Activity	Hours	Hourly Rate	Fee Existing/proposed	
Administrative Technician	Processing encroachment permit applications, reviewing insurance submittals, issuing permits, filing completed permits, communicating with applicant regarding permit requirements	1.5	\$85.00	\$80/\$128	
Encroachment Permit Inspection Fee (New Fee - Permits Not Involving Public Improvements)					
Position	Description of Activity	Hours	Hourly Rate	Fee	
Quality Control Associate	Inspect traffic control and determine any damage to existing public infrastructure due to construction activities. Inspect and require restoration of public infrastructure.	1.5	\$98.00	\$147.00	
Water Efficient Landscape Review (Update to Existing Fee – previously \$195 & \$260 for Residential and Commercial Plan Review, respectively)					
Position	Description of Activity	Percentage of Landscape Valuation	Hours	Hourly Rate	Total Fee
Building Plans Checker	Review landscape plans to ensure consistency with the City's Water Efficient Landscape Ordinance.	\$0 - \$19,999	4	\$110.00	\$440
		\$20,000 - \$99,999	7.5	\$110.00	\$825
		\$100,000 - \$499,999	15	\$110.00	\$1,650
		Over \$500,000			*Varies
Public Improvement Plan Inspection Fees (Existing Fee - Change in Timing of Collection)					
Position	Description of Activity	Fee Collection			
Multiple	Review public improvement plan submittals to ensure consistence with all applicable City codes, standards, policies and conditions of approval.	Prior to issuance of a grading or encroachment permit			
Cannabis Zoning Clearance (New Fee)					
Position	Description of Activity	Hours	Hourly Rate	Fee	
Multiple, including PED, Fire and CAO	An estimated 10 hours of staff time is needed for zoning clearance intake, analysis, referral and final preparation.	10	Various	\$1,200	