



# City of Santa Rosa

Council Chamber  
100 Santa Rosa Avenue

## BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL JUNE 15, 2023

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA  
ROSA AVENUE OR VISITING**

**HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130 LINK, OR BY DIALING  
877-853-5257 AND ENTER WEBINAR ID: 852 9410 1130**

**THE MEETING WILL ALSO BE LIVE STREAMED AT  
HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR.  
CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN  
ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT  
HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA**

**The public attending in person or accessing the meeting through the  
Zoom link will be able to provide public comment on agenda items at the  
time an agenda item is discussed during the Board of Public Utilities  
Meeting. Public Comment may also be submitted via e-mail at  
bpu-comment@srcity.org or recorded voice message at 707-543-4224.**

**Deadlines and additional instruction for public comment are set forth  
below. If you have any questions regarding this meeting, please contact  
Michelle Montoya at mmontoya@srcity.org.**

**1:30 PM - VIA IN-PERSON AND ZOOM**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. STATEMENTS OF ABSTENTION BY BOARD MEMBERS**
- 3. STUDY SESSION**

None.

**4. MINUTES APPROVAL**

**4.1**      May 18, 2023 - Regular Meeting Minutes - DRAFT

**Attachments:** [May 18, 2023 – Regular Meeting Minutes - DRAFT](#)

## 5. STAFF BRIEFINGS

### 5.1 WATER SUPPLY UPDATE

Staff will update the Board on water supply issues. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation](#)

### 5.2 ANNUAL WATER QUALITY REPORT

Staff will provide an overview of Santa Rosa's 2022 water quality report, including drinking water regulatory requirements and water quality results. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation](#)

### 5.3 UPDATE ON PHOSPHORUS COMPLIANCE

Staff will provide the Board of Public Utilities an update on the generation and use of phosphorus credits to meet the City's discharge requirements. The presentation will include an accounting of current credits as well as planned future phosphorus offset projects. The Board may discuss this item and give direction to staff.

**Attachments:** [Presentation](#)

### 5.4 CALIFORNIA WATER ENVIRONMENT ASSOCIATION SUPERVISOR OF THE YEAR AWARD - ROBERT WILSON

In April 2023, the California Water Environment Association (CWEA) awarded Robert Wilson, Laboratory Supervisor for Santa Rosa Water, the Supervisor of the Year Award and he will be presented with his award in front of the Board of Public Utilities by Brittany Rossi Worthen, from the CWEA.

**Attachments:** [Presentation](#)

## 6. CONSENT ITEMS

### 6.1 MOTION - AMENDMENT TO BLANKET PURCHASE ORDER 164811

- ONE YEAR EXTENSION AND INCREASE COMPENSATION FOR UTILITY BILL PRINTING, BILL INSERTS, AND MAILING SERVICES

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve an amendment to Blanket Purchase Order 164811 for utility bill printing, bill inserts, and mailing services to extend for one year with an 8% increase in unit price and increase in compensation in the amount of \$122,000 to InfoSend, Inc., Anaheim, California, for a not to exceed cumulative value of \$336,000.

**Attachments:** [Staff Report](#)

**6.2** MOTION - CONTRACT AWARD - EAST HAVEN DRIVE SEWER AND WATER IMPROVEMENTS - ELEANOR AVENUE TO E. FOOTHILL DRIVE

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by motion: 1) approve the E Haven Drive Sewer and Water Improvements - Eleanor to E. Foothill Dr. project (Project); 2) award Construction Contract No. C01684 in the amount of \$2,633,410.20 to the lowest responsive bidder, Argonaut Constructors of Santa Rosa, CA; 3) approve a 15% contingency; and 4) authorize a total contract amount of \$3,028,421.73.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Summary of Bids](#)  
[Attachment 2 - Location Map](#)

**6.3** MOTION - FIRST AMENDMENT TO AGREEMENT NO. F002459 - ACCEPTANCE OF BIOSOLIDS AND LAND APPLICATION WITH GILARDI & JACOBSEN AG SERVICES, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water that the Board of Public Utilities, by motion, approve the First Amendment to Agreement No. F002459 (Agreement) for Acceptance of Biosolids and Land Application, with Gilardi & Jacobsen Ag Services, Inc. (Gilardi & Jacobsen) to increase compensation in the amount of \$5,721.00 to account for increase in the San Francisco Area Consumer Price Index (CPI) and replenish the funds used for last year's activities in the

amount of \$88,279.00 for a total increase of \$94,000.00, with total maximum compensation of \$208,418.95 (two hundred and eight thousand four hundred and eighteen dollars and ninety-five cents).

