



# City of Santa Rosa

City Hall, Council  
Chamber  
100 Santa Rosa Avenue  
Santa Rosa, CA 95404

## CITY COUNCIL REGULAR MEETING AGENDA AND SUMMARY REPORT APRIL 9, 2024

**2:30 P.M. - CLOSED SESSION**

**3:00 P.M. - STUDY SESSION**

**4:00 P.M. - REGULAR SESSION**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY ATTENDING IN-PERSON FROM COUNCIL CHAMBER AT 100 SANTA ROSA AVENUE (IT IS RECOMMENDED THAT SOCIAL DISTANCING BE OBSERVED).**

**THE PUBLIC CAN ALSO VIEW OR LISTEN TO THE MEETING LIVE AT:**

- 1. [HTTPS://SANTA-ROSA.LEGISTAR.COM/CALENDAR](https://santa-rosa.legistar.com/calendar). CLICK ON THE "IN PROGRESS" LINK TO VIEW;**
- 2. VIA ZOOM WEBINAR BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/89643446933](https://srcity-org.zoom.us/j/89643446933), OR BY DIALING 877-853-5257 AND ENTERING WEBINAR ID: 896 4344 6933;**
- 3. COMCAST CHANNEL 28, AT&T U-VERSE CHANNEL 99; AND**
- 4. VIA YOUTUBE AT [HTTPS://WWW.YOUTUBE.COM/CITYOFSANTAROSA](https://www.youtube.com/cityofsantarosa)**

**Public Comment may be made live during the meeting In-Person from Council Chamber or submitted in advance via email at [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m. the Monday before the City Council Meeting.**

**IN THE EVENT A COUNCIL MEMBER PARTICIPATES REMOTELY BASED ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB 2449, THE CITY WILL ALSO ALLOW FOR PUBLIC COMMENT THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**PLEASE NOTE THAT ALL E-MAILS SENT TO THE CITY COUNCIL ARE CONSIDERED TO BE PUBLIC RECORDS AND SUBJECT TO DISCLOSURE UNDER THE CALIFORNIA PUBLIC RECORDS ACT.**

**DEADLINES AND ADDITIONAL INSTRUCTION FOR PUBLIC COMMENT ARE SET FORTH BELOW.**

**COUNCIL MAY RECESS DURING THE EVENING FOR BREAKS. PUBLIC HEARING MATTERS WILL BEGIN NO EARLIER THAN 5:00 P.M.**

**MATTERS ON THE AGENDA MAY BE TAKEN OUT OF ORDER.**

**PUBLIC COMMENTS:**

Except for public hearing items, comments from the public will be allowed on all agenda items at the time each item is called. Comments on public hearing items may be made when the hearing is opened.

Live Public Comment: Members of the public can provide comment on an Agenda Item In-Person from Council Chamber by completing a Speaker Card or signing up with the Administrator in Council Chamber.

Advanced Public Comment Via E-mail: To submit an e-mailed public comment to the City Council, please send to: [cc-comment@srcity.org](mailto:cc-comment@srcity.org) by 5:00 p.m., the Monday prior to the Council Meeting. Identify in the subject line of your e-mail the Agenda Item Number on which you wish to comment, and provide your name and comment in the body of the e-mail. E-mail public comments received by the deadline will be distributed to City Council members and uploaded to the agenda prior to the start of the City Council Meeting for public access.

Non-Agenda Items are the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. The first public comment period on non-agenda items (Agenda Item 14) will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to

Speak during this time will be allowed to make public comment under Agenda Item 18.

**2:30 P.M.**

**1. CALL TO ORDER AND ROLL CALL**

**2. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)**

To consider and take action on any request from a Council Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 549539(f)).

**3. ANNOUNCEMENT OF CLOSED SESSION ITEMS**

Following the announcement of Closed Session items and prior to recess into Closed Session, the public may speak up to three minutes on items to be addressed in Closed Session.

