



**City Council  
Regular Meeting Minutes - Draft**

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Tuesday, October 2, 2018

2:00 PM

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**1. CALL TO ORDER AND ROLL CALL**

Mayor Coursey called the meeting to order at 2:03 p.m.

**2. ANNOUNCEMENT OF CLOSED SESSION ITEMS - NONE.**

**3. STUDY SESSION**

**3.1 FISCAL YEAR 2018/19 BUDGET REDUCTION STRATEGY**

It is recommended by the City Manager and the Finance Department that the Council hold a Study Session to receive information, ask questions, and provide guidance relative to the reduction of the Fiscal Year (FY) 2018-19 adopted budget and the reduction of authorized positions in FY 2018-19. No action is required.

Presented by Chuck McBride, Chief Financial Officer.

**PUBLIC COMMENT**

Nick Caston spoke in support of keeping staff positions that will help the city generate revenue.

Adrienne Lauby spoke in support of each department having an equal share of budget cuts throughout the organization.

Mayor Coursey recessed the meeting at 5:07 p.m. and reconvened the meeting at 5:08 p.m.

**4. ANNOUNCEMENT OF ROLL CALL**

**Present:** 7 - Mayor Chris Coursey, Vice Mayor Chris Rogers, Council Member Julie Combs, Council Member Ernesto Olivares, Council Member John Sawyer, Council Member Tom Schwedhelm, and Council Member Jack Tibbetts

**5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

## **6. PROCLAMATIONS/PRESENTATIONS**

### **6.1 PROCLAMATION - CODE ENFORCEMENT AWARENESS WEEK**

Council Member Sawyer read and presented the proclamation to the Code Enforcement team.

## **7. STAFF BRIEFINGS**

### **7.1 FIRE RECOVERY AND REBUILD UPDATE**

This will be a standing item on the agenda. No action will be taken except for possible direction to staff.

David Guhin, Assistant City Manager and Planning and Economic Director, and Jesse Oswald, Chief Building Official, provided a brief report.

#### **PUBLIC COMMENT**

John Allen, Project Manager for APM Homes, spoke regarding the rebuilding efforts being done in the Coffey Park area.

## **8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

### **8.1 QUARTERLY REPORT OF SETTLEMENTS AND ACTIVE LITIGATION**

The City Attorney will report on settlements over \$50,000 within the first, second, and third quarter of 2018 (01/01/2018 - 08/31/2018) as well as provide a summary of pending litigation against the City.

City Attorney Gallagher provided a brief report.

**This item was received and filed.**

## **9. STATEMENTS OF ABSTENTION BY COUNCILMEMBERS**

Mayor Coursey and Council Member Olivares announced that they would be abstaining from Item 10.2.

## **10. MAYOR'S/COUNCILMEMBERS' REPORTS**

The Vice Mayor and Council Members made announcements and

reports of interest to the Council.

Council Member Combs provided a brief report on the CASA Housing meeting.

## **10.1 MAYOR'S/COUNCILMEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

### **10.1.1 Council Subcommittee Reports**

#### **10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

#### **10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

#### **10.1.4 Association of Bay Area Governments (ABAG)**

#### **10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

#### **10.1.6 Sonoma Clean Power Authority (SCPA)**

#### **10.1.7 Sonoma County Waste Management Agency (SCWMA)**

#### **10.1.8 Groundwater Sustainability Agency (GSA)**

#### **10.1.9 Other**

## **10.2 BOARD, COMMISSION & COMMITTEE APPOINTMENTS**

- 10.2.1** Council may vote to appoint a Joint City of Santa Rosa/County of Sonoma Representative and a City of Santa Rosa Representative to the Sonoma County Library Commission each to serve a four-year term to expire on August 1, 2022. (This item was continued from the September 4, 2018, Regular Meeting)

**Following a vote by ballot, the Council elected Karen Schneider as the City of Santa Rosa/County of Sonoma Commissioner and David Cahill as the City of Santa Rosa Commissioner to the Sonoma County Library Commission.**

## **10.3 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS**

- 10.3.1** REQUEST FOR AGENDA ITEM REGARDING COMMUNITY

## HOMELESS ASSISTANCE PROGRAM UPDATE AND ALTERNATIVE HOUSING OPTIONS

**BACKGROUND:** At the September 4, 2018, City Council meeting, Council Member Tibbetts requested a future agenda item to discuss the Community Homeless Assistance Program update and possible alternative housing options. Council Member Combs concurred with the request. (This item was continued from the September 25, 2018 Regular Meeting)

**A motion was made by Council Member Tibbetts, seconded by Council Member Combs, to discuss the Community Homeless Assistance Program update and possible alternative housing options. The motion carried by the following vote:**

**Yes:** 4 - Mayor Coursey, Vice Mayor Rogers, Council Member Combs, and Council Member Tibbetts

**No:** 3 - Council Member Olivares, Council Member Sawyer, and Council Member Schwedhelm

### 11. APPROVAL OF MINUTES

11.1 June 26, 2018, Regular Meeting.

**Approved as submitted with Mayor Coursey abstaining.**

11.2 July 10, 2018, Regular Meeting.

**Approved as submitted.**

### 12. CONSENT ITEMS

Council Member Tibbetts left the meeting at 6:30 p.m.

