

Rebuild Santa Rosa

POST-FIRE RECOVERY AND REBUILDING ASSISTANCE
Request for Proposals and Contract Award

RFP #17-86

City Council – November 21, 2017



David Guhin, Director
Planning & Economic Development Department

Santa Rosa Loss

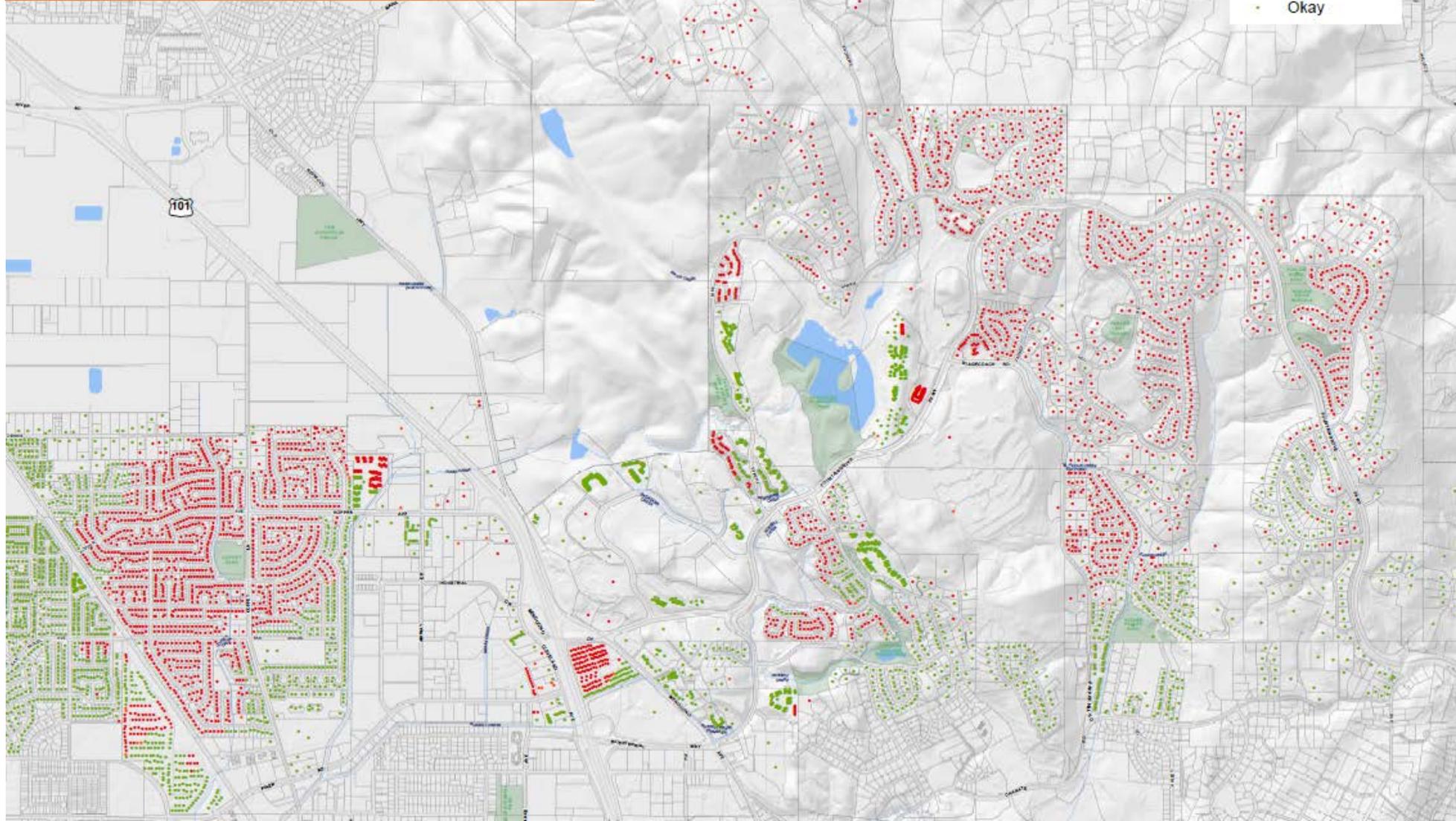
31 Business (~400K sqft)

