



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Avenue
Santa Rosa, CA 95404

CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT APRIL 25, 2023

2:30 P.M. - CLOSED SESSION (VIA IN-PERSON AND ZOOM)

4:00 P.M. - REGULAR SESSION (VIA IN-PERSON AND ZOOM)

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED), OR VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/86876779687](https://srcity-org.zoom.us/j/86876779687), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 868 7677 9687

**THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar).
CLICK ON THE "IN PROGRESS" LINK TO VIEW.**

**THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28,
AT&T U-VERSE CHANNEL 99, AND AT
[HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

Public Comment may be made live during the meeting via Zoom, In-Person from Council Chamber, or submitted in advance by 5:00 pm, the Monday before the City Council Meeting via e-mail at cc-comment@srcity.org, or recorded voice message at 707-543-3005.

PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.

DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS.
PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.

PUBLIC COMMENTS:

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by signing up with the Administrator in Council Chamber (in lieu of Speaker Card), by accessing the meeting through the Zoom link, or by dial-in at the time an Agenda Item is discussed during the City Council Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

Advanced Public Comment:

E-mail Public Comment: To submit an e-mailed public comment to the City Council, please send to: cc-comment@srcity.org by 5:00 p.m., Monday, April 24. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, provide your name in the body of the e-mail and your comment.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-3005 by 5:00 p.m., Monday, April 24. State your name, the Agenda Item Number(s) on which you wish to comment, and your comment. PLEASE DO NOT LEAVE YOUR PHONE NUMBER OR PERSONAL ADDRESS IN THE VOICE MESSAGE AS IT WILL BE PLAYED BACK LIVE DURING THE CITY COUNCIL MEETING.

E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access. Recorded voice message public comments will be played during the meeting at the time the item is heard.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda

items (Agenda Item 13) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

2:30 P.M. (VIA IN-PERSON AND ZOOM)

1. CALL TO ORDER AND ROLL CALL

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

2.1 CONFERENCE WITH LABOR NEGOTIATORS
(Government Code Section 54957.6)

Agency Designated Representatives: Mayor Natalie Rogers
Unrepresented Employee: City Attorney

2.2 PUBLIC EMPLOYEE APPOINTMENT
(Government Code Section 54957)

Title: City Attorney

RECESS CLOSED SESSION AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.

4:00 P.M. (VIA IN-PERSON AND ZOOM)

3. STUDY SESSION - NONE.

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

4. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)

5. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS

6. PROCLAMATIONS/PRESENTATIONS

6.1 PROCLAMATION - WATER AWARENESS MONTH

Attachments: [Proclamation](#)

6.2 PRESENTATION - WATER EFFICIENCY AWARDS

Attachments: [WUE Award - Janet Bosshard](#)
[WUE Award - Karen Mayer](#)
[WUE Award - Meadowgreen #2 Owners](#)
[WUE Award - The Orchard](#)
[WUE Award - Don and Beth Steffy](#)
[2023 Water-Use Efficiency Awards Video \(Added 4/19/2023\)](#)

6.3 PROCLAMATION - FAIR HOUSING MONTH

Attachments: [Proclamation](#)

7. STAFF BRIEFINGS - NONE.

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

8. CITY MANAGER'S/CITY ATTORNEY'S REPORTS

8.1 REPORT OF SETTLEMENTS AND ACTIVE LITIGATION

The City Attorney will report on settlements over \$50,000 through March 2023 as well as provide a summary of pending litigation against the City.

Attachments: [Litigation Report](#)

9. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS

10. MAYOR'S/COUNCIL MEMBERS' REPORTS

10.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)

10.1.1 Council Subcommittee Reports

10.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)

10.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee

10.1.4 Association of Bay Area Governments (ABAG)

10.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee

10.1.6 Sonoma Clean Power Authority (SCPA)

10.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))

10.1.8 Groundwater Sustainability Agency (GSA)

10.1.9 Sonoma County Continuum of Care (CoC)

10.1.10 Renewal Enterprise District (RED)

10.1.11 Public Safety Subcommittee

10.1.12 Other

11. APPROVAL OF MINUTES

11.1 April 11, 2023, Regular Meeting Minutes.

Attachments: [Draft Minutes](#)

