



City of Santa Rosa

637 First Street
Santa Rosa, CA 95404

**OPEN GOVERNMENT TASK FORCE
IMPLEMENTATION SUBCOMMITTEE
REGULAR MEETING AGENDA AND
SUMMARY REPORT
OCTOBER 3, 2024**

6:00 P.M.

**OPEN GOVERNMENT TASK FORCE IMPLEMENTATION
SUBCOMMITTEE MEMBERS WILL BE PARTICIPATING IN THIS
MEETING IN THE COMMUNICATIONS & INTERGOVERNMENTAL
AFFAIRS OFFICE AT 637 FIRST STREET, SANTA ROSA.**

**MEMBERS OF THE PUBLIC CAN PARTICIPATE IN THE MEETING BY
ATTENDING IN PERSON (IT IS RECOMMENDED THAT SOCIAL
DISTANCING BE OBSERVED). MEMBERS OF THE PUBLIC CAN ALSO
VIEW OR LISTEN TO THE MEETING LIVE AT:**

• VIA ZOOM BY VISITING

[HTTPS://SRCITY-ORG.ZOOM.US/J/86386844475](https://srcity-org.zoom.us/j/86386844475)

**• BY PHONE BY DIALING 877-853-5257 AND ENTERING WEBINAR ID:
863-8684-4475**

**Comments from the public will be allowed on all agenda items at the
time each item is called. Email Public Comment: To submit an emailed
public comment to the Open Government Task Force Implementation
Subcommittee, please send to: svbrown@srcity.org by 12:00 p.m., on or
before October 2, 2024. Identify in the subject line of your email the
Agenda Item Number on which you wish to comment. Email
public comments will be provided to all OGTF members prior to the
meeting.**

**IN THE EVENT A BOARD MEMBER PARTICIPATES REMOTELY BASED
ON JUST CAUSE OR EMERGENCY CIRCUMSTANCES PURSUANT TO AB
2449, THE BOARD WILL ALSO ALLOW FOR PUBLIC COMMENT
THROUGH THE ZOOM LINK OR DIAL-IN NUMBER ABOVE.**

**Open Government Task Force
Implementation Subcommittee**

1. CALL TO ORDER

2. ROLL CALL

3. REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED)

To consider and take action on any request from a Board Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 54953(f)).

4. PUBLIC COMMENTS

This is the time when any person may address matters not listed on this agenda, but which are within the subject matter of the jurisdiction. The public may comment on agenda items when the item is called. Each speaker is allowed up to three minutes.

5. APPROVAL OF MINUTES

5.1 Draft Minutes - April 4, 2024

Attachments: [Draft Minutes - April 4, 2024](#)

6. DIRECTOR REPORT

This time is for City staff to provide a briefing on issues of interest. No action will be taken on these matters except to possibly place a particular item on a future agenda for consideration.

7. SCHEDULED ITEMS

7.1 PRESENTATION - OPEN GOVERNMENT CITY CODE
IMPLEMENTATION STATUS

Staff will provide a report on items from the Open Government chapter of the City Code that require further implementation or review.

No action will be taken, except possible direction to City staff.

Attachments: [OGTF Charter With Tabled Commentary Presentation](#)
[Late Correspondence \(Uploaded 10-2-2024\)](#)

7.2 PRESENTATION - INCREASED SPANISH ACCESSIBILITY AT CITY COUNCIL MEETINGS

No action will be taken, except possible direction to City staff.

Attachments: [City of Santa Rosa Spanish Translation English](#)
[City of Santa Rosa Spanish Translation Spanish](#)

8. FUTURE AGENDA ITEMS

This schedule is tentative and subject to change pending final publication and posting of the Meeting Agenda. This time is reserved for discussion whether to place matters on a future agenda for further discussion.

9. ADJOURNMENT

The City of Santa Rosa does not discriminate on the basis of disability in the admissions or access to, or treatment of or employment in, its programs or activities. Disability-related aids or services, including printed information in alternate formats, to enable persons with disabilities to participate in public meetings are available by calling (707) 543-4321 one week prior to the meeting (TTY Relay at 711).

Any writings or documents provided to a majority of this meeting body prior to this meeting regarding any item on this agenda are available for public review in the City Clerk's Office, Room 10, City Hall, 100 Santa Rosa Ave, during normal business hours.