**3.1 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**  
(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Name of Case: Application of the City of Santa Rosa for Approval to Construct a Public Pedestrian and Bicycle At-Grade Crossing of the Sonoma-Marín Area Rail Transit ("SMART") Track at Jennings Avenue Located in Santa Rosa, Sonoma County, State of California.  
Application No.: A.15-05-014 before the California Public Utilities Commission

**Attachments:** [Late Correspondence \(Uploaded 04-09-2024\)](#)

**RECESS CLOSED SESSION(S) AND RECONVENE TO OPEN SESSION IN THE COUNCIL CHAMBER AND VIA ZOOM.**

**3:00 P.M.**

**4. STUDY SESSION**

Study Session items are items for in-depth discussion and possible direction to staff. No action will be taken.

**4.1 IMPACT OF DEVELOPMENT IMPACT FEE WAIVERS**

Community groups have proposed that the City waive all impact fees on

affordable housing projects to help ease the financial burden for those projects. Specifically, one advocacy group has asked the City to “enact an emergency ordinance eliminating impact fees for a three-to-five-year period for all multi-family housing service residents 120% AMI and below.” The purpose of this study session is to highlight what fees are charged and why, the types of Capital Improvement Program projects they fund, and the impacts to those projects should these fees be waived.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Correspondence](#)  
[Presentation](#)  
[Late Correspondence \(Uploaded 04-09-2024\)](#)

**4:00 P.M.**

**5. ANNOUNCEMENT OF ROLL CALL (IF NEEDED)**

**6. REPORT, IF ANY, ON STUDY AND CLOSED SESSIONS**

**7. PROCLAMATIONS/PRESENTATIONS - NONE.**

**8. STAFF BRIEFINGS**

This time is reserved for City staff to provide a five-minute briefing to the Council on departmental issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for Council consideration.

**8.1 2024 EARTH DAY EVENT IN COURTHOUSE SQUARE**

Santa Rosa Water staff will provide information on Santa Rosa’s annual Earth Day event taking place at the Courthouse Square on Saturday, April 20, from 12pm-4pm. The Council may discuss this item and give direction to staff.

**Attachments:** [Presentation](#)

**8.2 COMMUNITY EMPOWERMENT PLAN UPDATE**

This is a standing item on the agenda. No action will be taken except for possible direction to staff.

**9. CITY MANAGER'S/CITY ATTORNEY'S REPORTS**

**10. STATEMENTS OF ABSTENTION BY COUNCIL MEMBERS**

**11. MAYOR'S/COUNCIL MEMBERS' REPORTS**

**11.1 MAYOR'S/COUNCIL MEMBERS' SUBCOMMITTEE AND LIAISON REPORTS (AND POSSIBLE COUNCIL DIRECTION TO BOARD REPRESENTATIVE ON PENDING ISSUES, IF NEEDED)**

**11.1.1 Council Subcommittee Reports**

**11.1.2 Sonoma County Transportation Authority/Regional Climate Protection Authority (SCTA/RCPA)**

**11.1.3 Sonoma County Water Agency (SCWA) - Water Advisory Committee**

**11.1.4 Association of Bay Area Governments (ABAG)**

**11.1.5 Sonoma County Agricultural Preservation and Open Space District Advisory Committee**

**11.1.6 Sonoma Clean Power Authority (SCPA)**

**11.1.7 Zero Waste Sonoma (formerly known as Sonoma County Waste Management Agency (SCWMA))**

**11.1.8 Groundwater Sustainability Agency (GSA)**

**11.1.9 Sonoma County Homeless Coalition**

**11.1.10 Renewal Enterprise District (RED)**

**11.1.11 Public Safety Subcommittee**

**11.1.12 Other**

**11.2 MATTERS FROM COUNCIL REGARDING FUTURE AGENDA ITEMS**

This time is reserved for Council to discuss whether to place matters on a future agenda for further discussion.

**11.2.1 REQUEST FOR AGENDA ITEM REGARDING TEMPORARILY VACATING PORTIONS OF FOURTH STREET**

BACKGROUND: At the March 26, 2024, City Council meeting, Mayor Natalie Rogers requested a future agenda item to discuss impacts of temporarily vacating portions of Fourth Street. Council Member Chris Rogers concurred with the request.

