



City of Santa Rosa

Utility Field Offices
35 Stony Point Rd. - Training
Room M

CONTRACT REVIEW SUBCOMMITTEE SPECIAL MEETING NOTICE AND AGENDA - FINAL MARCH 20, 2024

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN-PERSON AT THE UTILITY FIELD OFFICES, 35 STONY
POINT RD., TRAINING ROOM M.**

**THE PUBLIC MAY ALSO VIEW OR LISTEN TO THE MEETING VIA ZOOM
BY VISITING [HTTPS://SRCITY-ORG.ZOOM.US/J/83798660605](https://srcity-org.zoom.us/j/83798660605) OR BY
DIALING 877-853-5257 AND ENTERING WEBINAR ID: 837 9866 0605.**

**The public attending in person will be able to provide public comment
on items at the time an agenda item is discussed during the Contract
Review Subcommittee meeting. Public Comment may also be submitted
via e-mail to mmontoya@srcity.org.**

**Deadlines and additional instruction for public comment are set forth
below. If you have any questions regarding this meeting, please contact
Michelle Montoya at mmontoya@srcity.org.**

10:00 A.M. (VIA IN-PERSON)

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENTS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed three minutes.

Live Public Comment: Members of the public can provide comment on an agenda item in-person from the Utility Field Offices, 35 Stony Point Rd., Training Room M.

Advance E-mail Public Comment: To submit an e-mailed public comment to the Contract Review Subcommittee, please send to mmontoya@srcity.org by

5:00 p.m., Tuesday, March 19. Identify in the subject line of your e-mail the agenda item number(s) on which you wish to comment, provide your name in the body of the e-mail and your comment.

Comments received by the deadline will be e-mailed to all Subcommittee Members, will be posted to the agenda documents on-line, and be made part of the archive packet.

3. NEW BUSINESS

3.1 PROPOSED PROFESSIONAL SERVICES AGREEMENT WITH HAZEN AND SAWYER FOR ENGINEERING DESIGN RELATED TO THE LAGUNA TREATMENT PLANT ELECTRICAL INFRASTRUCTURE IMPROVEMENTS PROJECT

The proposed professional services agreement provides engineering design services for the Laguna Treatment Plant electrical infrastructure improvements project. This project will implement recommendations presented under the Laguna Treatment Plant (LTP) Power Master Plan, updated January 18, 2023.

A conditions-based risk assessment identified that much of the electrical infrastructure at LTP is at the end of its useful service life. This project will replace major assets within the electrical distribution system rated with a high probability of failure. It will also convert existing overhead power poles to underground thereby eliminating the need for specialized overhead line work crews and reduce damage from inclement weather and natural hazards. These critical improvements will provide reliable services into the future. The Capitol Projects Engineering Team proposes entering into a professional services agreement with Hazen and Sawyer to perform the work with a not to exceed amount of \$2,555,847.00.

Attachments: [PSA LTP Electrical Infrastructure Improvements Presentation](#)

4. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings and programs are available by contacting the Secretary at (707) 543-3901 (TTY Relay at 711) one week prior to the meeting. Meeting information can also be accessed via the internet at <http://srcity.org>.