



City of Santa Rosa

637 First Street
Santa Rosa, CA 95404

**OPEN GOVERNMENT TASK FORCE
IMPLEMENTATION SUBCOMMITTEE
REGULAR MEETING AGENDA AND
SUMMARY REPORT
APRIL 4, 2024**

6:00 PM

**OPEN GOVERNMENT TASK FORCE IMPLEMENTATION
SUBCOMMITTEE MEMBERS WILL BE PARTICIPATING IN THIS
MEETING IN THE COMMUNICATIONS & INTERGOVERNMENTAL
AFFAIRS OFFICE AT 637 FIRST STREET, SANTA ROSA.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN PERSON (IT IS RECOMMENDED THAT SOCIAL
DISTANCING BE OBSERVED).**

**MEMBERS OF THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE
MEETING LIVE AT:**

- **VIA ZOOM BY VISITING
[HTTPS://SRCITY-ORG.ZOOM.US/J/86386844475](https://srcity-org.zoom.us/j/86386844475)**
- **BY PHONE BY DIALING 877-853-5257 AND ENTERING WEBINAR ID:
863-8684-4475**

**Comments from the public will be allowed on all agenda items at the
time each item is called.**

**Email Public Comment: To submit an emailed public comment to the
Open Government Task Force Subcommittee please send to:
svbrown@srcity.org by 12:00 p.m., on or before April 3, 2024. Identify in
the subject line of your email the Agenda Item Number on which you
wish to comment. Email public comments will be provided to all Open
Government Task Force Subcommittee members prior to the meeting.**

**In the event an Open Government Task Force Subcommittee member
participates pursuant to AB2449, the Open Government Task Force
Subcommittee will adhere to the requirements of that provision.**

**Open Government Task Force
Implementation Subcommittee**

APRIL 4, 2024

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

4. APPROVAL OF MINUTES

4.1 Draft Minutes - March 7, 2024.

Attachments: [Draft Minutes - March 7, 2024](#)

5. DIRECTOR REPORT

This time is for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

6. SCHEDULED ITEMS

6.1 PRESENTATION - INCREASED SPANISH ACCESSIBILITY AT CITY COUNCIL MEETINGS

The City of Santa Rosa continues to move forward to increase the accessibility of the Spanish language in the community. In March of 2024, the Open Government Task Force Subcommittee was provided with information regarding the City's IT Media Services Team installing a new closed captioning computer to facilitate Spanish language accessibility. Since then, the Communications and Intergovernmental Relations and the City's IT Media Services have collaborated to create a video to provide additional information relating to the City's efforts to increase access to City Council meetings. This video was specifically created in Spanish to raise awareness of those for whom the translation services are provided.

**Open Government Task Force
Implementation Subcommittee**

APRIL 4, 2024

No action will be taken, except possible direction to City staff.

Attachments: [Video](#)

6.2 PRESENTATION - CITY OF SANTA ROSA WEBSITE UPDATE

Lon Peterson, Director Communications and Intergovernmental Relations, will provide an overview of updates coming to the City of Santa Rosa website: SRCity.org

No action will be taken, except possible direction to City staff.

7. FUTURE AGENDA ITEMS

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

8. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-4661 one week prior to the meeting. (TTY Relay at 711).

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.