2,997 Residential Units

\$1.16 Billion in loss

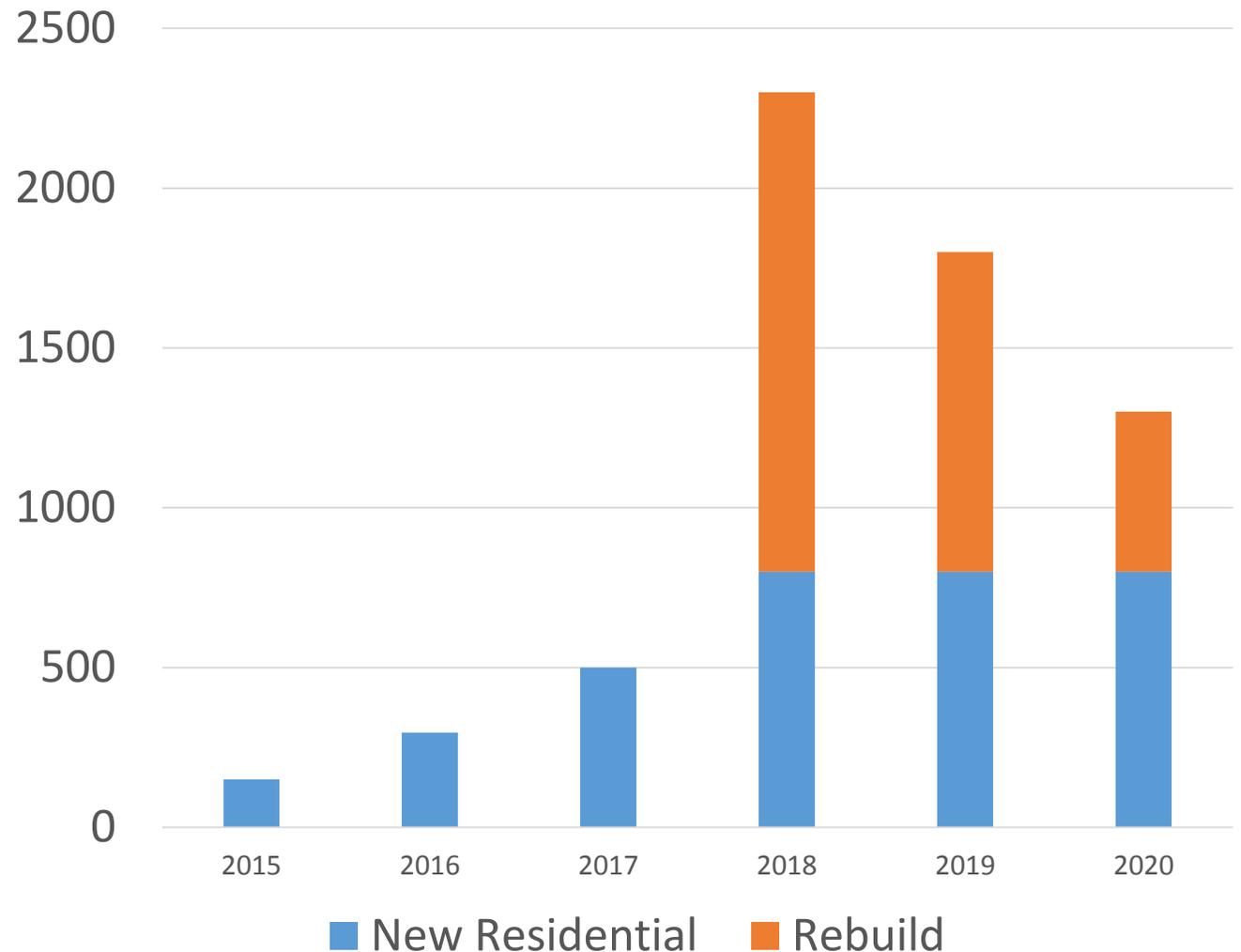
Current Status

- Destroyed
- Partial Damage
- Okay



Rebuild Need

- Approximately 3,000 residential Units destroyed, and 29 businesses
- To support the City's Housing Action Plan goals and the rebuild effort, the City will need to identify a way to support the expedited construction of housing units over the next 3 years