#### PUBLIC COMMENT

Tim Gega spoke in support of assisting the homeless.

Kathryn Jurik spoke in support of assisting the homeless.

Anita Lafollette spoke in support of assisting the homeless.

Pat Nicholson spoke in support of assisting the homeless.

Kathleen Finigan spoke in support of assisting the homeless.

Dana Bellwether spoke in support of assisting the homeless.

Scott Wagner spoke in support of assisting the homeless.

Lillith Spring spoke in support of assisting the homeless.

Michael Titone refused to speak at the podium and disrupted the meeting from the bottom of the stairs.

Elizabeth Neylon spoke regarding various topics.

Merlin Davis disrupted the meeting. Mayor Coursey called the meeting to recess at 6:43 p.m. and reconvened at 7:11 p.m.

Michael Titone disrupted the meeting from the bottom of the stairs at 7:11 p.m.

### **Approval of the Consent Agenda**

**A motion was made by Vice Mayor Rogers, seconded by Council Member Combs, to waive reading of the text and adopt Consent Items 12.1 through 12.6. The motion carried by the following vote:**

**Yes:** 6 - Mayor Coursey, Vice Mayor Rogers, Council Member Combs, Council Member Olivares, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

#### **12.1 RESOLUTION - AGREEMENT FOR BUSINESS TAX ADMINISTRATION SERVICES WITH HDL SOFTWARE, LLC**

**RECOMMENDATION:** It is recommended by the Finance Department that the Council, by resolution, approve Professional Services Agreement No. F001767 with HdL Software, LLC, San Dimas, California, for business tax administration services for a period of five years, in an amount not to exceed \$1,250,000.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2018-170 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA APPROVING PROFESSIONAL SERVICES AGREEMENT NUMBER F001767 WITH HDL SOFTWARE, LLC, TO PROVIDE BUSINESS TAX ADMINISTRATION SERVICES**

- 12.2 RESOLUTION - AMENDMENT TO PURCHASE ORDER 154728 TO CREATIVE BUS SALES, INC. ADDING COMPONENTS TO PREVIOUSLY PURCHASED BUSES UNDER FINAL CONSTRUCTION

RECOMMENDATION: It is recommended by the Transportation and Public Works Department, that the Council, by resolution: 1) authorize the Purchasing Agent to issue an amendment to purchase order 154728 to Creative Bus Sales, Inc. for the purchase of selected final bus components in an amount not to exceed \$150,810, to be funded with state TDA Article IV funds; and, 2) authorize the Director of Transportation and Public Works or designee to execute all documents necessary to effectuate the purchase.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2018-171 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AUTHORIZING AN AMENDMENT OF PURCHASE ORDER 154728 TO CREATIVE BUS SALES, INC. FOR THE PURCHASE OF SELECTED FINAL BUS COMPONENTS IN AN AMOUNT NOT TO EXCEED \$150,810**

- 12.3 ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE - ADDING SECTION 20-16.030(E) TO CHAPTER 20-16, RESILIENT CITY DEVELOPMENT MEASURES, TO ADDRESS WAIVING OF CAPITAL FACILITIES, HOUSING AND PARKS IMPACT FEES FOR TEMPORARY HOUSING - FILE NUMBER REZ18-008

RECOMMENDATION: This ordinance, introduced at the September 25, 2018, Regular Meeting by a 6-0-1 vote (Mayor Coursey absent), amends Title 20 of the Santa Rosa City Code, adding Section 20-16.030(E), Impact Fees, to Chapter 20-16, Resilient City Development Measures, to address waiving of capital facilities, housing and parks impact fees for temporary housing.