**11.2.2 REQUEST FOR AGENDA ITEM REGARDING DEVELOPMENT OF PROCESS TO ACTIVATE VACANT PARCELS**

BACKGROUND: At the March 26, 2024, City Council meeting, Council Member C. Rogers requested a future agenda item to discuss development of a process to activate vacant parcels. Council Member Okrepkie concurred with the request.

**12. APPROVAL OF MINUTES**

**12.1** March 26, 2024, Special Meeting Minutes.

**Attachments:** [Draft Minutes](#)

**13. CONSENT ITEMS**

**13.1 RESOLUTION - APPROVAL OF GRANT OF EASEMENT TO PG&E OVER A PORTION OF RINCON RIDGE PARK**

RECOMMENDATION: It is recommended by the Transportation and Public Works and Recreation and Parks Departments, and Real Estate Services, that the Council, by resolution: 1) approve a grant of easement to Pacific Gas and Electric Company ("PG&E") over a portion of City owned property commonly known as Rincon Ridge Park located at 3960 Park Gardens Drive and 3950 Fountaingrove Parkway, Santa Rosa, APNs 173-480-058 and 173-480-059 (collectively, the "Property"); and 2) authorize the Director of Transportation and Public Works to execute the Easement Deed, in the form as approved by the City Attorney, and any additional documents necessary to accomplish these actions, in connection with the Fire Damaged Roadway Landscaping Project.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)

**13.2** RESOLUTION - APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH APPLIED SURVEY RESEARCH, INC. FOR CHOICE GRANT PROGRAM EVALUATION SERVICES

RECOMMENDATION: It is recommended by the Recreation and Parks Department, Violence Prevention Partnership, that the Council, by resolution: 1) approve a Professional Services Agreement in the amount of \$125,000 with Applied Survey Research, Inc., Watsonville, California, to provide evaluation services for the CHOICE Grant Program from July 1, 2024, through December 31, 2026; and 2) delegate authority to the City Manager to execute the Professional Services Agreement and any amendments thereto, subject to approval as to form by the City Attorney.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A](#)

**13.3** RESOLUTION - RESCINDING RESOLUTION NO. RES-2021-199 AND ADOPTING A REVISED RESOLUTION AUTHORIZING THE SUBMITTAL OF AN APPLICATION REQUESTING AN AMOUNT NOT TO EXCEED \$11.36 MILLION TO THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT'S HOMEKEY GRANT PROGRAM; AND AUTHORIZING THE MAYOR OR DESIGNEE TO EXECUTE THE APPLICATION AND THE HOMEKEY DOCUMENTS

RECOMMENDATION: It is recommended by the Housing and Community Services Department that the Council, by two resolutions, 1) rescind Resolution No RES-2021-199, which authorized the submittal of a grant application to the State of California Department of Housing and Community Development Homekey grant program jointly with Catholic Charities of the Diocese of Santa Rosa in an amount not to exceed \$11.36 million; and 2) adopt a revised resolution to authorize the submittal of a joint application with Catholic Charities of the Diocese of

Santa Rosa and Caritas Center QALICB to the State of California Department of Housing and Community Development's Homekey grant program in an amount not to exceed \$11.36 million for Caritas Center; and authorizing the Mayor or designee to execute the application and Homekey documents.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Resolution RES-2021-199](#)  
[Resolution 1](#)  
[Resolution 2](#)

- 13.4** RESOLUTION - APPROVAL AND ISSUANCE OF A PURCHASE ORDER FOR THE PURCHASE OF ONE 2028 PIERCE ENFORCER 107' AERIAL FIRE TRUCK UTILIZING THE PRICING FROM THE HOUSTON GALVESTON AREA COUNCIL (H-GAC) INTERLOCAL COOPERATIVE AGREEMENT #10-2428, PIERCE H-GAC CONTRACT #FS12-23 WITH GOLDEN STATE FIRE APPARATUS, INC.

