



# City of Santa Rosa

City Hall, Council Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA

## Housing Authority Regular Meeting Minutes - Draft

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Monday, February 24, 2025

1:30 PM

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### 1. CALL TO ORDER

Chair Newton Called the meeting to order at 1:30 p.m.

### 2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

NONE

### 3. ROLL CALL

**Present** 6 - Chair Jeremy Newton, Vice Chair Wayne Downey Ph. D,  
Commissioner Claudia Cappio, Commissioner Angela Conte,  
Commissioner Jeffrey Owen, and Commissioner Andrew Smith

**Absent** 1 - Commissioner Doug Shivananda Friedman

### 4. STATEMENTS OF ABSTENTION

NONE

### 5. STAFF BRIEFING

#### 5.1 Housing Authority Financial Report

Housing Authority FY 24/25 Q2 Financial Update

Kate Goldfine, Administrative Services Officer, and Megan Basinger, Executive Director provided information and answered questions from Commissioners.

Public Comment:

Duane Dewitt thanked staff for their presentation and requested the dollar amount for the Federal Reserve column of the data presented. He also inquired about the impact of the American Rescue Plan Act rollback and questioned staff on the number of issued HUD-VASH vouchers.

## **6. STUDY SESSION**

### **6.1 OVERVIEW OF BROWN ACT AND CONFLICT OF INTEREST LAWS**

The General Counsel for the Housing Authority will provide Commissioners with an overview of the Brown Act and the Conflict of Interest laws.

Sabrina Wolfson, General Counsel for the Housing Authority gave a presentation and answered questions from Commissioners.

Public Comment:

Duane Dewitt spoke on increased public access to the Housing Authority agenda, similar to pre-COVID meetings. He emphasized the need for transparency to prevent decisions from being made without sufficient public input. He also expressed concern that public comments are rarely considered in decision-making process, as they typically occur after presentations by the staff.

## **7. PUBLIC COMMENTS (ON NON-AGENDA ITEMS)**

Duane Dewitt spoke on downtown housing being a long-term goal city goal, questioning whether the Housing Authority Board is informed of related studies. He urged a more proactive approach and referenced the 2002 city analysis, the recent specific area plan including Roseland, and development models from Berkeley, Martinez, and the Cannery Project on 3rd Street.

## **8. APPROVAL OF MINUTES**

### **8.1 Draft Minutes - January 27, 2025.**

Public Comment:  
None.

**Approved as submitted.**

## **9. CHAIRMAN/ COMMISSIONER REPORTS**

NONE

## **10. COMMITTEE REPORTS**

NONE

## **11. EXECUTIVE DIRECTOR REPORTS/ COMMUNICATION ITEMS:**

- 11.1** PENDING DEVELOPMENT PIPELINE UPDATE - Provided for information.

Megan Basinger, Executive Director, provided information and answered questions from Commissioners.

Public Comment:  
None.

## **12. CONSENT ITEMS**

NONE

## **13. REPORT ITEMS**

NONE

## **14. ADJOURNMENT**

Seeing no further business Chair Newton adjourned the meeting at 2:54 p.m.

**Approved on: March 24, 2025**

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**Ashley Paul,  
Recording Secretary**