**This Consent - Ordinance was adopted.**

**ORDINANCE NO. ORD-2018-019 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE - ADDING SECTION 20-16.030(E) TO CHAPTER 20-16, RESILIENT CITY DEVELOPMENT MEASURES, TO ADDRESS WAIVING OF CAPITAL FACILITIES, HOUSING AND PARKS IMPACT FEES FOR TEMPORARY HOUSING - FILE NUMBER REZ18-008**

- 12.4 ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE, SECTION 20-42.130(D)(3)(b), UTILITY CONNECTION FEES, TO NO LONGER REQUIRE NEW OR SEPARATE UTILITY CONNECTION OR RELATED CONNECTION FEE OR CAPACITY CHARGE FOR ACCESSORY DWELLING UNITS THAT ARE 750 SQUARE-FEET OR SMALLER

RECOMMENDATION: This ordinance, introduced at the September 25, 2018, Regular Meeting by a (6-0-1) vote (Mayor Coursey absent), amends title 20 of the Santa Rosa City Code, section 20-42.130(d)(3) (b), utility connection fees, to no longer require new or separate utility connection or related connection fee or capacity charge for accessory dwelling units that are 750 square-feet or smaller.

**This Consent - Ordinance was adopted.**

**ORDINANCE NO. ORD-2018-020 ENTITLED: ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING TITLE 20 OF THE SANTA ROSA CITY CODE, SECTION 20-42.130(D)(3)(b), UTILITY CONNECTION FEES, TO NO LONGER REQUIRE NEW OR SEPARATE UTILITY CONNECTION OR RELATED CONNECTION FEE OR CAPACITY CHARGE FOR ACCESSORY DWELLING UNITS THAT ARE 750 SQUARE-FEET OR SMALLER**

- 12.5 RESOLUTION - EXTENSION OF PROCLAMATION OF EXISTENCE OF LOCAL EMERGENCY DUE TO FIRES

RECOMMENDATION: It is recommended by the City Attorney's Office that the Council, by resolution, declare that the proclamation of a state of local emergency within the City of Santa Rosa has been and remains in full force and effect without interruption.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2018-172 ENTITLED: RESOLUTION OF THE**

**COUNCIL OF THE CITY OF SANTA ROSA EXTENDING THE PROCLAMATION OF EXISTENCE OF A LOCAL EMERGENCY DUE TO FIRES**

**12.6 RESOLUTION - EXTENSION OF PROCLAMATION OF LOCAL HOMELESS EMERGENCY**

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution, approve an extension of Resolution No. 28839 which formally proclaimed a local homeless emergency within Santa Rosa.

**This Consent - Resolution was adopted.**

**RESOLUTION NO. RES-2018-173 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA EXTENDING A PROCLAMATION OF LOCAL HOMELESS EMERGENCY (Government Code Sections 8630 et seq.)**

**13. PUBLIC COMMENT ON NON-AGENDA MATTERS**

Thomas Ells spoke in support of Items 12.5 and 12.6.

Bruce Pearson spoke in support of homeless encampments.

Peter Stickney spoke regarding the concerns of the homeless impacting the neighborhoods.

Jacob Beckman spoke regarding the budget cuts and in support of homeless encampments.

Adrienne Lauby spoke in opposition to moving the homeless encampments.

**14. REPORT ITEMS**

**14.1 REPORT - CITY COUNCIL CONSIDERATION TO TAKE FORMAL POSITION ON NOVEMBER 6, 2018 BALLOT MEASURES THAT COULD POTENTIALLY HAVE IMPACT TO SANTA ROSA**

BACKGROUND: On June 11, 2018, the Governor of the State of California, Edmund G. Brown Jr., filed a proclamation with the Secretary



of the State of California proclaiming that a General Election would be held throughout California on Tuesday, the 6th day of November 2018. Several statewide and local measures on the ballot may have potential impacts to the City of Santa Rosa. City Council may consider taking a formal position on these measures.

**RECOMMENDATION:** It is recommended by the City Manager's Office that the Council, by resolution, consider taking a formal position on the November 6, 2018 California statewide and local ballot measures that could potentially have impact to the City of Santa Rosa.

Presented by Adriane Mertens, Communications and Intergovernmental Relations Officer.

Mayor Coursey recessed the meeting at 7:29 p.m. due to the disruption caused by Michael Titone and was arrested after several warnings from the Mayor to stop disrupting the meeting.

Mayor Coursey reconvened the meeting at 7:34 p.m.