RECOMMENDATION: It is recommended by the Transportation and Public Works and Finance Departments that the Council, by resolution; 1) approve the purchase of one (1) 2028 Pierce Enforcer 107' Aerial Fire Truck with Golden Fire Apparatus, Inc., Sacramento, California for a total amount not to exceed \$2,541,247.49; and 2) approve the use of cooperative purchasing through the Houston Galveston Area Council Interlocal Cooperative Agreement #10-2428, Pierce H-GAC Contract #FS12.23.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - Golden State Fire Apparatus Quote](#)

- 13.5** RESOLUTION - APPROVAL OF FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH BKF FOR ADDITIONAL DESIGN SERVICES ASSOCIATED WITH THE HIGHWAY 101 BICYCLE AND PEDESTRIAN OVERCROSSING PROJECT

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that Council, by resolution, approve and



delegate authority to the City Manager to negotiate and execute a First Amendment to Professional Services Agreement Number F002308 with BKF Engineers, of Santa Rosa, California, for the Highway 101 Bicycle and Pedestrian Overcrossing Project to finalize bid documents, and provide additional studies and grant application support increasing the contract amount by \$973,850, for a total amount not to exceed \$4,816,802.

**Attachments:** [Staff Report](#)  
[Attachment 1- Location Map](#)  
[Resolution](#)  
[Exhibit A - First Amendment](#)

**13.6** ORDINANCE INTRODUCTION - CONVERT RILEY STREET FROM FIFTH STREET TO SEVENTH STREET FROM A ONE-WAY TO A TWO-WAY STREET

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by ordinance amend Ordinance 1544 convert Riley Street between Fifth Street and Seventh Street from a one-way street to a two-way street.

**Attachments:** [Staff Report](#)  
[Attachment 1- Riley Aerial Location Map](#)  
[Attachment 2 - Resolution 6456](#)  
[Attachment 3 - Ordinance 1544](#)  
[Ordinance](#)

**13.7** RESOLUTION - TRANSPORTATION DEVELOPMENT ACT (TDA) ARTICLE 3 GRANT APPLICATION FOR FISCAL YEAR 2024/2025

RECOMMENDATION: It is recommended by the Transportation and Public Works Department that the Council, by resolution: 1) request that the Metropolitan Transportation Commission (MTC) allocate \$27,341 from Fiscal Year (FY) 2024/2025 Transportation Development Act (TDA) Article 3 funds towards the installation of up to two Rectangular Rapid Flashing Beacons; 2) request that MTC allocate \$200,000 from FY 2024/2025 TDA Article 3 funds towards the North Dutton Avenue Corridor Improvements project; 3) authorize the Director of Transportation and Public Works to file the application and other

required documents to install Rectangular Rapid Flashing Beacons at a maximum of two locations, and to hold the remaining funds for improvements to the North Dutton Avenue corridor between West Third Street and West College Avenue, supported by the Bicycle and Pedestrian Advisory Board.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A-1 - RRFB application](#)  
[Exhibit A-2 - North Dutton application](#)

- 13.8** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA ADOPTING ZONING CODE TEXT AMENDMENTS TO TITLE 20 OF THE SANTA ROSA CITY CODE, SECTION 20-38, SIGNS, TO PROVIDE CLEAR STANDARDS FOR BOTH BUSINESS IDENTIFICATION WAYFINDING AND CIVIC/PUBLIC AMENITY WAYFINDING, AND SECTION 20-70.020, GLOSSARY, TO ADD DEFINITIONS RELATED TO WAYFINDING SIGNS - FILE NUMBER REZ23-009

RECOMMENDATION: This ordinance, introduced at the March 26, 2024, Regular Meeting by a 6-0-1 vote (Council Member Fleming absent), amends Zoning Code Chapter 20-38, Signs, and Section 20-70.020, Glossary to allow and provide standards for public/civic wayfinding and business wayfinding, as well as various text amendments to allow for the implementation of wayfinding signage within the boundaries of the North Santa Rosa Station Area Specific Plan and the Downtown Station Area Specific Plan. The text amendments also include renumbering of Chapter 20-38, Signs, and amendments to any cross-references to each section that has been changed. Additionally, the Glossary amendments include new definitions related to Wayfinding Signage.

