

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: SUE GALLAGHER, CITY ATTORNEY
CITY ATTORNEY'S OFFICE
SUBJECT: ELECTION OF MAYOR AND VICE MAYOR

AGENDA ACTION: MOTION

RECOMMENDATION

It is recommended by the City Attorney that, following the induction of new Council members and the election of a Mayor, the Council elect a Vice Mayor in accordance with Section 15 of the Santa Rosa City Charter and Section XII of the City Council Manual of Procedures and Protocols.

EXECUTIVE SUMMARY

Section 6 of the Santa Rosa City Charter requires that, following the certification of election results, new Council members shall be inducted into office and the newly constituted Council shall elect one of its members to serve as Mayor for a two year term, after which, the Council shall elect one of its members to serve as Vice Mayor for a one-year term. Section 15 of the City Charter and Section XII of the City Council Manual of Procedures and Protocols provides the process for the election of Mayor and Vice Mayor.

BACKGROUND

Following the certification of election results, outgoing Council members leave the dais and newly elected Council members take their Constitutional Oath of Office and then assume their seats at the dais.

City Charter Section 15 further requires that once a Mayor is selected, the Council shall choose one of its members as Vice Mayor, for a term of one year or until a successor is chosen.

PRIOR CITY COUNCIL REVIEW

No prior action was taken.

ANALYSIS

Section XII of the Manual of Procedures and Protocols establishes the following procedure for the election of Vice Mayor:

- a. The newly elected Mayor acts as the Presiding Officer and calls for nominations for a new Vice Mayor from the floor.
- b. Each nomination must receive a second and be accepted by the nominee prior to a vote on the nomination.
- c. If only one Council Member has been nominated, the Presiding Officer shall declare that individual to be elected Vice Mayor by unanimous consent. If two or more Council Members have been nominated, election of the Vice Mayor will be by process of elimination.
- d. If two or more Councilmembers have been nominated, election of the Vice Mayor shall be by process of eliminations as follows: Each Council Member shall vote by roll call for a number of nominees that equals one less that then total number of nominees. Nominees receiving one vote or less shall be eliminated. Subsequent votes shall be taken by roll call with each Council Member voting for one less nominee than voted for in the previous round. Only nominees not eliminated may be voted upon.
- e. Once a single nominee receives a majority vote, the Presiding Officer shall declare that nominee the newly elected Vice Mayor.

FISCAL IMPACT

Approval of this action does not have a fiscal impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 - Section XII of the City Council Manual of Procedures and Protocols

CONTACT

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