12. CONSENT ITEMS

12.1 RESOLUTION - APPROVAL OF PROFESSIONAL SERVICES AGREEMENT FOR CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE FIRE STATION 5 RESILIENCY AND RELOCATION PROJECT

RECOMMENDATION: It is recommended by the Fire Department and the Transportation and Public Works Department that the Council, by resolution, approve a Professional Services Agreement with

Kitchell/CEM, Inc. of Sacramento, California to provide construction management and inspection professional services for the Fire Station 5 Resiliency and Relocation project in an amount not to exceed \$2,385,201.64.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Professional Services Agreement](#)

- 12.2** RESOLUTION - APPROVAL OF A PURCHASE ORDER FOR TWO (2) BANDIT 12XP DRUM-STYLE WOOD CHIPPER TRAILERS WITH CAL-LINE EQUIPMENT, INC., UTILIZING THE PRICING FROM THE SOURCEWELL COOPERATIVE AGREEMENT NUMBER 050119-BAN

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution: approve a cooperative procurement purchase utilizing the pricing from the Sourcwell Cooperative Agreement Number 050119-BAN; and 2) authorize the issuance of a Purchase Order for two (2) Bandit 12XP drum-style wood chipper trailers with Cal-Line Equipment, Inc., Vancouver, Washington for a total amount not to exceed \$131,067.66.

Attachments: [Staff Report](#)
[Resolution](#)

- 12.3** RESOLUTION - APPROVAL OF AMENDMENT TO SOFTWARE SERVICE AGREEMENT 161754 - THREE YEAR EXTENSION AND INCREASE IN COMPENSATION WITH CAMINO TECHNOLOGIES, INC. **(THIS ITEM HAS BEEN PULLED FROM THE AGENDA)**

RECOMMENDATION: It is recommended by the Planning and Economic Development, Information Technology, and Finance Departments that the Council, by resolution, approve an Amendment to the Software Service Agreement 161754 to extend three years and increase compensation with Camino Technologies, Inc., San Mateo, California in the amount of \$70,000, for a total cumulative amount not to exceed \$167,500.

- 12.4** RESOLUTION - APPROVAL OF A TWO-YEAR BLANKET PURCHASE ORDER WITH THREE (3) ONE-YEAR EXTENSION OPTIONS TO

THE ADT SECURITY CORPORATION, DBA ADT COMMERCIAL LLC,
FOR THE PURCHASE OF FIRE SPRINKLER INSPECTION AND
REPAIR SERVICES UTILIZING THE PRICING FROM THE OMNIA
PARTNERS COOPERATIVE AGREEMENT NUMBER R220701

RECOMMENDATION: It is recommended by the Transportation and
Public Works and Finance Departments that the Council, by resolution,
approve the 1) use of a cooperative purchase utilizing the pricing from
the OMNIA Cooperative Agreement Number R220701, and 2) issuance
of a two-year Blanket Purchase Order with three (3) one-year extension
options to The ADT Security Corporation, dba ADT Commercial LLC,
Boca Raton, Florida for fire sprinkler inspection and repair services in
the amount of \$185,000 plus a 10% contingency of \$18,500, for a total
amount not to exceed \$203,500.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Cost Proposal](#)

12.5 RESOLUTION - APPROVAL OF AMENDMENT TO GENERAL
SERVICES AGREEMENT F002103 - TWO-YEAR EXTENSION AND
INCREASE IN COMPENSATION WITH RAPID EXPRESS COURIER
SYSTEMS

RECOMMENDATION: It is recommended by the Finance Department
that the Council, by resolution, approve the Third Amendment to
General Service Agreement F002103 to extend the term two years with
a 10% increase in unit cost and increase compensation with Rapid
Express Courier Systems, Santa Rosa, California for a total not to
exceed amount of \$75,900 for a total cumulative amount not to exceed
\$172,800.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Third Amendment to GSA F002103](#)