**Attachments:** [Ordinance](#)

- 13.9** ORDINANCE ADOPTION SECOND READING - ORDINANCE OF THE COUNCIL OF THE CITY OF SANTA ROSA AMENDING SANTA ROSA CITY CODE TITLE 9 - HEALTH AND SAFETY CODE CHAPTER 9-22, BICYCLES, SKATEBOARDS, ROLLER SKATES, IN-LINE SKATES, AND SIMILAR DEVICES TO ALLOW SCOOTERS TO OPERATE ON

## PUBLIC STREETS, PUBLIC ALLEYS, AND PUBLIC GUTTERS

RECOMMENDATION: This ordinance, introduced at the March 26, 2024, Regular Meeting by a 6-0-1 vote (Council Member Fleming absent), amends the existing code to allow for all scooters to operate on public streets, public alleys, and public gutters by amending Chapter 9-22 of the Santa Rosa City Code, related to Bicycles, Skateboards, Roller Skates, In-Line Skates, and similar devices.

**Attachments:** [Ordinance](#)

## 14. PUBLIC COMMENT ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council. This public comment period will begin no earlier than 5:00 p.m. and will be limited to twelve speakers selected randomly by the Mayor. Each speaker will be allowed up to three minutes. Speakers who do not have an opportunity to speak during this time will be allowed to make public comment under Agenda Item 18.

### LATE CORRESPONDENCE

**Attachments:** [Late Correspondence \(Uploaded 04-09-2024\)](#)

## 15. REPORT ITEMS

### 15.1 REPORT - APPROVAL OF A FIVE YEAR (2024-2029) ECONOMIC DEVELOPMENT STRATEGIC PLAN

BACKGROUND: Under the Council's direction, a five-year economic development strategic plan ("the Plan") has been developed to support the Council's economic and community vibrancy goal of creating a diverse and thriving economy that benefits Santa Rosa residents and businesses. While the Plan's main focus revolves around welcoming new and innovative businesses, workforce retention, and expansion, its objectives include community investment, infrastructure, and opportunity access. This well-vetted Plan rooted in sustainable, economic resiliency, encompasses a community engagement perspective and local and regional economic development alignment.

RECOMMENDATION: It is recommended by the Planning and

Economic Development Department that the Council, by resolution, approve a five-year (2024-2029) Economic Development Strategic Plan.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A – The Economic Development Strategic Plan Presentation](#)

**15.2** REPORT - SOUTH SANTA ROSA SPECIFIC PLAN COMMUNITY ENGAGEMENT STRATEGY AND ENGAGEMENT ADVISORY COMMITTEE FORMATION

BACKGROUND: The Planning and Economic Development Department has contracted with 4LEAF, Inc. to prepare the South Santa Rosa Specific Plan (Specific Plan). The Community Engagement Strategy for the Specific Plan outlines the open, thoughtful, and inclusive approach to community outreach that will occur throughout the Specific Plan process, and staff is seeking Council's acceptance of the proposed Strategy. An important component of the Community Engagement Strategy is the formation of the Engagement Advisory Committee (EAC), which represents residents and stakeholders in the development of the Specific Plan. Council Policy 000-06, Appointments to Boards/Commissions/Committees, outlines specific requirements for appointments to City committees. Because the Specific Plan EAC will be an official City committee, it is required to comply with this Council Policy. However, strict application of the Policy requires that members be residents of the City of Santa Rosa and requires member appointment by the City Council. Because a large portion of the Specific Plan area is in unincorporated Sonoma County, and to ensure an expedited appointment process for the project, staff is recommending that the Policy be waived to allow County residents within the Specific Plan area to participate and to allow City staff to appoint members based on the EAC composition included in the Strategy.

RECOMMENDATION: It is recommended by the Planning and Economic Development Department that the Council, by motion: 1) waive Council Policy 00-06 regarding appointments to

Boards/Commissions/Committees to allow Staff to appoint members of the Engagement Advisory Committee for the South Santa Rosa Specific Plan; and 2) accept the Community Engagement Strategy for the South Santa Rosa Specific Plan.

