



## **City of Santa Rosa**

Finley Center  
2060 W. College Avenue  
Cypress Room

### **BOARD OF COMMUNITY SERVICES SPECIAL MEETING NOTICE AND AGENDA DECEMBER 13, 2023**

**CANCELLED**

**5:00 P.M.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY  
ATTENDING IN-PERSON: 2060 W COLLEGE AVE. THE FINLEY  
COMMUNITY CENTER, CYPRESS ROOM (IT IS RECOMMENDED THAT  
SOCIAL DISTANCING CONTINUE TO BE CONSIDERED).**

**OR VIA ZOOM WEBINAR BY VISITING  
<https://srcity-org.zoom.us/j/84085966170>  
OR BY DIALING (877) 853-5257 AND ENTERING WEBINAR ID: 840 8596  
6170**

**A VIDEO RECORDING OF THE MEETING WILL BE AVAILABLE FOR  
VIEWING ONCE UPLOADED TO SANTA-ROSA.LEGISTAR.COM**

**DEADLINES AND INSTRUCTIONS FOR PUBLIC COMMENT ARE SET  
FORTH BELOW:**

#### **PUBLIC COMMENTS**

**E-mail Public Comment:** To submit an e-mailed public comment to the Board of Community Services, please send to: [BOCS-comment@srcity.org](mailto:BOCS-comment@srcity.org) by 5:00 pm, the Monday before the BOCS meeting. E-mailed public comments will be added to the record prior to the start of the meeting and will be distributed to the Board of Community Services members and uploaded to the agenda prior to the start of the Board Meeting for public access. Emails received will not be read into the record. Please note that all e-mails sent to the city are considered to be public records and subject to disclosure under the California Public Records Act.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON NON-AGENDA MATTERS**

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction of the Board of Community Services. Each speaker will be allowed three minutes to share their comments.

**4. APPROVAL OF MINUTES**

**4.1** Regular Meeting Minutes: October 25, 2023 - Draft

**Attachments:** [Draft Regular Meeting Minutes October 25, 2023](#)

**5. REPORTS ON UPCOMING EVENTS AND ACCOMPLISHED EVENTS**

**5.1** UPCOMING AND ACCOMPLISHED EVENTS

**Attachments:** [December 13, 2023 UPCOMING AND ACCOMPLISHED E](#)

**6. DIRECTOR UPDATES**

This time is reserved for the Department Deputy Director to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

**7. CHAIR/BOARD MEMBERS' REPORTS**

The Chair and Board Members may provide brief updates relevant to their district, Recreation and Parks, or updates relevant to the subject matter within the jurisdiction of the Board of Community Services.

**8. SCHEDULED ITEMS**

**8.1** BOARD ORDINANCE AND BYLAWS

Assistant Parks Planner, Emily Ander will present proposed updates to the Board's governing Ordinance and Bylaws.

Recommended Actions:

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1. Approval of Board Bylaws
2. Recommend Council adopt an updated Ordinance governing the Board

**Attachments:**    [Board Ordinance & Bylaws Presentation](#)  
[Bylaws\\_EDITED](#)  
[Ordinance\\_EDITED](#)  
[Updated Bylaws](#)  
[Updated Ordinance](#)

**9. COMMITTEE REPORTS**

**9.1            MAYOR'S LUNCH FOR COMMITTEE/BOARD CHAIRS**

Recommended Action: Information

**9.2            SANTA ROSA WATERWAYS ADVISORY COMMITTEE**

Recommended Action: Information

**9.3            BOCS GOVERNING DOCUMENTS SUBCOMMITTEE**

Recommended Action: Information

**10. WRITTEN AND/OR ELECTRONIC COMMUNICATIONS**

No written or electronic communications were received.

**11. FUTURE AGENDA ITEMS**

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

**12. ADJOURNMENT**

Next scheduled meeting will be January 24, 2024 at 5:00pm.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a city program, service, or activity, including printed information in alternate formats, are available by contacting the Parks office at 707-543-3770 (TTY Relay at 711) or [BOCS-Comment@srcity.org](mailto:BOCS-Comment@srcity.org). Requests should be submitted as far in advance as possible but no later than two business days before the scheduled meeting.

## **Board of Community Services**

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*This information can also be accessed via the internet at: <http://srcity.org>. Any writing or documents provided to a majority of the Board of Community Services regarding any item on this agenda will be made available for public inspection at the Parks Office, 55 Stony Point Road, Santa Rosa, CA during regular business hours by contacting the Parks office at 707-543-3770 (TTY Relay at 711) or [BOCS-comment@srcity.org](mailto:BOCS-comment@srcity.org). Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting.*