**A motion was made by Council Member Sawyer, seconded by Council Member Combs, to waive reading of the text and adopt:**

**RESOLUTION NO. RES-2018-174 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA SUPPORTING PROPOSITION 1: AUTHORIZES BONDS TO FUND SPECIFIED HOUSING ASSISTANCE PROGRAMS. LEGISLATIVE STATUTE.**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Coursey, Vice Mayor Rogers, Council Member Combs, Council Member Olivares, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

**A motion was made by Council Member Sawyer, seconded by Council Member Combs, to waive reading of the text and adopt:**

**RESOLUTION NO. RES-2018-175 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA SUPPORTING PROPOSITION 2: AUTHORIZES BONDS TO FUND EXISTING HOUSING PROGRAM FOR INDIVIDUALS WITH MENTAL ILLNESS. LEGISLATIVE STATUTE**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Coursey, Vice Mayor Rogers, Council Member Combs, Council Member Olivares, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

**A motion was made by Council Member Sawyer, seconded by Council Member Schwedhelm, to waive reading of the text and adopt:**

**RESOLUTION NO. RES-2018-176 ENTITLED:RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA OPPOSING PROPOSITION 6: ELIMINATES CERTAIN ROAD REPAIR AND TRANSPORTATION FUNDING. REQUIRES CERTAIN FUEL TAXES AND VEHICLE FEES BE APPROVED BY THE ELECTORATE. INITIATIVE CONSTITUTIONAL AMENDMENT**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Coursey, Vice Mayor Rogers, Council Member Combs, Council Member Olivares, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

**A motion was made by Council Member Sawyer, seconded by Vice Mayor Rogers, to oppose Proposition 5. The motion carried by the following vote:**

**Yes:** 6 - Mayor Coursey, Vice Mayor Rogers, Council Member Combs, Council Member Olivares, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

**A motion was made by Council Member Sawyer, seconded by Council Member Schwedhelm, to waive reading of the text and adopt:**

**RESOLUTION NO. RES-2018-177 ENTITLED:RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA SUPPORTING MEASURE M: PARKS FOR ALL**

**The motion carried by the following vote:**

**Yes:** 6 - Mayor Coursey, Vice Mayor Rogers, Council Member Combs, Council Member Olivares, Council Member Sawyer, and Council Member Schwedhelm

**Absent:** 1 - Council Member Tibbetts

**14.2** REPORT - REAL PROPERTY TRANSFER TAX: DESIGNATION OF FUNDING FOR HOMELESS AND AFFORDABLE HOUSING PROGRAMS REAL PROPERTY TRANSFER TAX AND AMENDMENT OF COUNCIL POLICY NO. 000-48 - POLICY TO DESIGNATE GENERAL FUND FUNDING FOR HOMELESS AND AFFORDABLE HOUSING PRODUCTION

BACKGROUND: The City currently receives approximately \$4 million each fiscal year from the Real Property Transfer Tax (RPTT). This money is placed into the City's General Fund to fund general city services. Currently, under Council Policy No. 000-48, twenty-five percent (25%) of the RPTT funds are designated to be used by the Housing and Community Services Department for homeless and affordable housing programs. This item provides the Council with the opportunity to consider adjusting the amount of the designation for homeless and affordable housing programs.

RECOMMENDATION: This item provides the City Council with an opportunity to consider an amendment to City Council Policy No. 000-48 (Policy to Designate General Fund Funding for Homeless and Affordable Housing Production) to adjust the amount of Real Property Transfer Tax funding to be designated for homeless and affordable housing programs.

Presented by Dave Gouin, Director of Housing and Community Services Department, and Chuck McBride, Chief Financial Officer.

Council Member Tibbetts joined the meeting at 8:10 p.m.

**PUBLIC COMMENT**

Adrienne Lauby spoke in support of the item.

Brian Ling spoke in support of the item.

**A motion was made by Council Member Combs, seconded by Vice Mayor Rogers, to waive reading of the text and adopt:**

**RESOLUTION NO. RES-2018-178 ENTITLED: RESOLUTION OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING COUNCIL POLICY**

**000-48 – POLICY TO DESIGNATE GENERAL FUNDING FOR HOMELESS AND AFFORDABLE HOUSING PRODUCTION**

**The motion carried by the following vote:**

**Yes:** 7 - Mayor Coursey, Vice Mayor Rogers, Council Member Combs, Council Member Olivares, Council Member Sawyer, Council Member Schwedhelm, and Council Member Tibbetts

**15. PUBLIC HEARINGS - NONE.**

**16. WRITTEN COMMUNICATIONS (AND POSSIBLE COUNCIL ACTION)**

**17. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Thomas Ells spoke regarding Civil Grand Jury results of the fire not received from the City.

**18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR’S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]**

**19. ADJOURNMENT OF MEETING**

Hearing no further business, Mayor Coursey adjourned the meeting at 8:33 p.m. The next regularly scheduled meeting will take place on October 16, 2018, at a time set by the Mayor.

**20. UPCOMING MEETINGS**

**20.1 UPCOMING MEETINGS LIST**

**This item was received and filed.**

Approved on:

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Daisy Gomez  
City Clerk