12.6 RESOLUTION - PROFESSIONAL SERVICES AGREEMENT WITH
KOFF & ASSOCIATES, A DIVISION OF GALLAGHER BENEFIT
SERVICES, INC. FOR A CITYWIDE CLASSIFICATION AND
COMPENSATION STUDY AND AN INCREASE IN APPROPRIATIONS

IN THE HUMAN RESOURCES FY 2022-23 BUDGET BY \$450,000

RECOMMENDATION: It is recommended by the Human Resources Department, that the Council, by resolution, 1) approve a Professional Services Agreement with Koff & Associates, a division of Gallagher Benefit Services, Inc., a Delaware corporation, to conduct a comprehensive City-wide classification and compensation study in an amount not to exceed \$450,000, and 2) amend the FY 2022-23 Human Resources budget by increasing appropriations in the amount of \$450,000, with the source of funds being the General Fund unassigned reserves.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Professional Services Agreement \(Koff\)](#)

12.7 RESOLUTION - APPROVAL OF THIRD AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT NUMBER F002002 WITH KRONICK, MOSKOVITZ, TIEDEMANN & GIRARD, A PROFESSIONAL CORPORATION

RECOMMENDATION: It is recommended by the Human Resources Department and City Attorney's Office that the Council, by resolution, approve a Third Amendment to Professional Services Agreement Number F002002 with Kronick, Moskovitz, Tiedemann & Girard, a Professional Corporation, for confidential work-related investigations increasing compensation by \$100,000, for a total amount not to exceed \$200,000.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - Third Amendment to Professional Services Agreement](#)

13. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed three minutes. Speakers who do not have an

opportunity to speak during this time will be allowed to make public comment under Agenda Item 17.

Voice message public comments received for non-agenda items may be played under Agenda Item 13 or at Item 17. Recorded public comments are limited to three minutes to mirror in-person meeting protocols.

14. REPORT ITEMS

14.1 REPORT - RESOLUTION OF INTENTION TO ESTABLISH THE DOWNTOWN ENHANCED INFRASTRUCTURE FINANCING DISTRICT, ESTABLISHING A PUBLIC FINANCING AUTHORITY AND AUTHORIZING OTHER ACTIONS

BACKGROUND: Interest in exploring the potential of an Enhanced Infrastructure Financing District (EIFD) was raised as early as 2016 as a viable option to bolster interest in downtown density infill development, as well as a tool to perpetuate economic recovery after the 2017 wildfires. The Resolution of Intention (ROI) is the first step in establishing an EIFD and, if approved, allows staff to proceed with evaluating the fiscal impacts, confirm eligible facilities, and prepare an infrastructure finance plan for future Council consideration. At the same time as the ROI is adopted, the Council must establish a Public Financing Authority as the governing board for the EIFD.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council: 1) adopt a Resolution of Intention to form the Downtown Enhanced Infrastructure Financing District; and 2) adopt a resolution to establish a Public Financing Authority as the Governing Board of the District and authorizing other actions.

Attachments: [Staff Report](#)
[Attachment - Downtown SR EIFD Map](#)
[Resolution 1](#)
[Exhibit B - Downtown SR EIFD Map](#)
[Resolution 2](#)
[Presentation](#)
[Exhibit A - Description of Facilities \(Uploaded 04-25-2023\)](#)
[Late Correspondence \(Uploaded 04-25-2023\)](#)

14.2 REPORT - APPROVAL OF THE PRELIMINARY FISCAL YEAR 2023/24 REGIONAL WATER REUSE SYSTEM OPERATING AND MAINTENANCE, CAPITAL IMPROVEMENT, AND DEBT SERVICE BUDGET AND ALLOCATION OF COSTS

BACKGROUND: The Regional Water Reuse System, managed by the City of Santa Rosa pursuant to the Subregional Agreement (Agreement), is a wastewater treatment facility serving five member agencies, the cities of Santa Rosa, Rohnert Park, Sebastopol, and Cotati, and the Sonoma County South Park Sanitation District, each hereinafter referred to as "User Agency" or collectively as "User Agencies." The Agreement requires the City to prepare a Preliminary Budget and Allocation of Costs for the Regional Water Reuse System and notify the User Agencies of these costs by May 1st. The Agreement further requires that the proposed budget and cost allocation be reviewed by the Subregional Technical Advisory Committee (SubTAC), the Board of Public Utilities (BPU) and the Council of the City of Santa Rosa prior to noticing the User Agencies of their cost allocations. The Regional Operations and Maintenance (O&M) Fund budget request is \$43,822,675, the Regional cash-funded Capital Improvement Program (CIP) request is \$10,000,000, and the Regional debt service due is \$23,096,097.

