



City of Santa Rosa

City Hall, Council
Chamber
100 Santa Rosa Ave
Santa Rosa, CA 95404

CULTURAL HERITAGE BOARD REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL JULY 19, 2023

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM THE COUNCIL CHAMBERS LOCATED AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED), OR VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/84390462242](https://srcity-org.zoom.us/j/84390462242), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 843 9046 2242

PUBLIC COMMENT MAY BE MADE LIVE DURING THE MEETING VIA ZOOM, PHONE OR IN-PERSON FROM THE COUNCIL CHAMBERS. ADDITIONAL INFORMATION RELATED TO MEETING PARTICIPATION IS AVAILABLE AT [HTTPS://WWW.SRCITY.ORG/585/CULTURAL-HERITAGE-BOARD](https://www.srcity.org/585/cultural-heritage-board)

THE MEETING WILL BE LIVE-STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28 AND AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)

4:30 P.M. - REGULAR SESSION

1. CALL TO ORDER AND ROLL CALL

2. APPROVAL OF MINUTES

2.1 June 21, 2023 - Draft Minutes

Attachments: [June 21, 2023 - Draft Minutes](#)

3. PUBLIC COMMENTS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

4. BOARD BUSINESS

4.1 STATEMENT OF PURPOSE

Principal duties of the Board include undertaking and updating historic inventories or surveys, recommending designation of Landmarks and Preservation Districts, reviewing proposed alterations to historic buildings, and promoting public awareness of preservation issues. If you are in a historic district or would like more information regarding historic districts, please see the Processing Review Procedures for Owners of Historic Properties.

4.2 BOARD MEMBER REPORTS

4.3 OTHER (i.e. VICE CHAIR ELECTION, NEW MEMBER INTRODUCTION)

None.

5. DEPARTMENT REPORTS

6. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

7. CONSENT ITEM(S)

None.

8. SCHEDULED ITEM(S)

- 8.1** THE CULTURAL HERITAGE BOARD WILL BRAINSTORM IDEAS TO ADDRESS WORK BEING DONE WITHIN PRESERVATION DISTRICTS WITHOUT BENEFIT OF PERMITS.

BACKGROUND: At the Cultural Heritage Board (CHB) meeting held on June 1, 2022, a motion was made and seconded to add a discussion regarding changes to properties and structures within Santa Rosa's preservation districts without benefit of permits.

At its meeting on December 7, 2022, the CHB voted to add the discussion onto a future agenda.

The purpose of this agenda item is to facilitate a discussion between CHB members regarding working being done without benefit of permits within preservation districts.

PRESENTED BY: Susie Murray

Attachments: [Memorandum](#)

8.2 CONCEPT REVIEW - 635 MILL ST CONCEPT - NOT A PROJECT - LANDMARK ALTERATION - 635 MILL ST - LMA23-005

BACKGROUND: Concept Major landmark alteration for 635 Mill St.

PRESENTED BY: Noor Bisla

Attachments: [Staff Report](#)
[Attachment 1 - Disclosure Form](#)
[Attachment 2 - Location Map](#)
[Attachment 3 - PD 0225 Policy Statement](#)
[Attachment 4 - Concept Plan Set](#)
[Attachment 5 - Photos](#)
[Presentation](#)
[Late Correspondence as of 7.19.23 at 10 A.M.](#)

9. ADJOURNMENT

*Ex parte communication disclosure required.

In compliance with Zoning Code Section 20-62, the decision of the Cultural Heritage Board is final unless an appeal is filed on a City Appeal Form (<https://srcity.org/DocumentCenter/Index/173>) and associated fees, as noted on the City's Fee Schedule (<https://srcity.org/DocumentCenter/View/16129/Planning--Economic-Development-Department-Fee-Schedule?bidId=>), are paid within 10 calendar days of the action. The time limit will extend to the following business day where the last day falls on a day that the City is not open for business.

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling the Recording Secretary at (707) 543-3190 (TTY Relay at 711). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.

Any writings or documents provided to the Cultural Heritage Board prior to this meeting regarding any item on this agenda are available for public review at <https://santa-rosa.legistar.com/Calendar.aspx> or in person at the Planning and Economic Development Department, Room 3, City Hall, 100 Santa Rosa Ave, during normal business hours.