**Attachments:** [Staff Report](#)  
[Attachment 1 – Amendment to Gilardi & Jacobsen Applicat](#)

**6.4** MOTION - PROJECT WORK ORDER APPROVAL - CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE ALBANY, CLEMENT, AND MALANO SEWER AND WATER IMPROVEMENTS

RECOMMENDATION: It is recommended by the Transportation and Public Works Department and Santa Rosa Water that the Board of Public Utilities, by motion, approve Project Work Order No. A010146-2016-28 under the Master Professional Services Agreement with Green Valley Consulting Engineers of Santa Rosa, California, to provide professional Construction Management and Inspection Services for the Albany, Clement, and Malano Sewer and Water Improvements, Contract No. C00203, in the amount not to exceed \$576,500.75.

**Attachments:** [Staff Report](#)  
[Attachment 1 – Project Work Order Agreement](#)

**6.5** RESOLUTION - AUTHORIZATION FOR THE WATER DIRECTOR TO SERVE AS A MEMBER OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA) REGION 1 BOARD OF DIRECTORS

RECOMMENDATION: It is recommended by the Water Department that the Board, by resolution, nominate Jennifer Burke as a member of the Association of California Water Agencies (ACWA) Region 1 Board for the 2024-2025 term.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[BPU Resolution No. 1322](#)

**6.6** RESOLUTION - SECOND AMENDMENT TO GENERAL SERVICES AGREEMENT NO. F002013 FOR GRIT AND SCREENING DISPOSAL SERVICES

RECOMMENDATION: It is recommended by the Finance Department and Santa Rosa Water that the Board of Public Utilities, by resolution,

approve the Second Amendment to General Services Agreement No. F002013, exercising the five-year extension for grit and screening disposal services to N Leasing Company LLC dba Republic Services of Sonoma County Transportation, Richmond, California and increasing compensation in the amount of \$362,108.75, for a cumulative amount not to exceed \$685,273.75.

**Attachments:** [Staff Report](#)  
[Second Amendment to General Services Agreement F002013 Resolution](#)  
[BPU Resolution No. 1323](#)

**6.7** MOTION - NINTH AMENDMENT TO AGREEMENT 08-8830  
BETWEEN CITY OF SANTA ROSA AND N. HARRIS CORPORATION

RECOMMENDATION: It is recommended by Santa Rosa Water Staff and the Board of Public Utilities Contract Review Subcommittee that the Board of Public Utilities, by motion, approve the Ninth Amendment to Agreement 08-8830 between the City of Santa Rosa and N. Harris Corporation and authorize additional compensation of \$276,592.

**Attachments:** [Staff Report](#)  
[Attachment 1 - 08-8830 Amendment 9 signed by vendor](#)  
[Attachment 2 - Exhibit B-8 - Statement of Work for Delinquency](#)  
[Attachment 3 - Exhibit B-9 - Statement of Work for Drought](#)  
[Attachment 4 - Exhibit B-10 - Statement of Work for CIS Li](#)  
[Attachment 5 - 08-8830 Original Agreement](#)  
[Attachment 6 - 08-8830 Amendment 1 - 8](#)

**7. REPORT ITEMS**

None.

**8. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber, by accessing the meeting through the Zoom link, or by dial-in at the time an agenda item is discussed during the Board of Public Utilities Meeting. Go to <https://srcity.org/virtualparticipation> for more information.

**Advance Public Comment:**

E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to: [bpu-comment@srcity.org](mailto:bpu-comment@srcity.org) by 5:00 p.m., Wednesday, June 14. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. These comments will be e-mailed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

Recorded Voice Message Public Comment: To submit a voice message public comment, please call 707-543-4224 by 5:00 p.m., Wednesday, June 14. State your name, the agenda item number(s) on which you wish to comment, and your comment. Recordings will be limited to 3 minutes. Recorded comments may be played at the time that the agenda item is discussed during the Board Meeting.

Recorded public comments on public hearing items may be played at the time when the hearing is opened.

**9. REFERRALS**

None.

**10. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)**

**11. SUBCOMMITTEE REPORTS**

**12. BOARD MEMBER REPORTS**

**13. DIRECTORS REPORTS**

**14. ADJOURNMENT OF MEETING**

*The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.*

**Board of Public Utilities**

**- FINAL**

**JUNE 15, 2023**

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*The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-4645 (TTY Relay at 711) or [mmontoya@srcity.org](mailto:mmontoya@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.*