**Attachments:** [Staff Report](#)  
[Attachment 1 - South Santa Rosa Specific Plan Maps](#)  
[Attachment 2 - Council Policy 000-06](#)  
[Attachment 3 - Community Engagement Strategy Presentation](#)

**15.3** REPORT - JENNINGS AVENUE AT-GRADE BICYCLE AND PEDESTRIAN RAILROAD CROSSING REAL PROPERTY LICENSE AGREEMENT WITH THE SONOMA MARIN AREA RAIL TRANSIT DISTRICT (SMART)

BACKGROUND: The City received approval from the California Public Utilities Commission (CPUC) on September 20, 2016, through Decision 16-09-002, granting the City's application for an at-grade bicycle and pedestrian crossing of SMART's rail line at Jennings Avenue. Since that date, the City and SMART have been negotiating the terms and conditions required to achieve SMART's approval to proceed with construction. In alignment with the City's third request to the CPUC to extend the authorization period for construction of the at-grade crossing, SMART's staff has insisted upon a license agreement to allow the City to proceed with construction that includes very one-sided, expansive language that would impose substantial liability on the City related to SMART's negligent acts. The language in the proposed agreement requires the City to assume all operational costs associated with the crossing and liability resulting from the location, design, establishment or maintenance of the at-grade crossing even if resulting solely from SMART's negligence, except for liability ultimately determined by the courts to be due to the gross negligence or willful misconduct of SMART. Additionally, the License Agreement proposed by SMART staff requires the City to pay the attorneys' fees and costs associated with defending SMART against any claims resulting from the location, design, establishment or maintenance of the at-grade crossing, even if the courts ultimately determine that the claims resulted from SMART's gross negligence or willful misconduct.

**RECOMMENDATION:** It is recommended by the City Manager's Office, Transportation and Public Works Department and the City Attorney's Office that the Council consider, by motion, taking one of the following actions relating to the license agreement proposed by staff of SMART for use and construction of the at-grade crossing of SMART's Right-of-Way at Milepost 54.96 in the City of Santa Rosa at Jennings Avenue: 1) direct the City Manager to execute the version of the license agreement proposed by SMART's staff after the remaining Exhibits have been provided by SMART in a form to be approved by the City Attorney, and return the executed agreement to the SMART Board of Directors for consideration and notify the CPUC; or 2) direct the City Manager to execute a revised license agreement containing more balanced liability and indemnity language after the remaining Exhibits have been provided by SMART in a form to be approved by the City Attorney, and return the executed agreement to the SMART Board of Directors for consideration and notify the CPUC; or 3) reject the license agreement proposed by SMART's staff and direct the City Manager to notify the CPUC and SMART that the City retracts its application to construct an at-grade bicycle and pedestrian crossing at Jennings Avenue.

**Attachments:**    [Staff Report](#)  
[Attachment 1 - Real Property License proposed by SMART](#)  
[Attachment 2 – Alternative Real Property License Agreement Presentation](#)  
[Late Correspondence \(Uploaded 04-09-2024\)](#)

**15.4**      **REPORT - BUDGET AMENDMENT - ONE-TIME PROJECT FUNDING**

**BACKGROUND:** General Fund capital project funding is typically not available during the budget development process as the primary focus is General Fund operations. For those capital project needs, staff will use unassigned General Fund reserves to fund one-time projects, should there be sufficient reserves to support the projects. When funding is available, staff will request a list of projects including cost estimates, and justifications for project approval. These projects are vetted to come up with a final list to be presented to the City Council along with a recommendation to fund the projects from the unassigned

General Fund reserves.

RECOMMENDATION: It is recommended by the Finance Department that the Council, by resolution, amend the Fiscal Year (FY) 2023-24 adopted budget by increasing appropriations by \$3,060,000 to fund one-time projects as set forth in Exhibit A of the resolution.

**Attachments:** [Staff Report](#)  
[Resolution](#)  
[Exhibit A - FY 2023-24 Budget Amendment](#)  
[Presentation](#)

## 16. PUBLIC HEARINGS

Public Hearing matters will begin no earlier than 5:00 p.m. or as soon thereafter as the matters are reached on the agenda.

