



City of Santa Rosa

Council Chamber
100 Santa Rosa Avenue

BOARD OF PUBLIC UTILITIES REGULAR MEETING AGENDA AND SUMMARY REPORT - FINAL NOVEMBER 7, 2024

MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON AT THE COUNCIL CHAMBER LOCATED AT 100 SANTA ROSA AVENUE.

THE MEETING WILL ALSO BE LIVE STREAMED AT [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW. THE MEETING CAN ALSO BE VIEWED ON COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99, AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa), AND VIA ZOOM BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/85294101130](https://srcity-org.zoom.us/j/85294101130), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 852 9410 1130.

IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.

The public attending in person will be able to provide public comment on agenda items at the time an agenda item is discussed during the Board of Public Utilities Meeting. Public Comment may also be submitted via e-mail at bpu-comment@srcity.org.

Deadlines and additional instruction for public comment are set forth below. If you have any questions regarding this meeting, please contact Michelle Montoya at mmontoya@srcity.org

1:30 PM - VIA IN-PERSON

1. CALL TO ORDER AND ROLL CALL

2 REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency

Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

3. STATEMENTS OF ABSTENTION BY BOARD MEMBERS

4. STUDY SESSION

None.

5. MINUTES APPROVAL

5.1 October 17, 2024 - Regular Meeting Minutes - DRAFT

Attachments: [October 17, 2024 - Regular Meeting Minutes - DRAFT](#)

6. STAFF BRIEFINGS

None.

7. CONSENT ITEMS

7.1 MOTION - APPROVAL OF PROFESSIONAL SERVICES AGREEMENT (PSA) WITH EKI ENVIRONMENT AND WATER, INC. FOR PREPARATION OF THE 2025 URBAN WATER MANAGEMENT PLAN WATER DEMAND AND CONSERVATION ANALYSIS

RECOMMENDATION: It is recommended by the Contract Review Subcommittee and Santa Rosa Water that the Board of Public Utilities, by motion, approve a Professional Service Agreement (PSA) with EKI Environment & Water Inc., in an amount not to exceed \$546,804, and authorize the Director of Santa Rosa Water to sign the Letter Agreement for cost share among the Water Contractors participating in the project.

Attachments: [Staff Report](#)
[Attachment 1 - Draft Professional Services Agreement with](#)
[Attachment 2 - Letter Agreement between Contractors with](#)

7.2 MOTION - WAIVER OF COMPETITIVE BIDDING PROCESS AND SOLE SOURCE CONTRACT AWARD FOR STRAINPRESS EQUIPMENT FROM HUBER TECHNOLOGY

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, waive

competitive bidding and authorize the award of a sole source Purchase Order (PO) for the procurement of one (1) Huber Sludgcleaner Strainpress 290 unit from Huber Technology, NC, in an amount not to exceed \$200,000.

Attachments: [Staff Report](#)
[Attachment 1 – HUBER Technology, Inc. Price Proposal](#)

7.3 MOTION - APPROVAL - SECOND AMENDMENT TO GENERAL SERVICES AGREEMENT F002525 FOR BIOSOLIDS HAULING SERVICES

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the Second Amendment to General Services Agreement F002525 for a one-year extension and increase in compensation for biosolids hauling services with Poncia Fertilizer, Inc., Cotati, CA in the amount of \$765,326.05 for a total cumulative amount not to exceed \$2,235,756.05.

Attachments: [Staff Report](#)
[Attachment 1 – Second Amendment to GSA F002525](#)

7.4 MOTION - APPROVAL OF FIRST AMENDMENT TO BLANKET PURCHASE ORDER 170369 - ONE-YEAR EXTENSION, PRICE INCREASE, AND INCREASE COMPENSATION FOR IRON SPONGE MEDIA REMOVAL, REPLACEMENT, AND DISPOSAL SERVICES WITH CARBON SUPPLY, INC.

RECOMMENDATION: It is recommended by Santa Rosa Water and the Finance Department that the Board of Public Utilities, by motion, approve the First Amendment to Blanket Purchase Order (BPO) 170369 to extend the term one year, increase unit cost, and increase compensation for Iron Sponge Media Removal, Replacement, and Disposal services to Carbon Supply, Inc., Bell Gardens, California, in the amount of \$100,000, for a total cumulative amount not to exceed \$197,000.

Attachments: [Staff Report](#)
[Attachment 1 - Cost Sheet](#)

8. REPORT ITEMS

8.1 REPORT - PROFESSIONAL SERVICES AGREEMENT (PSA) WITH MONTROSE ENVIRONMENTAL SOLUTIONS, INC FOR CALIFORNIA ENVIRONMENTAL QUALITY ACT COMPLIANCE TECHNICAL SERVICES FOR THE SANTA ROSA WATER SUPPLY ALTERNATIVES PLAN

BACKGROUND: The next steps identified in the 2023 Santa Rosa Water Supply Alternatives Plan included the preparation of California Environmental Quality Act (CEQA) environmental studies for the proposed water supply project options. Santa Rosa Water staff released a request for proposals (RFP) for the preparation of CEQA compliance documents for expanded groundwater supply strategies, including new groundwater production wells, converting existing emergency wells into production wells, and local aquifer storage and recovery wells per the work plan of the 2023 Santa Rosa Water Supply Alternatives Plan. Montrose Environmental Solutions, Inc was the top ranked proposal by the RFP review panel.

RECOMMENDATION: It is recommended by the Contract Review Subcommittee and Santa Rosa Water that the Board of Public Utilities, by motion, approve a Professional Services Agreement with Montrose Environmental Solutions to provide California Environmental Quality Act Compliance Technical Services for the Santa Rosa Water Supply Alternatives Plan in the amount not to exceed \$448,788.

Attachments: [Staff Report](#)
[Attachment 1 – Draft Professional Services Agreement with Presentation \(Uploaded 11.05.2024\)](#)

9. PUBLIC COMMENTS ON NON-AGENDA MATTERS

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Council Chamber at the time an agenda item is discussed during the Board of Public Utilities Meeting.

Advance Public Comment via E-mail Public Comment: To submit an e-mailed public comment to the Board of Public Utilities, please send to:

bpu-comment@srcity.org by 5:00 p.m., the Wednesday prior to the Board of Public Utilities meeting. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment. Comments received by the deadline will be distributed to all Board Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

10. REFERRALS

None.

11. WRITTEN COMMUNICATION (AND POSSIBLE BOARD DISCUSSION)

12. SUBCOMMITTEE REPORTS

13. BOARD MEMBER REPORTS

14. DIRECTORS REPORTS

15. ADJOURNMENT OF MEETING

The Board of Public Utilities encourages public comments regarding the above items. If you are unable to attend this meeting, please feel free to call the Water Department at 543-4200 or forward written comments to the City of Santa Rosa, Water Department, 35 Stony Point Road, Santa Rosa, CA 95401. All comments will be forwarded to the Board at the meeting.

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) or mmontoya@srcity.org. Requests should be submitted as far in advance as possible, but no later than two business days before the scheduled meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.