RFP Schedule

RFP Issued	Wednesday, November 8, 2017
Proposals Due	Monday, November 13, 2017
Review Panel Selection	Tuesday, November 14, 2017
Interviews with Selected Firms	Thursday, November 16, 2017
Award of Agreement	Tuesday, November 21, 2017
Commencement of services	Wednesday, November 22, 2017

RFP General Criteria

- Knowledge of State and local planning and building requirements, and best management practices
- Ability to expeditiously, appropriately and effectively staff and initiate operations in a manner that is flexibly responsive to need
- Provide exceptional customer service skills and capacity to provide responsive service to the residents and businesses of the City of Santa Rosa

RFP Required Submittal

- Cover Letter/Letter of Intent
- Statement of Qualifications and Interest
- Detailed description of persons and resources committed to providing these services
- Understanding and Approach
- Cost Proposal to perform the Scope of Services
- Proposed Schedule
- Stability and Ability of Firm
- Workload
- References
- City Professional Services Agreement (PSA)

RFP Review Board

RFP Review - November 14th 2017 / Interviews - November 16th 2017

- David Guhin, Director Planning & Economic Development
- Gabe Osburn, Deputy Director Development Services
- Jesse Oswald, Acting Chief Building Official
- Kemplen Robbins, Acting Assistant Fire Marshal (Interviews only)

RFP Review Criteria

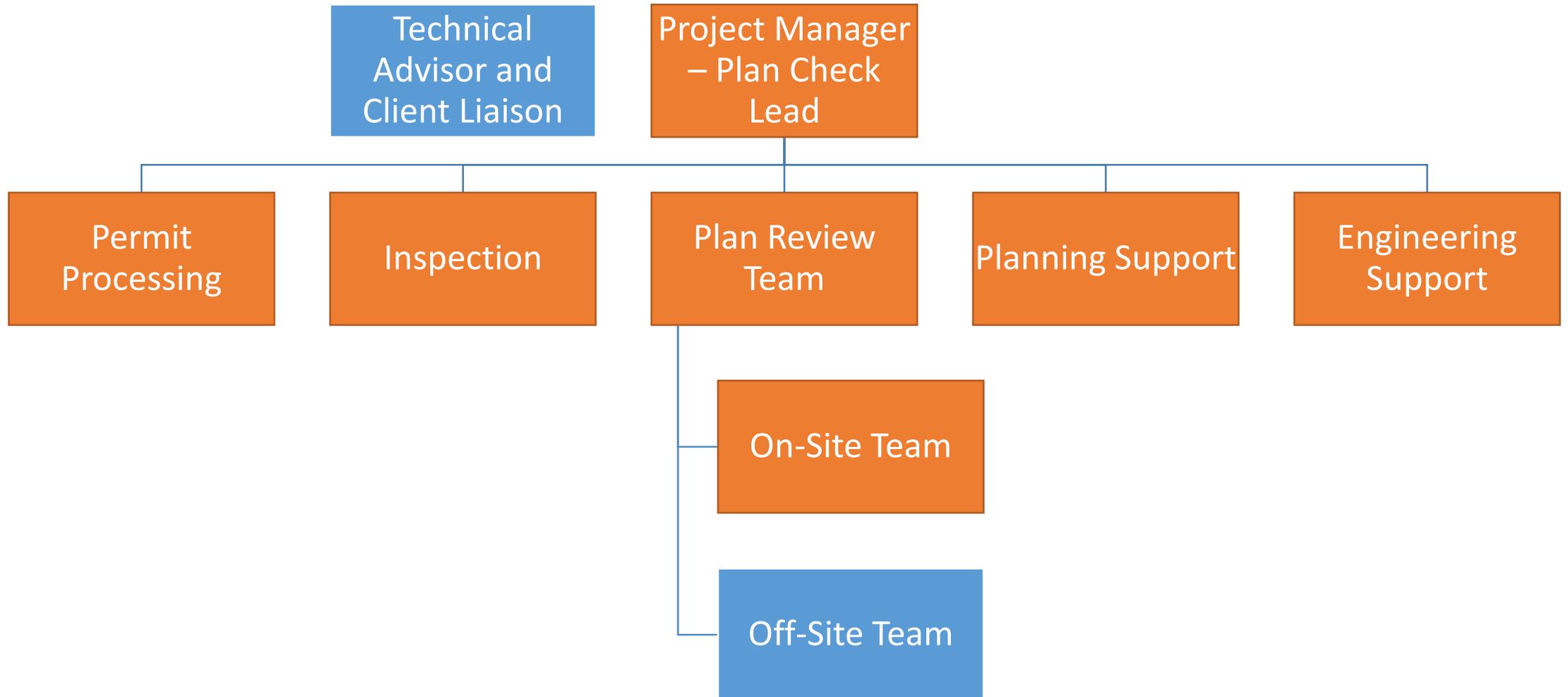
1. Quality of Proposal
2. Quality of organization and experience of individuals to be assigned to perform the required services
3. Demonstrated success in providing services of a similar nature in a similar context/setting
4. Ability to provide appropriate staff with licenses and certifications to perform the services
5. Financial and technical resources to provide the requested services
6. Firm integrity, compliance with public policy
7. Cost