### 16.1 PUBLIC HEARING - PROPOSED RECREATION FEE ADJUSTMENTS

BACKGROUND: The Recreation and Parks Department offers a wide variety of services for which fees are charged, including facility use, admissions and program fees. Council has previously adopted fees for Recreation and Parks facilities, admissions and services, and delegated authority to the Recreation and Parks Director to set the necessary fees for seasonal program activities, excursions, special events, and athletic leagues based on the City's actual costs for the activities. For FY 24-25, several revised fees are proposed to update the master list. To reduce impact on operations, it is recommended that the new fees go into effect January 1, 2025.

RECOMMENDATION: It is recommended by the Recreation and Parks Department that the Council, by resolution, approve fees for various facilities and services effective January 1, 2025.

**Attachments:** [Staff Report](#)  
[Attachment 1 - Proposal Note on Recreation Fees - FY 17-](#)  
[Attachment 2 - Recreation Fees - FY 17-18 ADOPTED 6-6](#)  
[Resolution](#)  
[Exhibit A - Proposed Jan 2025 Recreation and Parks Fees](#)  
[Presentation](#)  
[Public Hearing Notice](#)

## 17. WRITTEN COMMUNICATIONS

### 17.1 LEGISLATIVE UPDATE -

- State Bill - Support Letter for AB 2257 (Wilson): Local government: property-related water and sewer fees and assessments: remedies. Provided for information.
- Federal Bill - Support Letter for S. 1430 (Lummis): Water Systems PFAS Liability Protection Act. Provided for information.

**Attachments:** [Legislative Memo](#)  
[AB 2257 Bill Text](#)  
[AB 2257 Letter of Support - City of Santa Rosa](#)  
[S 1430 Bill Text](#)  
[S 1430 Letter of Support Senator Butler - City of Santa Rosa](#)

## 18. PUBLIC COMMENTS ON NON-AGENDA MATTERS

This is the time when any person may address the Council on matters not listed on this agenda, but which are within the subject matter jurisdiction of the Council and not able to speak under Agenda Item 14. Each speaker will be allowed up to three minutes.

## 19. ANNOUNCEMENT OF CONTINUED CLOSED SESSION ITEMS, RECESS TO CLOSED SESSION IN THE MAYOR'S CONFERENCE ROOM, RECONVENE TO OPEN SESSION, AND ANNOUNCEMENTS [IF NEEDED]

## 20. ADJOURNMENT OF MEETING

## 21. UPCOMING MEETINGS



This schedule is tentative and subject to change pending final publication and posting of the City Council Meeting Agenda.

**21.1** UPCOMING MEETINGS LIST

**Attachments:** [Upcoming Meetings List](#)

**\*Did not appear on the preliminary agenda.**

**\*\*Quasi-judicial or adjudicative action, ex-parte communication disclosure is required.**

The Open Government Ordinance was adopted by City Council in December 2020 (ORD-2020-018) and amended in July 2021 (ORD-2021-007). These ordinances added and amended Chapter 1-10 to the City Code to codify the City of Santa Rosa's commitment to embrace a culture of open government to ensure public trust, engage the community, and establish a system of transparency, public participation, and collaboration. To view a full versions of the Open Government Ordinances go to <http://srcity.org/OpenGovOrdinance> and <http://srcity.org/OpenGovOrdinanceAmend>. To request paper copies of the Open Government Ordinances contact the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org).

The City of Santa Rosa does not discriminate against individuals with disabilities in its employment, services, benefits, facilities, programs, or activities. Requests for accommodations, auxiliary aids, or services necessary to participate in a City program, service, or activity, including printed information in alternate formats, are available by contacting the City Clerk's Office at 707-543-3015 (TTY Relay at 711) or [cityclerk@srcity.org](mailto:cityclerk@srcity.org). If the request is received at least 7 business days prior to the City Council meeting, the copy shall be provided no later than two (2) business days prior to the City Council meeting. Meeting information can also be accessed via the internet at <http://srcity.org>

*Any writings or documents provided to a majority of the City Council prior to this meeting regarding any item on this agenda, excluding closed session items, are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.*