

CITY OF SANTA ROSA  
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL  
FROM: SEAN MCGLYNN, CITY MANAGER  
SUBJECT: APPROVAL OF THE FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NO. F001748 WITH HROD, INC. DBA MMO PARTNERS

AGENDA ACTION: RESOLUTION

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RECOMMENDATION

It is recommended by the City Manager's Office that the Council, by resolution, 1) approve the First Amendment to the Professional Services Agreement No. F001748 with HROD, Inc. dba MMO Partners of Washington, DC, increasing compensation by \$81,000 for a total amount not to exceed \$144,000, and 2) amend the fiscal year (FY) 2018-19 budget by increasing appropriations in key 020100 by \$81,000.

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EXECUTIVE SUMMARY

On April 16, 2018, the City signed an agreement with HROD, Inc. dba MMO Partners to serve in an intergovernmental relations capacity working with the City and federal agencies to ensure that the City maximizes its capabilities to secure federal funding and other federal resource opportunities. The City wishes now to increase compensation and extend the time of performance to September 30, 2019.

BACKGROUND

Due to the October 2017 wildfires, the City has required assistance identifying the federal agencies and funding strategies that match the City's funding needs. MMO Partners has been key in assisting the City to take the steps necessary to secure federal funding for recovery.

PRIOR CITY COUNCIL REVIEW

Not applicable.

### ANALYSIS

MMO Partners has been able to assist the City to meet with and navigate various federal agencies such as Housing and Urban Development (HUD), Economic Development Administration (EDA), Federal Emergency Management Agency (FEMA), Environmental Protection Agency (EPA), and the Department of Transportation (DOT) among others, that can assist us in the recovery efforts.

Working with federal agencies to potentially secure recovery funding is proven to be a long process. It is estimated that the need for these services will continue until September 2019, and that the cost to extend the agreement to that date is \$81,000.

### FISCAL IMPACT

Budget for this \$81,000 contract amendment was not included in the FY 2018-19 budget. The funding for this one-time appropriation will come from the unassigned reserves of the General Fund.

### ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

### BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

### NOTIFICATION

Not applicable.

### ATTACHMENTS

- Resolution/Exhibit A First Amendment to Agreement No. F001748

### CONTACT

Liz Licursi, [elicursi@srcity.org](mailto:elicursi@srcity.org)