Recommended Consultant Team

Bureau Veritas North America, Inc. & California Code Check



Proposed Staffing Structure



Financial Evaluation

Cost of Contract Services

Year 1	Year 2
\$4,634,640	\$4,251,520

Plan Check and Inspection Fee Revenue

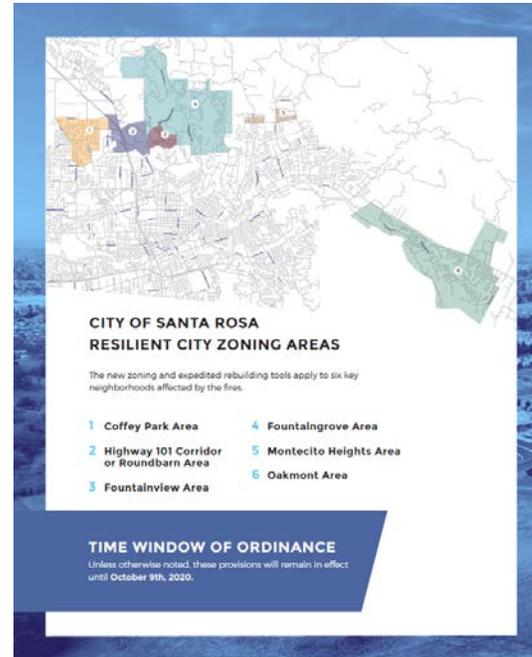
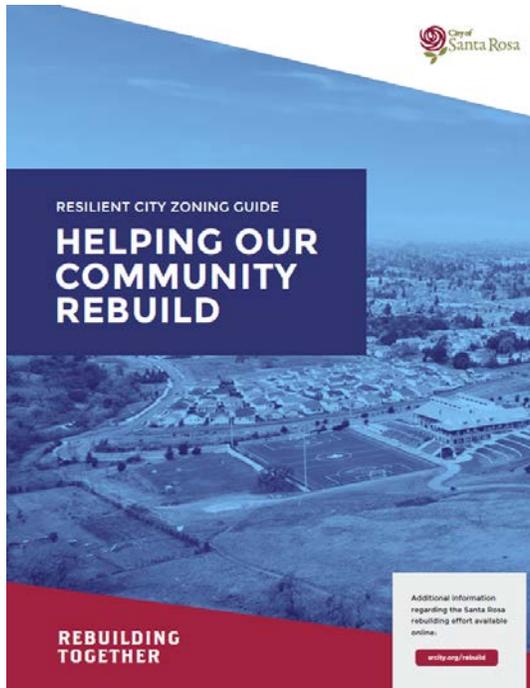
Year 1 Assumption: 1,500 Plan checks and 750 inspections	Year 2 Assumption: 800 Plan checks and 1,000 inspections
\$6,000,000	\$4,400,000

Resource Operation Center

- Dedicated One-Stop-Shop for re-build efforts
- Dedicated Staffing (Council Action 11/21/17)
- Expedited Plan Review
- Support Resources
- Outreach and Education



Guided Pathway Through the Process



Recommendation

It is recommended by the Planning & Economic Development Department that the Council, by Resolution, approve the Professional Service Agreement with Bureau Veritas North America, Inc. to perform post-fire recovery and rebuilding services for a not to exceed amount of \$8,886,160 over two years.