RECOMMENDATION: It is recommended by Santa Rosa Water, the Subregional Technical Advisory Committee, and the Board of Public Utilities, that the Council, by resolution, approve the Preliminary Fiscal Year 2023/24 Regional Water Reuse System Operating and Maintenance, Capital Improvement, and Debt Service Budget and Allocation of Costs for the purpose of notifying the Regional Water

Reuse User Agencies of their allocation of such costs by May 2023.

Attachments: [Staff Report](#)
[Resolution](#)
[Presentation](#)

15. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

15.1 PUBLIC HEARING - AUTHORIZING SUBMITTAL OF THE FISCAL YEAR 2023/2024 ACTION PLAN AND APPROVAL OF GRANT AGREEMENTS FOR PUBLIC SERVICES, FAIR HOUSING, AND HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS

BACKGROUND: The proposed action will authorize submittal of the Fiscal Year 2023/2024 Action Plan to the U.S. Department of Housing and Urban Development (HUD) and approve Grant Agreements for public services, fair housing, and HOPWA programs. HUD requires submittal of the Annual Action Plan so that the City of Santa Rosa can receive federal housing and community development funds in the form of Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Housing Opportunities for Persons with AIDS (HOPWA) grants. The City is required to submit its Plan to HUD by May 15, 2023.

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by resolution: (1) authorize submittal of the Fiscal Year 2023/2024 Action Plan to the U.S. Department of Housing and Urban Development (HUD); (2) approve the Fiscal Year 2023/2024 Grant Agreements for public service funds with the Living Room Center, Catholic Charities of the Diocese of Santa Rosa (The Family Center and Homeless Service Center), fair housing funds with Fair Housing Advocates of Northern California, and Housing Opportunities for Persons with AIDS (HOPWA) funds with Face to Face/The Sonoma County AIDS Network in the combined amount of \$790,265 and authorize the Director of Housing and Community Services, or their designee to execute the Grant Agreements and any future amendments thereto for public services, fair housing, and

HOPWA; and (3) authorize the City Manager to execute the annual federal funding agreements with HUD and any additional forms or documents required by HUD to implement the Fiscal Year 2023/2024 Action Plan.

Attachments: [Staff Report](#)
[Resolution](#)
[Exhibit A - FY20232024 DRAFT Annual Action Plan](#)
[Exhibit B- FY2324 HSC Grant Agreement](#)
[Exhibit C - FY2324 FC Grant Agreement](#)
[Exhibit D - FY2324 TLR Grant Agreement](#)
[Exhibit E - FY2324 FHANC Grant Agreement](#)
[Exhibit F - FY2324 Face to Face Grant Agreement](#)
[Presentation](#)
[Public Hearing Notice](#)

16. WRITTEN COMMUNICATIONS

16.1 STATE LEGISLATIVE UPDATE:

- Support for SB 23 (Caballero) -- Water supply and flood risk reduction projects: expedited permitting. Provided for information.

Attachments: [State Legislative Memo](#)
[Support Letter to Senator Anna Caballero](#)
[Bill Text - SB-23: Water supply and flood risk reduction pro](#)

17. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 13. Each speaker will be allowed three minutes.

18. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

19. ADJOURNMENT OF MEETING

20. UPCOMING MEETINGS

This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

20.1 UPCOMING MEETINGS LIST

Attachments: [Upcoming Meetings List](#)

***Did not appear on the preliminary agenda.**

****Quasi-judicial or adjudicative action.**

The Open Government Ordinance (ORD-2020-018) was adopted by City Council in December 2020. This ordinance, adds Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full version of the Open Government Ordinance go to <http://srcity.org/OpenGovOrdinance>. To request a paper copy of the Open Government Ordinance contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or cityclerk@srcity.org. If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.