

CITY OF SANTA ROSA
CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
FROM: NICOLE RATHBUN, PROGRAM SPECIALIST
SUBJECT: RESCINDING RESOLUTION NO. RES-2020-139 AND ADOPTING
A REVISED RESOLUTION AUTHORIZING THE DIRECTOR OF
HOUSING AND COMMUNITY SERVICES OR DESIGNEE TO
ENTER INTO AGREEMENTS AND EXECUTE OTHER
DOCUMENTS WITH CALIFORNIA HOUSING AND COMMUNITY
DEVELOPMENT (HCD) FOR THE PERMANENT LOCAL
HOUSING ALLOCATION PROGRAM

AGENDA ACTION: RESOLUTIONS

RECOMMENDATION

It is recommended by the Housing and Community Services Department that the Council by two resolutions: 1) rescind Resolution No. RES-2020-139, which specifically authorized David E. Gouin, the former Director of Housing and Community Services, to enter into agreements and any necessary program documents with California Housing and Community Development for the Permanent Local Housing Allocation program; and 2) adopt a new resolution to replace Resolution No. RES-2020-139 in order to remove the former director's name and instead give authority to the Director of Housing and Community Services, or designee.

EXECUTIVE SUMMARY

On June 2, 2020, the City Council approved Resolution No. RES-2020-082, a California Housing and Community Development (HCD) authorizing resolution granting David E. Gouin, the Director of the Housing and Community Services Department authorization to execute the Permanent Local Housing Allocation (PLHA) Program Application, the PLHA Standard Agreement, and any subsequent amendments or modifications thereto, the Acceptance Form, as well as any other documents which are related to the Program or the PLHA grant awarded to the City. On August 25, 2020, the City Council approved Resolution No. RES-2020-139, rescinding Resolution RE-2020-082 to clarify the grant award amount and formally adopt the necessary PLHA Plan. On April 6, 2021, the City received direction from HCD that the resolution should now list only the name of the position that is authorized, omitting the name of the former director, and this change needed to be approved and submitted to HCD before the City can enter into a Standard

REVISION TO RESOLUTION NO. RES-2020-139, WHICH AUTHORIZED THE DIRECTOR OF HOUSING AND COMMUNITY SERVICES TO ENTER INTO AGREEMENTS AND EXECUTE OTHER DOCUMENTS WITH CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT (HCD) FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM, TO REMOVE THE NAME OF THE FORMER DIRECTOR OF HOUSING AND COMMUNITY SERVICES PAGE 2 OF 3

Agreement to receive funds from the PLHA program. The revised resolution recommended to be approved through this item complies with the latest HCD direction.

BACKGROUND

HCD requires a resolution from the City Council to authorize City staff to execute the PLHA Program Application, the PLHA Standard Agreement, and any subsequent amendments or modifications thereto, the Acceptance Form, as well as any other documents which are related to the program or the PLHA grant awarded to the City.

The City Council approved Resolution No. RES-2020-082, the required authorizing resolution on June 2, 2020. Upon direction from HCD, the City Council rescinded Resolution No. RES-2020-082 and adopted Resolution No. RES-2020-139 to clarify the total grant amount of \$4,165,950 over a five year period, and to formally adopt the PLHA Plan, in addition to authorizing David E. Gouin, the former Director of Housing and Community Services to enter into a standard agreement and other program documents with HCD for the PLHA program.

Subsequently, on April 6, 2021, HCD revised their guidance and requested the removal of the name of the former Director of Housing and Community Services, keeping the authorization with the position of Director of Housing and Community Services, regardless of the person holding that position. This change must be submitted to HCD in order for the City to receive the PLHA grant award of up to \$4,165,950 over five years.

PRIOR CITY COUNCIL REVIEW

On June 2, 2020, the City Council, by Resolution, approved RES-2020-082 authorizing the submittal of an application to the California State Department of Housing and Community Development for up to \$694, 325 annually for up to five years from the Permanent Local Housing Allocation program, approving a standard agreement and authorizing the Director of Housing and Community Services to execute the necessary documents and standard agreement.

On August 25, 2020, the City Council, by Resolution, approved RES-2020-139 to rescind RES-2020-082 to clarify the grant award of up to \$4,165,950 over five years from the Permanent Local Housing Allocation program, authorize the Director of Housing and Community Services to execute the necessary documents and standard agreement, and adopt the PLHA plan.

REVISION TO RESOLUTION NO. RES-2020-139, WHICH AUTHORIZED THE DIRECTOR OF HOUSING AND COMMUNITY SERVICES TO ENTER INTO AGREEMENTS AND EXECUTE OTHER DOCUMENTS WITH CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT (HCD) FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM, TO REMOVE THE NAME OF THE FORMER DIRECTOR OF HOUSING AND COMMUNITY SERVICES PAGE 3 OF 3

FISCAL IMPACT

Approval of this action does not have an impact on the General Fund.

ENVIRONMENTAL IMPACT

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guidelines Section 15378.

BOARD/COMMISSION/COMMITTEE REVIEW AND RECOMMENDATIONS

Not applicable.

NOTIFICATION

Not applicable.

ATTACHMENTS

- Attachment 1 – Resolution RES-2020-139 with redline revisions
- Resolution No. 1/ (Repeal of RES-2020-139)
- Resolution No. 2/ Exhibit A – PHLA Plan (Revised Resolution)

CONTACT

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